

CITY OF ELROY

PUBLIC NOTICE

POLICE COMMISSION MEETING

THE POLICE COMMISSION WILL HOLD A MEETING ON TUESDAY, FEBRUARY 24, 2015 AT 5:30 P.M. IN THE COUNCIL CHAMBERS OF CITY HALL LOCATED AT 225 MAIN STREET.

AGENDA

1. Call to Order
2. Roll Call
3. Minutes from last meeting (12/02/2014)
4. Public Comment
5. Discuss alternate side parking ordinance for 2nd Main Street
6. Discussion on City Clean-up and Property Violations
7. Discuss Goals, Vision and Direction of the Department
8. Commission Communication
9. Chief of Police Communication and report on new law enforcement equipment and new police initiative
 1. Report on local crimes and issues
10. Adjourn

Lynn Thorson, Police Secretary

Notification of this meeting has been posted in accordance with Wisconsin's Open Meeting Laws. The Commission may take action on any item on the agenda.

It is possible that members or a quorum of members from other governing bodies may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aids. For additional information or to request this service, contact Lynn Thorson, Deputy Clerk (462-2400) or by writing to City Hall, 225 Main Street.

City of Elroy Police Commission Meeting

December 2, 2014

Commission President Pfof called the meeting to order at 5:30 p.m.

Present: Commissioners Pfof, Madden, Bashirian, Paulsen, and Sartori. Also, Administrator Steward and Police Chief Green.

Madden/Bashirian to approve minutes from June. All ayes. Carried.

Public Comment:

None

Budget –

Steward reported on the budget. Budget for 2014 is right on track. Green talked about Regional Court fines, collections and payment plans.

Discussion on City Clean-up and Property:

Steward reported on the City's actions related to property code issues. Need to follow up on addresses.

Review of emergency situation:

Green reported that there was a bomb threat at the school and it was reported at 3:@5pm. They systematically searched all three schools and found nothing. Had bomb dog from State Patrol. They interview 27 kids about situation. Subsequently, the School Board approved new security features at the School

Discuss goals, vision, and direction of Department:

Steward asked the Commission to think of goals and a vision to determine a direction for the Police Department. At the next meeting we will discuss

Commission Communication:

Paulsen – Need an extra stop sign at Kittleson and 2nd Main. Replace the one that is written on. Steward will talk to Ladwig about this.

- Asked if an officer has been hanging out in Bowers Cemetery on CTH P

Madden – asked why Officer Krueger is going to Kwik Trip in Union Center. Green answered that he should only be going there when mutual aided to that area or dropping off citations with Robyn.

Pfof – He wanted to know if alternate side parking was in effect, and if the road by Governor's Square Apartments is plowed by the City. Green said it is a private drive and not plowed by the City.

Chief Communication:

Green joined Juneau County OWI task force. It is a 90/10 grant. The entities involved include: Elroy, Mauston, and Sheriff's Office. Possibly a traffic grant for equipment to follow – no equipment this year.

New firearm qualification course to get qualified as an officer. Have to pass to stay certified and employed. Officers have the ability to shoot at the burn site.

There are no further homicide tips.

Next meeting set for Tuesday January 27, 2015 @ 5:00 pm.

Sartori/Madden motion to adjourn at 6:40 pm. All ayes. Carried.

Respectfully Submitted,
Mark Steward
City Administrator

locking the ignition system or otherwise rendering said machinery inoperable so as to prevent any person unauthorized by the owner or individual in control thereof from starting said machinery.

Sec. 8-1-46 Angle Parking.

- (a) The Common Council shall from time to time have certain streets or portions of streets marked with white lines to designate parallel or diagonal parking places. Angle parking or parking diagonally is prohibited on all the streets, alleys and highways of the City except as provided herein in designated angle parking stalls. All vehicles shall park parallel to, and within one (1) foot of, the curb except where streets and parking lots are so marked for angle parking.
- (b) No person shall at any time park any vehicle:
 - (1) In any direction other than the designated parking angle, where angle parking spaces are so designated and provided by appropriate markings.
 - (2) Backwards into angle parking spaces so designated and provided by appropriate markings.
 - (3) With a trailer attached or any vehicle longer than twenty (20) feet on any street where angle parking is so provided and allowed.

