

Council Meeting Minutes

April 22, 2014

Approved

Call to order at 7:00 pm by Mayor Stanek

Roll call: Klipstein, Krueger, Garvin, Huber, Pfof and Stanek – Here.
In addition: Steward, Jefferson, and Eileen Nale

Pledge of Allegiance

Oath of office of Mayor

Oath of office for Alderperson District II

Oath of office for Alderperson District IV

Oath of office for Alderperson District V

Election of President of Council

Pfof nominated Garvin, Krueger seconded. Vote all ayes. Carried. Garvin Council President for 2014 – 2015

City Attorney gave brief overview of the roles of the Council.

Minutes:

Garvin / Klipstein to approve with the change that Krueger was not in attendance. All ayes. Carried.

Proclamation:

Mayor read that April is Fair Housing Month Proclamation.

Public Comment:

No public comment

PUBLIC HEARING:

Published date and time of public hearing on consideration of a kennel license for Corey Spader.

Applicant Corey Spader presented on his request. He has three dogs, but they are not outside dogs. They will be going to obedience class. He is also asking for the council to wave the home inspection requirement.

Steward reported that there is one kennel available.

Jefferson suggests that the Council should not wave the inspection requirement.

Steward read letters from Ellen Knoll in opposition – from Dan McCracken in favor – Edward and Mary Bones in opposition.

Corey disputed the letter from Ellen Knoll and said his dogs do not use the neighbor's yards for defecating. Corey said his dogs are not outside are barking at 10pm because he is inside with them and he is in bed by 9.

Krueger said there are dogs that run at large in town and he even hit one, but has not seen any of Corey's dogs outside running free.

Garvin raised one issue that the ordinance says that kennels may only be located in the residential district. Second floor is presented as residential with first floor as commercial.

Krueger / Klipstein motion, upon Don Birch checking the property, the Council will approve the kennel license. Roll call. All ayes. Carried.

Discussion and possible action on Operator's License for Stark, McCluskey, and Field.

Klipstein / Garvin motion to approve operator's license for Dena McCluskey, Jennifer Stark and Richard Field. All ayes. Carried.

Discussion and possible action on Resolution 960 authorizing the issuance and sale of \$512,679 Sewer System Revenue Bonds.

Steward called Jim Mann of Ehlers to discuss the refinancing of sewer debt. Jim Mann explained the refinance to the Council. This will help our debt to income ratio (eliminate the debt service reserve account) and will help our bottom line and audit comments. We are going from \$105,000 in annual payment to approximately \$85,000. Royal Bank will be the bond holder and is not requiring a debt service reserve account.

Garvin / Pfof motion to approve Resolution 960 authorizing the issuance and sale of \$512,679 sewer system revenue bonds for the City of Elroy. Roll call. All ayes. Carried.

Discussion and possible action on CDBG-PF Street and Water Project bid results. Rob Uphoff from MSA in attendance to describe and present the project and bid results.

Uphoff presented the project and the bid results. Only received bids from three (3) contractors. Low to high was: Badger Environmental; James Peterson Sons; and A-1 Excavating.

Uphoff presented on the project and bid alternates and explained the pricing.

Uphoff and MSA's recommendation is to go with Badger Environmental of Westby for \$818,231. That is their bid with alternate E which is utilizing PVC C900 for all water main in lieu of ductile iron.

Garvin / Klipstein motion to award to Badger Environmental a combination of the base bid and Alternate E for the CDBG-PF water system and street improvements project for a total award of \$818,231. Roll call. All ayes. Carried.

Discussion and possible action on the Safe Drinking Water Loan and Principal Forgiveness program.

Uphoff presented on this as well. City as a LMI community qualifies for loan forgiveness and a 1.15% interest rate and possible grant of up to 60%. The best situation would be for the City to have to finance \$200,000, worse case is we pay half of the project which is approximately \$500,000. Council wants to submit the application, and there is money in the budget for this. Current safe drinking water loan is at 1.32%.

Garvin / Pfof authorize MSA to submit a Safe Drinking Water Loan application and contract with MSA for \$8,000. Roll call. All ayes. Carried.

