

**City of Elroy**  
**Police Commission Meeting**  
June 10, 2013

Commission President Pfof called the meeting to order at 5:00 p.m.

Present: Commissioners Pfof, Paulsen, Bashirian, Madden and Sartori. Also, Administrator Steward and Police Chief Green.

Paulsen/Bashirian to approve minutes. All ayes. Carried.

Public Comment:  
None

Follow up on citizen complaints. The subject property appears to have the residents moving to another location. 23 citations were issued in the month of May to the residents, renters and property owner due to an incident on May 8.

Pfof went over the procedure to review complaints about the Police Chief and/or Officers. Due process must be protected, specifically with respect to the officers involved. Action cannot be taken until there is a formal complaint. The formal complaint must be signed and notarized. Must follow procedures outlined in the Police Commission handbook. Post hearing must be an open meeting. There can be closed session, but decisions made in open session.

1. Make sure due process is not violated
2. Just cause must exist

No new information on citations and court decisions. Officer Brown is the court officer and is authorized to alter tickets.

The Police Commission will meet with the City Council on August 13, 2013.

Paulsen would like the Police to verify if a house number exists then send them a letter.

Police Chief communications:

Completed a click it or ticket initiative, completed June 2. Eligible to receive a \$4,000 grant. There have been several high profile, felony cases recently and the officers are extremely busy. Green has ordered rifles and are waiting for them to arrive.

Paulsen/Madden to adjourn at 5:25 pm. All ayes. Carried.

Next meeting will be in August.

Respectfully Submitted,  
Mark Steward  
City Administrator