Sec. 8-1-47 Seasonal All—Night Parking Restrictions.

- (a) **Prohibited.** No person shall park or suffer any vehicle of any kind or description to be parked on any public highway or street of the City of Elroy, except temporarily for the purpose of and while actually engaging in receiving or discharging passengers from November 15 to April 1 of each year, between the hours of 2:00 a.m. and 6:00 a.m., inclusive, except as permitted herein.
- (b) **Alternate Side Parking.** Except where prohibited by state law, all vehicles shall be parked only on even-numbered sides of the street on those days bearing an even calendar date and on the odd-numbered sides of the street on those days bearing an odd calendar date, between the hours of 2:00 a.m. and 6:00 a.m., except for the following streets on which vehicles shall always park on the side of the street as stated hereafter, every night of the week:
 - (1) The south side of Elroy Street and West Elroy Street from Western Avenue to Main Street;
 - (2) The south side of Division, Prospect Liberty, Nassau, Cedar and Center Streets;
 - (3) The west side of Academy Street from Badger Street to Prospect Street;
 - (4) The east side of Second Main Street from Elroy Street to Prospect Street;
 - (5) The east side of High and Spring Streets.
 - (6) The west side of Plymouth Street;
 - (7) The west side of Western Avenue from Prospect Street to Elroy Street;
 - (8) The east side of Western Avenue from Prospect Street to State Hwy 71;
 - (9) The north side of Wisconsin Street from Academy Street to Hwy 71;

Alternate Side Parking

Ordinance 8-1-47

Alternate Side Parking will be in affect for the City of Elroy from November 15 to April 1, between the hours of 2 a.m. and 6 a.m. All vehicles shall be parked only on even numbered sides of the street on those days bearing an even calendar date and on the odd numbered sides of the street on those days bearing an odd calendar date, except for the following streets on which vehicles shall always park on the side of the street as stated hereafter, every night of the week, except where parking is normally prohibited, or otherwise restricted:

- The South side of Elroy St. and West Elroy St. from Western Avenue to Main St.;
- The South side of Division, Prospect, Liberty, Nassau, Cedar and Center Sts.;
- The West side of Academy St. from Badger St. to Prospect St.;
- The East side of Second Main St. from Elroy St. to Prospect St.;
- The East side of High, Spring, North Brooklyn and South Brooklyn Sts.
- The West side of Second Main St. from North St. to McClean St.
- The West side of Plymouth Street;
- The West side of Western Avenue from Prospect Street to County O;
- The East side of Western Avenue from Prospect Street to Highway 71

Violators of this ordinance are subject to fines.

Dec 2014 Council Minutes

Discussion and possible action on Resolution #974

Steward reported that the Utility Commission is asking for an increase in sewer rates for offsite wastewater. This will not affect individual property rates.

Garvin/Pfost motion to approve Resolution #974. All ayes. Carried.

Discussion and possible action on operator's licenses for Kristin Vranish and Andrew Griffin.

Klipstein/Huber motion to approve Vranish and Griffin operator's licenses. All ayes. Carried.

Discussion and possible action on alternate side parking ordinance.

The West side of Second Main Street and the East side of North Brooklyn and South Brooklyn is not in the ordinance but it is on the sheet we provide to residents and the newspaper. Jefferson reviewed the ordinance. Garvin asked that the Police and Ladwig get together and discuss the options and report back to the Council at next Council meeting and Jefferson will draft amendment.

Discussion and possible action on Community Service Day.

Garvin presented an idea to have the Council establish a Community Service Day and the Council will participate in a project at the park. Put the Park Planning group back together in January and ask them to handle some park projects as well. Garvin asked the Council if they will take on projects at the Park, possibly painting the school house.

Klipstein said she would help. Pfost said it depends on his work commitments. Council Members are in agreement to help out. Steward and Jefferson will participate as well.

Discussion and possible action on Main Street property acquisition and raze.

