

Utility Commission Meeting Minutes

December 11, 2012

Approved

Call to Order @ 5:30 pm by Roger Campfield, Utility Commission Secretary

Roll Call. Campfield, Eno, and Madden. Krueger is excused absent.

Campfield made a statement that he or the Utility Commission will not accept motions on personnel issues unless it meets sec. 5.03 of the personnel policy manual.

Steward gave an update on Well #4.

Steward and Rinderer provided an update on the floodproofing project. There is a possibility to contract the fence with the same contractor doing the fence at well #4.

Discussion on downspouts, gutters and insulation and bid for work.

Madden/Eno to approve Kilbourn to provide downspouts, gutters and insulation for the powerhouse. Roll call. All ayes. Carried.

Discussion on interruptible contract. Meeting with Brunner will be held at 2pm on Wednesday December 12, 2012 at City Hall. Rinderer mentioned that Brunner still wants to be an interruptible customer, but we need to send him a letter. Also, in regards to the interruptible contract, we will suggest extending the termination clause to 24 months to benefit all parties.

Rinderer mentioned that he has tested Brunner's primary meter and it is accurate. Another test is scheduled for a later date.

If Brunner were to assume ownership of the transformers on his side of the line, his business would see an additional rate benefit.

Rinderer gave his report. He wants to replace the aluminum underground lines with sheath and designed for underground use. Part of the work will be contracted out and part will be done in-house.

Campfield suggested moving the projects discussion to the next meeting and Rinderer is to bring plans to show the Commission.

Two customers work could be done now, with minimal expense (Kocik and Gamendinger). If time permits, staff can start right away.

Things to be done by the end of the year – inventory, air monitoring report, 3 Environmental Impact Assessment reports, transformer reports, and load evaluation.

Tree trimming is ongoing with Asplund.

Rinderer would like to see a meeting with the Utility Commission and the City Council to get everyone on the same page.

Steward presented on the phosphorus seminar.

Steward reported on the upcoming audit and water rate case.

The sewer and water report is in letter form in the packet as Collins was unavailable to attend the meeting due to a family commitment.

Eno/Madden to approve the bills. Roll call. All ayes. Carried.

Madden/Eno to adjourn at 7:35pm.

Mark Steward
City Administrator