

Council Meeting Minutes

April 9, 2013

Approved

Call to order at 7:00 pm by Mayor Stanek

Pledge of Allegiance

Roll call. All in attendance. In addition are Steward, Jefferson, Klipstein, Lipke, Gates, and Tyler Brown.

Garvin/Pfost motion to approve minutes from March 12, 2013 meeting. All ayes. Carried.

Communications:

Mayor: Wishes to thank Dorothy for her 3 years of service and dedication to the City.

Council: Dorothy says goodbye, she learned a lot and wishes Tessa well.

Administrator: Passed out League of Wisconsin Municipality Regional Dinner Meeting information, League of Wisconsin Municipalities Municipal Officials Workshop registration; and he read a thank you card from the Royall Elementary School for donating pool passes to their family fun night.

Discussion and possible action on donating items out of the 509 Franklin Street house to the Outdoor adventures for the physically challenged.

Scott Gates in attendance and would like to utilize the washer and dryer for their lodge in Wyoming.

Garvin/Krueger motion to have the washer and dryer donated to Outdoor Adventures from the Olson House. All ayes. Carried.

Discussion and possible action on Street Use Permit for Ryan Lipke of 912 Academy Street to close off North Street on July 6.

They will have big inflatables and a pig roast. Garvin asked if Walker's will need to use that road? No truck traffic there. Mayor said we could put up barricades to block the road. There will be bring your own alcohol for those interested. Mendum has a concern with the river, bridge and bike trail. Pfost has concerns with the bike trail use. Lipke said they will not block the bike trail bridge. Estimate of 70 people. By granting this, Lipke is the responsible party. Garvin wants to put a time limit on it. Krueger is concerned with Police coverage.

Street use from 8am til 11pm on the 6th then clean up til 10am on the 7th.

Garvin/Helgerson motion to approve the street use permit for the closure of North Street on July 6 from 8am til 11pm and clean up on July 7 til 10am. 3 ayes, 2 nays (Krueger/Mendum). Motion carries.

Discussion and possible action on Sportsmans Poker Run

Garvin/Krueger motion to approve temporary class B license for Sportsmans Poker Run on August 2 – 4. All ayes. Carried.

Discussion and possible action on Elroy Fair donation.

Garvin/Krueger motion to approve the donation of \$1000 for the 2013 Elroy Fair. All ayes. Carried.

Discussion and possible action on burn permit for Chris Zindorf

Garvin/Mendum motion to approve burn permit for Chris Zindorf. All ayes. Carried.

Discussion and possible action on Operator's License.

Garvin/Helgerson motion to approve operator's license for Thomas Connors. All ayes. Carried.

Discussion and possible action on raze orders for 514 Franklin Street and 1007 Academy Street.

An attorney for Steffen asked if they could work with the city on the raze.

The plan is to burn the Olson house, tear the Coppernoll house down and drag it across the street to burn it, and burn the Steffen house. All this to minimize the cost and the cost will go back on the taxes for the two houses we do not own.

Garvin/Helgerson motion to adopt resolution to number 938 and 939 to raze 514 Franklin Street and 1007 Academy Street, respectively. Roll call. All ayes. Carried.

Discussion and possible action on City owned property and proposal from Randy Frye to advertise and market the City owned properties.

Garvin and Steward presented the map showing the City owned properties. Garvin presented a proposal from Randy Frye to advertise the City's properties. Great River Realty would provide the advertising, roughly would cost them \$75 per month, for 6-months and they would do the signage at the property sites, in exchange the City would pay them a 10% commission on each property the sell.

Garvin/Mendum motion to retain Great Rivers Realty to advertise 7 City owned lots – 3 by Hansen's IGA and 4 across from the cemetery; for a period of 6 months with signage and advertising by the Realtor, and a commission of 10% and lots to be sold at \$5,000 for the CTH O residential lots, \$10,000 and \$15,000 for the commercial/multi-family lots with a return of \$4,500 for each lot developed within 2-years with a reversion clause if not built in that timeframe and money stays with the City and land is reverted back to the City. All ayes. Carried.

Garvin presented on the 35 acres by the cemetery to be sold as one piece and 3 to 4 acres left for the cemetery expansion.

The Council directed the City Administrator and City Attorney to put together a bid package for the 35 acres by the cemetery for the May meeting.

Discussion on the burn site property in the Town of Wonewoc.

Discussion on the use, lease or sale of the burn site property. Krueger will be contact an hunting/conservation organization to see if they want to use the site for youth and/or disabled hunts. This topic will be set aside for another month while Krueger looks into this group.

Garvin/Mendum motion to approve resolution 940 to apply to the DNR for a River Protection Grant. All ayes. Carried.

Garvin/Helgerson motion to approve the updated version of the Revolving Loan Fund Manual. All ayes. Carried.

Discussion on planters on Main Street.

Garvin presented on the possibility of offering planters to downtown businesses to beautify the city. City buys the planters, EAAC buys the plants, Garden Club plants them, and business waters/maintains the planters. They would be up from May til October. The cost is \$50 per planter and it could be up to 7 planters.

Garvin/Helgerson motion to proceed with the City procuring 7 planters for a total of \$350. Roll call vote. All ayes. Carried.

Discussion and possible action on platting the entire City Cemetery with the Excelsior Group.

Steward presented on the need to do it as none of the maps are recorded at the Juneau County Register of Deeds.

Garvin, Helgerson agree that there may not be a need to record this at the County. Krueger would like it to be recorded for research purposes as he had to search for records in Shawano County.

Discussion on Sexton duties. Zindorf doesn't want to do it anymore and needs to pass it on to somebody. Garvin suggests Ladwig work with Zindorf over the next three months to learn the ropes on the Sexton duties by July 1. Suggestion by the Mayor to send digital files of Zindorf's records to the Register of Deeds.

Discussion on Expenditures.

Garvin/Helgerson to approve the expenditures.

Reports:

Garvin reported on PEP Health Fair on 4/12. Library, Water, and Police will have booths.

Garvin reported on Emergency Training Exercise. Need more radios and need to synchronize

Garvin reported on downtown redevelopment plan and meeting from March 18. The CDA will handle this program and report back to Council.

Garvin reported that the EAAC/Chamber will have a small business event on 4/16 at the American Legion Hall.

Committee Reports:

Garvin reported on Finance and Personnel. Steward's JPR is done and Steward will report on the budget during his report.

Garvin reported on Ordinance. Spring clean-up on May 4, and mailing will be sent out with utility bills. Committee has identified multiple homes that should receive a citation. A pre-citation letter will go out first. This needs to be a high priority on Mark's list. Steward will work with the Police to come up with a system of follow-up and action.

Pfost reported on Parks. June 8 is the 400 Trail celebrations. Discussion on staffing the Commons with the EAAC/Chamber as a possibility with financial support from the City with a trial run for one year.

Kreuger reported on Streets. Jefferson and Steward will work with Strelow to develop an easement and an alley off of 2nd Main.

Budget report:

Steward reported on 2012 budget and the carry forward of \$152,000 to the 2013 budget. First quarter 2013 is on track with the budget.

Next meeting date: reorganization on April 16 at 5pm.

Helgerson/Mendum motion to adjourn at 9:10 pm. All ayes. Carried.

Mark Steward
City Administrator