Steward informed the Council that the City purchased the Hawkhunter property at 125 Main Street on the corner of Franklin and Main Street. Purchased this as part of implementing the downtown plan for future development.

Discussion and possible action on citations and possible raze of homes.

Steward handed out new matrix on the property issues in Elroy. Next raze order properties include 306 Second Main, 110 S. Main and 209 Academy. Normally the property owner is given 60 days to give us a plan to take the building down. If they do nothing by the end of 60 days then the City can take the building down and put the costs on the taxes.

Garvin/Huber motion to direct Bill Jefferson to prepare a Resolution for a raze order on 110 S. Main Street. All ayes. Carried.

Garvin/Pfost motion to direct Bill Jefferson to prepare a Resolution for a raze order of 209 Academy Street. All ayes. Carried.

Garvin/Huber motion to authorize the City Administrator to contract an inspection of the building at 306 Second Main Street. All ayes. Carried.

Discussion and possible action on archery authorizations for Tyler Brown at 105 Center Street and Tony Green at 211 Western Avenue.

Pfost/Garvin motion to approve Tyler Brown and Tony Green archery authorizations. All ayes. Carried.

Discussion and possible action on Expenditures.

Zindorf interested in getting out of being the Cemetery Sextion

Garvin/Huber motion to approve expenditures. Roll call. All ayes. Carried.

Reports:

**CITY OF ELROY
PROPERTY VIOLATIONS**

RAZED

	<u>Address</u>	<u>Owner</u>	<u>Status</u>
	1007 Academy Street	Betty Steffen	Razed in July 2013 by owner. Property still owned by Steffen
	509 Franklin Street	Steve Olson	Razed in September 2013. City bought property with Municipal Flood Control Grant (MFCG) money. City will retain ownership.
	514 Franklin Street	Coppemoll	Razed in September 2013. Property still owned by Coppemoll's and bank.
	401 S. Brooklyn Ave.	Bob Retzlaff	Unit 2, 7 and 10 all have been razed
	523 Franklin Street	John Hanratty	Property is vacant. Has been approved for the MFCG, and acquisition made on May 12. Was knocked down and burned in fall 2014. Razed.

POTENTIAL RAZE

	<u>Address</u>	<u>Owner</u>	<u>Status</u>
<i>Raze Order</i>	110 S. Main Street	Robert Murray	Front porch caved in; house is deteriorating-Conduct building inspection? (rental) - Inspected in fall 2014
<i>Raze Order</i>	209 Academy Street	William McCluskey	Deteriorating condition-Conduct building inspection? (rental) - Inspected in fall 2014 2838 Daisy Lane, Medford, WI
<i>Has raze order issued</i>	<i>119 Main Street</i>	<i>Tom Lueck</i>	<i>Inspected as part of the Downtown Redevelopment Planning project. Will issue raze and look to redevelop the site in conjunction with Hawkhunters property to the north. After raze, County will get on back taxes and City can obtain it from the County for little cost. - Jefferson sent letter and published raze order</i>
<i>Monitor - citations sent</i>	1416 Academy Street	Rose Blank	Roofing issues, hoarder. Public Health viewed from the outside.- Citation issued 9/12/13. Adjourned for 60 days, review on 11/30/13 - Jefferson remains the contact
<i>Monitor - citations sent</i>	1421 Academy Street	Rose Blank	Hoarder. Public Health viewed from the outside.-Citation issued 9/12/13. Adjourned for 60 days, review on 11/30/13 - Jefferson remains the contact
**Take Action - Citations and Inspection	302/306 Second Main Street	Valerie Schauer/Ron and Amber Olson	Junk around house/porch-Issue citation - Citation issued to Ron. No show, found guilty - Children removed from house - need to inspect. Children back in house. House has bed bugs and scavies and space heater in the basement. Wall open by kitchen to access basement.
	306 Academy Street	Leighton Simpson	Open foundation. Owner is from New Jersey-Issue Raze Order - Jefferson sent letter 11/22/13 (wrong address) - resent letter -
	401 S. Brooklyn Ave.	Bob Retzlaff	Mobile Home Park. Possibly buy for expansion of WWTP. Units #7 and #10 are being razed by owner. May systematically issue raze orders on other ones. - Steward will call Retzlaff by 2/20 and will meet with him and Jefferson
<i>Steward contacted 12/11/2014</i>	108 Prospect Street	Heather Ingram	Letter to owner on schedule for renovation.-Provide proof of insurance. - Met with her in Dec 2014. She if moving on and is willing to take down the building. I offered suggestions of Amish and City trucks.
<i>Monitor</i>	1208 Academy Street	Doug Raiten	House in deteriorating condition. Possible mold. Received a moving letter and citation for tires. Check Status! - Siding and roofing in terrible disrepair

