

## Common Council Meeting Minutes

June 9, 2015

*Approved*

Call to order at 7:05 pm by Mayor Stanek

Roll Call.

Klipstein – here  
Lindemann - here  
Garvin – here  
Huber – here  
Pfof – here  
Stanek – here

Also in attendance: Steward, Jefferson, Rosemary Blank

Pledge of Allegiance

Approval of Minutes – Common Council May 12, 2015

Klipstein/Huber motion to approve minutes. All ayes. Carried.

Public Comment (5 minute limit, no action to be taken, items not on agenda)

Rosemary Blank – has houses on Academy Street. She is working on estimates. She is asking for another 30 days to get going. She has several options to fund the project and needs time to get it done.

### Communications:

Mayor's Comments, Communications and Recommendations

None at this time

113 Thompson Street – lawn hasn't been mowed in a while.

Council's Communications:

Lindemann has one comment regarding a resident on Franklin Street and passed it along to Mark Steward. Also received a compliment on the painting and clean up at the park.

Pfof has been approached by neighbors of McCluskey and excited to see something happen, but hasn't started yet.

Klipstein had a complaint about Pat McCluskey grass being too long and pile of wood, and stuff in the driveway.

Administrator's Communications:

Steward talked about the 50<sup>th</sup> anniversary celebration of the Elroy-Sparta Trail.

### Consent Agenda:

Discussion and possible action on Class "A" Combination Malt Beverages & Intoxicating Liquor Licenses for Brian Downing – Hansen's IGA and Krysta White – Kwik Trip

Klipstein/Huber motion to approve. All ayes. Carried.

Discussion and possible action on Class "B" Combination Malt Beverages & Intoxicating Liquor Licenses for James Bender – Elroy American Legion; Wanda Dogs – The Dog

House Bar; Paula Vierck – Sportsman’s Bar & Grill; Patti Kaczmarek – Kaz’s Bar & Grill

Garvin/Huber motion to approve. All ayes. Carried.

Discussion and possible action on Reserve Class “B” Liquor License and Class “B” Beer Combination Malt Beverage & Intoxicating Liquor License for Martin Koenecke – Valley Inn

Garvin/Pfost motion to approve. All ayes. Carried.

Discussion and possible action on cigarette/tobacco licenses for Hansen’s IGA and Kwik Trip

Lindemann/Huber motion to approve. All ayes. Carried.

Discussion and possible action on operator’s licenses (list available in packet)

Garvin/Lindemann motion to approve operator’s licenses as presented in packet. All ayes. Carried.

Discussion and possible action on picnic license for the Elroy Fire Department for Elroy Fair

Lindemann/Pfost motion to approve. All ayes. Carried.

Discussion and possible action on burn permit for Robert Schroeder

Lindemann/Huber motion to approve. All ayes. Carried.

Discussion and possible action on new fuel pump and pump cards for fueling station at Street Department

Steward brought up the new fuel pump and pump cards and the need for a fuel pump. Pfost had questions about costs. Garvin summarized the following questions: How much do we save buying in bulk? What are the administrative costs? What are the upkeep costs? Need to talk to Kwik Trip. Need to go look at one. Is there a warranty?

Get information and bring back at next meeting.

Discussion and possible action on advertising with Hidden Valley of Southwestern Wisconsin

Steward presented the advertisement in Hidden Valley of Southwestern Wisconsin. Do we advertise in the paper and website, or just one? Need an answer from Hidden Valleys on number of hits to the webpage and bring back at the July meeting.

Consideration for advertising on the Messengers webpage.

Discussion and possible action on advertising with WRJC for the Elroy Fair

Garvin doesn’t see this helping but supports the Fair and doesn’t see the benefit. Pfost doesn’t see the need. Klipstein wants the pool open during the fair.

Garvin/Pfost motion to give \$192.10 to the Fair Board and they need to dedicate those funds to advertisement for the fair. All ayes. Carried.

Discussion and possible action on Professional Services Agreement with MSA for Cedar Street and Royall Avenue Reconstruction project

Huber asked about the engineering and thinks that the amount is too high.