Discussion and possible action on contract to amend TID3, TID4, and TID5.

Garvin explained the tax incremental financing districts of Elroy then discussed the need to amend three of the districts to declare one a distressed TIF and the other two as donors and to allow TID4 and TID5 to expend funds on an area within a half mile of their subsequent

boundaries. Uphoff brought with a contract to amend the districts for \$15,000. The amount can be paid for by the TID's.

Garvin is suggesting that the CDA take a look at the project and contract first and let them make a recommendation back to the Council. They next meet on Monday, May 12, 2014, then Council the next day.

#12 Communications:

Council Committees: All agree.

Police Commission: Mark Pfof for 2 years and Jess Bashirian for 5 years

Garvin/Klipstein motion to confirm Police Commission appointments. All ayes. Carried.

Board of Appeals: Al Zmolek (regular) and Jim Strelow (alternate)

Garvin/Klipstein motion to confirm Board of Appeals appointments. All ayes. Carried.

Community Development Authority: Jim Stott

Klipstein/Garvin motion to confirm CDA appointment. All ayes. Carried.

City Attorney:

Garvin/Klipstein motion to appoint William Jefferson as City Attorney. All ayes. Carried.

Health Officer:

Garvin/Klipstein motion to appoint the Juneau County Public Health Department as the Health Officer. All ayes. Carried.

Weed Commissioner:

Klipstein/Huber motion to appoint Jamie Ladwig as the Weed Commissioner. All ayes. Carried.

Designation of the Official Newspaper:

Pfof has been very critical of the newspaper not being at the meetings and has expressed the feelings to the Council members. Eileen Nale was in attendance and Pfof addressed his displeasure with the Messenger. Nale informed the Council about her role with the newspaper and how it has changed and that she has a large coverage area but now there is a marketing person to handle the sales so Nale can handle the article writing.

Garvin/Klipstein motion to designate the Messenger as the official newspaper. All ayes. Carried.

Library Board: Larry Krueger and Joanne Rhondesvedt

Garvin/Klipstein motion to appoint Krueger and Rhondesvedt to the Library Board. All ayes. Carried.

No Council Communication.

Steward asked if anyone wanted to attend the New Officials Workshop. Steward asked Huber for his contact information.

#13c

Garvin presented on the 2013 Auditor's Report.

Auditors came to the Finance and Personnel Committee meeting to explain the financial standing of the City. We are very solid.

Garvin/Krueger motion to approve burning permit for Chris Zindorf. All ayes. Carried.

Garvin/Pfost motion to approve the Park Exclusive Use Permit for Tailor Made Products. All ayes. Carried.

Discussion and possible action on the Bardo Development Agreement.

Garvin presented on the developer's agreement and the possible grant with the WEDC. The agreement is contingent upon the City receiving the grant. The CDA approved the application for the grant and the developer's agreement.

Garvin/Huber motion to approve the developer's agreement as presented with change to the spelling of guarantee on page 4. Roll call. All ayes. Carried

Review 2014 Goals and Grants.

Garvin and Steward reviewed the goals and grants sheets.

Discussion and possible action on Royall Bike Agreement.

Jefferson explained the agreement with Royall Schools. There will be 10 – 12 bikes, there will be a 5 year maintenance by the City and first priority is given to the students who are in class or summer school.

Garvin/Huber motion to approve the Royall Bike Agreement contingent upon the insurance company approving the agreement. All ayes. Carried.

Discussion and possible action on MLS listing with Castle Rock Realty for selling city property.

Garvin/Krueger motion to authorize the City Administrator to sign the MLS listings with Castle Rock Realty for City owned lots. All ayes. Carried.

Krueger had to leave.

Discussion and possible action on the notice to disallow the claim for Mile Bluff Medical Center to be tax exempt.

Garvin/Pfost motion to disallow claim of tax exempt status of Mile Bluff. All ayes. Carried.

Garvin/Pfost motion to approve expenditures. Roll call. All ayes. Carried.

Pfost/Garvin motion to adjourn at 10:15 pm. All ayes. Carried.

Mark Steward
City Administrator