SIGNIFICANT CODE VIOLATIONS

	<u>Address</u>	<u>Owner</u>	<u>Status</u>
<i>Monitor</i>	206 Riverview Drive	Patrick McCluskey	Non compliant with subdivision code - City to work with neighborhood.-Letter to owner to comply with subdivision rules. (Side note: We can make them comply with city ordinances but we have no authority to enforce the subdivision covenants.) - Jefferson sent letter 11/27/13
**Take Action - Need ltr from Jefferson	114 - 116 Third Street	Doug Jackson	Lots of junk outside on all his properties.-Letter to owner to comply with ordinance. - Received Citation - No Show - Guilty - Need letter from Jefferson
	214 Railroad Street	Harold Rondestvedt	Old Railroad Hotel. Inspected per Downtown Redevelopment Planning project. In need of significant repair or demolition.
<i>Steward - check with Health Dept</i>	<i>601 Western Avenue</i>	<i>Toni Martin</i>	<i>Received a letter from JC Health Dept dated November 14, 2013 regarding a Public Nuisance - rat infestation and crumbling foundation.</i>
<i>Monitor</i>	101 Edward Drive		Junk in yard, in front of house.
<i>Monitor</i>	102 Edward Drive		Junk vehicle under tarp for a significant amount of time - have officers check title and registration.
<i>Monitor</i>	109 West Elroy Street	Dennis McCracken - owner	Moved junk from front yard to back yard - Taquira Steinmetz renter

203 Prospect	Angela Mueller	Accumulation of garbage - citation written - found guilty - fine reduced
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**CITY OF ELROY
PROPERTY VIOLATIONS**

<u>ON-GOING RESTORATIONS</u>		
<u>Address</u>	<u>Owner</u>	<u>Status</u>
501 Western Avenue	Kari Preuss/Bill Dedrick	On-going. No problems Letter-Schedule of completion per sale of house.-Provide proof of insurance. - Jefferson sent letter 11/22/13 and received a phone call. He has until June 2014 to clean up or City will consider a raze. - Actively being worked on.
205 Spring Street	Tanner Dobbratz	

<u>CODE VIOLATIONS ADDRESSED</u>		
<u>Address</u>	<u>Owner</u>	<u>Status</u>
317 Academy Street	Jeff Osgood	Partially burned, in process of being remodeled.-Building inspection? (rental) - Addressing code violations
1008 Academy Street	Floyd Bender	Old camper trailer on property.-Letter to owner to comply with ordinance. - Jefferson sent letter - Code violation addressed. Camper moved and fixed.
315 2nd Main Street	Andrew Williams	Junk around yard - Needs citation - Cleaned up

Date: 11/04/2013
Revised: 1/09/2015

Main					
Lueck	119		X		X
Hawkhunter	121		X		
Warner	201		X		
Murray	110 S		X		X
	113 S		X		X
	122 S		X		X
McLean					
Merrill					
Mohns					
Nassau					
North					
North Limits					
Pfaff					
Plymouth					
Prospect					
Church	108		X		X
	210		X		
Railroad					
Hotel	314		X		X
Riverview					
McCluskey	206	X	X		
Royall					
Spring					
	203		X		
Dobbratz	205			X	X
Summit					
Thompson					
Weger					
Western					
Preuss	501			X	
Wiley					
Wisconsin					