Garvin/Lindemann motion to approve. Roll call. All ayes. Carried.

Discussion and possible action on State/Municipal Agreement for a State Let Highway Project (Academy Street – Hwy 80/82)

Steward presented on the \$165,100 the City will be responsible for on the \$3.5M project. It is a commitment from the City to support the DOT on this project.

Garvin/Huber motion to approve. Roll call. All ayes. Carried.

Discussion and possible action on Ordinance #411 a change to Title 5 Chapter 2 of the Code of Ordinances regarding sewer rates

Steward explained.

Garvin/Lindemann motion to approve Ordinance #411. Roll call All ayes. Carried.

Discussion and possible action on commercial and residential razes

Steward reported on McCluskey at 209 Academy, Lueck on Main Street, and Rose Blank.

Pfost wants hard dates set on all these people. Council wants completion by the 31<sup>st</sup> of July otherwise the City will complete the project for McCluskey.

110 S. Main – will be knocked down by staff and buried on site or hauled away.

Discussion and possible action on 1416 and 1421 Academy Street properties

Blank sold one property and now has some money. Jefferson told her to have these things done: outside home needed to free of junk by June 9; deliver a timetable to Steward or Jefferson by June 9; all proposals to Jefferson by June 9; junk outside 1416 and garage door shut by June 9.

Jefferson suggest authorizing a raze order at the July meeting. Garvin and Lindemann agree with that. In essence giving her 90 days to fix or take down

Garvin/Lindemann motion to authorize the City Attorney to draft a raze order for the property at 1421 Academy and bring it to the Council at the July meeting. All ayes. Carried.

Discussion and possible action on ATV usage of City Streets draft ordinance

Jefferson presented the ordinance and the resident language allowing use of roads but can only cross a state highway.

Klipstein asked about ages and riders.

Pfost asked when and where did this come up. Juneau County ATV Council brought this up and Council supported it.

Garvin/Klipstein motion to approve ordinance #412 for ATV usage. Carried. 4 to 1 (Pfost).

Discussion and possible action on establishing a Steering Committee for City Hall renovations

Garvin suggests looking at all our projects over the next 90 days and come up with a priority list and where we can get money to support the project. Need grants and low interest loans to support these projects.

Discussion and possible action on financing options for City Hall/Police Station

There are limited financing options out there. Possibly CDBG-PF but that is in 2016. Will have a better idea on Academy Street in September. Klipstein suggests focusing on debt reduction first before taking on more debt. Might have to invest in some short term things like lighting.

Expenditures:

Klipstein/Garvin motion to approve expenditures as noted. Roll call. All ayes. Carried.

#### Reports:

Updates from:

Utility Commission: meeting May 19. Concerns have been brought up to a utility staff member and have been brought to the attention of Steward. Looked at Academy Street options.

Fire and Ambulance: Last meeting was prior to last common council. Discussion on merger with Camp Douglas to cover a greater area and have coverage for our City. Could get license revoked by State if we continue to not make calls. Will bring merger idea to the Council when decisions are made.

CDA: No meeting last night. Bardo work supposed to start soon. 4 businesses working on the facades.

Library: no meeting

Police Commission: met last week and elected a President (Pam Paulsen), a vice president (Jess Bashirian). Tony Green reinstated on June 7, and Todd Krueger coming back in July.

#### Updates from

Streets – Hired new guy (Xavier Glenn) and Mark Preuss (PT). Talked about lowering the speed limit on south main street. Steward will get a letter out. Looked at bids for new truck. Talked about demo of properties. Guys will be installing lights at the Street Dept then will tackle the demolition of buildings.

Finance & Personnel – no meeting. Will have one in July

Ordinance – no meeting. Will have one in July.

Parks – no meeting. Got thanks for work at the park. Thank you to those who helped.

Long Range Planning – no meeting

Tourism Committees – no meeting

#### Administrator's report:

Bardo project to be starting shortly. Received bids

#### Police and citation report –

Nothing to report at this time.

Next meeting date – July 14, 2015

Garvin/Huber motion to adjourn at 9:10 pm. All ayes. Carried.

Mark Steward  
City Administrator