

Common Council Special Meeting Minutes

July 14, 2015

Approved

Call to order at 7:00 pm by Mayor Stanek

Roll Call.

Klipstein – here
Lindemann - here
Garvin – here
Huber – here
Pfof – here
Stanek – here

Also in attendance: Steward, Jefferson

Approval of Minutes – Common Council June 9, 2015; June 16, 2015 and July 6, 2015
Garvin/Lindemann motion to approve all the minutes. All ayes. Carried.

Public Comment (5 minute limit, no action to be taken, items not on agenda)
None

Communications:

Mayor's Comments, Communications and Recommendations

Pleased with utility crew's reaction to the storm event from Monday night.

Council's Communications

Huber was asked about why we don't sell garbage bag tags at City Hall. Replied that Kwik Trip and Hansen's sell for a minimal profit.

Klipstein – we need to watch 106 Cedar Street as well for violations and need of repair.

Administrator's Communications:

Steward reported on a letter from Royall School district thanking City staff for helping them haul concrete. Also met with Royall School and Rob Uphoff regarding drainage issues off of Royall Avenue. City will work on plan to shed stormwater to the storm system at Royall School.

Consent Agenda:

Discussion and possible action on operator's licenses' for Karissa Seitz, Terry Madden, and Nicole Luke
Huber/Garvin motion to approve Seitz and Madden. Luke did not fill in all of the blanks, so will table the approval until later. All ayes. Carried.

Discussion and possible action on camping or placing a tiny house on strip of land the City owns south of airport landing strip

Steward presented the idea and drew a map on the board. Answer is no. Council asked Steward to contact the airport (Mike Erickson) to get their opinion.

Discussion and possible action on a Little Free Library to be placed in Dorothea Campbell Park in downtown Elroy

Steward presented on the idea of little free libraries to be placed in "central park", the Commons and Schultz Park. Council suggests the direction come from the Library. Klipstein will take it to the Library Board meeting on Wednesday July 15 for their reaction. If the Library Board will okay them then these people have to present their designs to the City at the next meeting.

Discussion and possible action on raze order for 1421 Academy Street

Jefferson received a call from an attorney who is representing Rose Blank. It is an 80% repair to value which exceeds the statutory requirement of 50%. They have 60 days to react to the order. Can be cancelled at any time.

Garvin/Pfost motion to approve Resolution 983 for the razing of all buildings at 1421 Academy Street. Roll call. All ayes. Carried.

Discussion and possible action on Franklin Street park area and wildflowers

The area has been mowed. Pfost reported that the seeding wasn't completed properly and the weather affected it quite a bit and the seed didn't take. FWS spent \$330 on seed and usually only spend \$250. City sprayed the area at the wrong time. Pfost recommends 3 options – 1. Cancel contract/agreement with Fish and Wildlife Service. 2. Try to rehab – it would take a lot of work and all costs to the City, Pfost would provide technical service and a management plan. 3. Plant to lawn grass with areas of native vegetation.

Get all the sidewalk and driveways out and the remaining foundation, then re-establish the area in to parkland with path and some native areas.

Garvin/Huber motion to authorize Steward to draft a letter to Mark Pfost at Fish and Wildlife Service to cancel the agreement and return to a mowed area. All ayes. Carried. With Pfost abstaining.

Discussion and possible action on fueling system at Street Department

Steward presented on the fueling system and answers to some questions. The cost to this upgrade will be split 5 ways with less of a split to police.

Where do we find the money? Streets Committee wants to review again.

Lindemann wants to get the new pump and hold off on the card reader until later.

Lindemann/Pfost motion to install fuel pumps without the card reader system with option to add it at a later date at the estimated cost on current proposal. Roll call. All ayes. Carried.

Discussion and possible action on advertising in Hidden Valley magazine and website

Steward asked Carol Larson about how many hits the City website gets through their website and the answer was 7000 visitors to their page, but could not tell us how many hit on our website.

Dianna Anderson suggests advertising on the Juneau County Tourism Board's web page. The Messenger will put a link to our webpage on their page. Get Dianna all the information we want to display on the web site and they will construct it on their page.

Garvin/Huber motion to no longer advertise with Hidden Valley. All ayes. Carried.

Discuss mid-year financial review

Garvin reported on the finances. Revenues are mostly fixed through taxes, TIF, shared revenue, etc. About 10 % of revenue is variable. Expenses – about 7 over budget items amounting to \$22,000. 3 items are under budget at about \$18,000. 6 items that we may not proceed with at about \$29,000. Probably will not do a fall clean up, and maybe no headstone repairs. May not use \$5k in planning, and the City Hall capital outlay may not be used.

Mid-year, right on track and no surprises, so far.

Steward handed out the budget calendar

Expenditures

Klipstein/Huber motion to approve expenditures. Roll call. All ayes. Carried.

Reports:

Updates from: Utility Commission – recommended revenue bond refinance, looking at options for pre-treatment unit, possibility of Kendall sending their waste to us;
Fire and Ambulance – discussed possible agreement with Camp Douglas and will give fully staffed rig here, it would be to have coverage not to take over and we would split staff as needed, will meet tomorrow night to discuss further, plan to have the budget where they are at now or less;
CDA – met last night. Façade improvement program have 4 projects. Two of them have signed notes for loans and will repay them over time to fund other projects in the future. Two are grants. Theater, Carquest, Stott, and Taskonis' have received the grants/loans through this program;
Library – will be meeting tomorrow;
Police Commission – Met beginning of June and will meet again in August. Pam Paulsen is the new President and Jess Bashirian is the new Vice President.

Updates from Streets – met to discuss Cedar Street and Royall Avenue bids.
Finance & Personnel – no meeting. Will have meeting in August to talk about initial budget items
Ordinance – no meeting
Parks – no meeting
Long Range Planning and Tourism – no meeting

Administrator's report: Bardo/Cedar Street schedule and WEDC grant - ; Update on citations/violations – manufactured home park;
Update on business opportunities - nothing new to report
Update on Hawkhunter/Lueck demolition – Huber would like to see this area used for ATV and snowmobile parking after it is graveled;
DNR recreation grant update -

Police and citation report -

Closed Session

Closed session pursuant to Wis. Stats. 19.85(c) – Considering employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility. Discuss mid-year performance review of the City Administrator.

Pfost/Garvin motion to go into closed session pursuant to Wis. Stats. 19.85 (1)(c).

Garvin/Pfost Motion to reconvene into open session. Roll call. All ayes. Carried.

Next meeting date – August 11, 2015

Klipstein/Huber motion to adjourn at 9:10 pm. All ayes. Carried.

Mark Steward
City Administrator