

Common Council Meeting Minutes

June 12, 2012

approved

Call to Order @ 7:00 pm by Mayor Mark Stanek

Pledge of allegiance.

Roll Call. Helgerson, Krueger, Garvin, Mendum, Myhre, and Stanek.

Approval of Minutes – Garvin/Helgerson to approve the minutes from May 8, 2012, May 15, 2012, May 22, 2012 and Committee of the Whole May 22, 2012 with changes to the May 8 minutes as follows: first page corrections requested by Garvin regarding adding language to an open ended sentence regarding the floodproofing of the powerhouse, and Krueger wanted to correct Joy Brown's name in 6g. All ayes. Carried.

Public Comment: Larry Rawn from the Museum is looking for volunteers to staff the museum. Needs help on 5 or 6 dates. Hopes the Council members will take part and step up.

Consideration of membership with the Hill Country Chamber of Commerce. Sue Zimmerman in attendance to present on membership with the Chamber. The Chamber lost about 20 members in 2012. As of June 1, 2012 Sue is no longer the Executive Director, and is looking for a small investment from the City to continue the organization. Looking for a membership in the amount of \$1434 annually from the cities of Elroy, Hillsboro and Wonewoc. Steve Mitchell, the President of the Chamber, is in attendance as well. Tourism is a big part of the Chamber. Membership in Circle Wisconsin is a key to tourism in this area. Looking for a decision as soon as possible.

Krueger said that the Juneau County Economic Development and Mauston Chamber of Commerce covers everything we need. Mitchell stated that this Chamber is focused on the communities within the hill country.

Krueger/Myhre to table the discussion to the Committee of the Whole meeting in two weeks. All ayes. Carried.

PUBLIC HEARING: The Mayor announces that this is the published date and time to hear public comment on:

Consideration of the application by Debra Dub for a conditional use permit to allow a Bed and Breakfast at 104 Plymouth Street.

Debra Dub - applicant: Hopes to open a B&B, May thru October, and would like to open in July of this year. State will be out to inspect next week. There have been a ton of requests for a B&B in this City. She has always wanted to do this.

Comments from those in favor: Sartori has been there and toured it, and thinks it is done very well. Where can people stay, this is a good opportunity for tourism. Mary Waarvik has to turn people away.

Comments from the Common Council: Helgerson wanted to know if she did this before and she did in Washington Island in Door County but without food.

Motion by Garvin/ Helgerson to approve the B&B for Debra Dub. Roll call. All ayes. Carried.

Consent Agenda:

Operator's License for Jessica A. Turner – Myhre/Mendum to approve. All ayes. Carried

- a) Class “A” Liquor Licenses for Brian Downing – Hansen’s IGA and Mary Brook – Kwik Trip – Myhre/Mendum to approve. All ayes. Carried.
- b) Class “B” Liquor Licenses for Henry Schmid – Elroy American Legion; Wanda Dogs – The Dog House Bar; Paula Vierck – Sportsman’s Bar & Grill; Patti Kaczmarek – Kaz’s Bar & Grill; and Martin Koenecke – Valley Inn.

Garvin/Helgerson to approve Class B license for American Legion, Dog House, Kaz’s and Valley Inn. All ayes. Carried.

Garvin/Krueger to conditionally approved license for Sportsman’s Bar with payment of back personal property taxes within 30 days. Failure to do so will result in the termination of the license. Three ayes with Myhre and Mendum abstaining. Carried.

- i) Wanda Dogs expressed concern over the fees and asked why they are so high.
- ii) Steward explained the fees are the statutory maximum and have been this way for 11 years. Steward encouraged the public to come to the budget hearing in November when fees are discussed and approved for the upcoming year.

- c) Cigarette Licenses for Kwik Trip and Hansen’s IGA

- i) Krueger/Garvin to approve. All ayes. Carried.

- d) Consideration of a picnic license for the Elroy Fire Department for the Elroy Fair, June 21 – 24

- i) Myhre/Garvin to approve. All ayes. Carried.

- e) Consideration of a driveway for Elroy Auto Supply on Prospect Street.

- i) Pam and Randi Johns presented on the driveway. They need their trucks to dock off street and need the driveway. – Garvin/Helgerson motion to approve driveway permit. All ayes. Carried

- f) Authorization of City Attorney to pursue the discontinuance of the east end of Madison Street as a public way and deeding title to the adjoining property owners to the north and south per Wis. Stats. § 66.1003.

Garvin/Helgerson motion to authorize City Attorney to pursue... All ayes. Carried.

- g) Consideration of an easement to allow Ryan Lipke to place structures in the right-of-way of North Street.

Lipke presented on his parking spot.

Jefferson said maybe the City could grant a temporary easement to allow this.

Garvin/Krueger motion to authorize the City Attorney to draft a temporary easement to allow the retaining wall and parking area to remain in place. All ayes. Carried.

- h) Consideration of a Mobile Home Park license for Bob Retzlaff at Willow Pond Trailer Park per sec. 7-6-3 of the City of Elroy Code of Ordinances

Steward presented pictures of the issues remaining on the property. Siding of unit 1 is laying on the ground and not put on mobile home; rubber tires out in open at unit 1; tub of metal present at unit 1; skirting still has gaps for rodents to get in on unit 1; unit 11 roofing about window not completed; unit 6 enclosed porch removed, however, a deck has been placed there but have no steps or railing; unit 6 siding and soffit need repair; unit 5 skirting is pushed in and open for rodent access; and unit 9 needs to be condemned, removed and replaced – doors and windows all open.

Retzlaff presented and feels he has tenant issues and they are not following his orders. It took 8 months to get rid of one mobile home when he worked with the City Attorney. He said that three units are

vacant. He has paid his fees and would like to receive his license. He bought five units from the McClusky's. He wants to work together with the City for another year. He is open to inspection and willing to pay for half. He has owned this park for three years, and owns others.

Mendum stated that the trailers are beyond repair. There is a trailer on Second Street that is 50 years old and looks in great condition, and should be a model for Retzlaff to follow.

Garvin stated that the park is at the top of the list of areas that need to be repaired within the City. It has been bad for many years. The trailers are dilapidated and should be removed. He is still struggling to grant a permit, but may want conditions and time associated with the decision.

Jefferson asked if the building inspector came out and deemed that they are not repairable would you remove and replace the mobile homes. This is a positive that Retzlaff has acquired the trailers.

Krueger asked if Manthy Salvage in Mauston would come over and haul the 3 out that are vacant, would you be willing to do that and advertise for vacant sites and let people move it trailers. Retzlaff will consider it.

Myhre feels he is making the effort and spending the time to do it and needs money to do it, and more time.

Myhre/ motion allow the mobile home park license to Bob Retzlaff. Motion dies for a lack of second.

Garvin/Helgerson motion to conditionally approve the mobile home park license, and that a meeting be held between Mr. Retzlaff, the City Administrator, two Council Members, Building Inspector and the City Attorney to walk the trailer park, and determine the needs and form a conditions report within the next 30 days, and present it the findings to Council. Roll call. Krueger – no, Garvin – yes, Mendum – no, Myhre – yes, Helgerson – yes. Motion passes 3 – 2. Carried.

- i) Authorizing the advertisement of bids for the construction of the powerhouse flood-proofing measures
 - i) Patrick Cleary from Vierbicher in attendance to present updates to the floodproofing of the powerhouse. He presented an updated budget for the project. Advertisement for bid this Thursday will be the first posting.
 - ii) Garvin/Mendum motion to authorize Vierbicher to advertise for bids with the alternates on the budget sheet. Roll call. 4 – 1 with Krueger saying no. Carried.
- j) Consideration of a heater for the wading pool
 - i) Steward presented on this and it is in the budget. Garvin/Krueger to approve installation of the heater at the wading pool. Roll call. All ayes. Carried.
 - ii)
- k) Consideration of advertising in the Hidden Valleys Visitor's Guide
 - i) Garvin/Mendum motion to proceed with advertising in the Visitor's Guide reserving a full page for Elroy with a 1/3 of the page for the City of Elroy. Roll call. All ayes. Carried.
- l) Expenditures.
Myhre/Mendum motion to pay the expenditures. Roll call. All ayes. Carried.

2) Communications:

- a) Mayor's Comments, Communications and Recommendations -
 - i) Appointment to Utility Commission will be discussed at the July 10, 2012 Common Council Meeting – No decision has been made and will be discussed at the Committee of the Whole meeting.
- b) Council's Communications Helgerson asked about the trees at the cemetery. Steward mentioned the City did not get bids. Rinderer mentioned he is search out bids from Wright Tree Service for powerline work and they may consider doing work for the City. Rinderer will discuss the citywide tree issue with the utility commission at their next meeting. Mendum mentioned that the City Mayor of Hillsboro,

Kubarski, is a tree trimmer and does good work for a reasonable price. Garvin mentioned that the ATC powerline is actually going to follow a southern portion of the City along Ackermann Road. Garvin will suggest that the utility commission and Council get a letter into ATC about the location of the line and support it going along the Interstate.

- c) Administrator's Communications –Land sales – we have received one offer on TID 3 land by the cemetery and offer to the south of the airport. Two more offers may come in around the burn site in the Town of Wonewoc. The Lunde deal will come back to the Council at the Committee of the Whole meeting and in July. Spring Clean up – I am working with Police Chief Green on public nuisances. I have even contacted an exterminator in the event we need to abate the property. Board of Review, the City missed the statutory deadline for Board of Review, and the Assessor Jim Rogers missed last years TID filing deadline and it cost the City \$20,000 in increment.

3) Reports:

- a) Utility Commission update (Krueger) from May meeting. – Moving forward on the well house. Had to close the road but didn't get signs up in time and had issues with school busses needing to turn around.
- b) Administrator's report – Ambulance Service, Budget update – Ambulance service idea came out of discussions with Larry K, Ed Brown, and Dick Martin of Kendall. Budget and costs were a factor in investigating the option of contracting with Baraboo District Ambulance Service. Budget we are at 53% of revenue at only 5 months. Expenses we are at 41% through 42% of the year, so we are right on track. Need to consider a loan for road projects.

- 4) Next meeting date – June 26, 2012 – Committee of the Whole

Garvin/Krueger to adjourn at 9:35 pm

Mark Steward
City Administrator