

**CITY OF ELROY**  
**PUBLIC NOTICE**

**COMMON COUNCIL MEETING**

THE COMMON COUNCIL WILL HOLD THEIR REGULAR MONTHLY MEETING ON **TUESDAY, JUNE 9, 2015, AT 7:10 P.M.** IN THE COUNCIL CHAMBERS OF CITY HALL LOCATED AT 225 MAIN STREET TO DISCUSS MATTERS CONCERNING THE CITY.

**AGENDA**

This meeting will follow Robert's Rules of Order, which provides common rules and procedures for deliberation and debate in order to place the whole membership on the same footing and speaking the same language.

- 1) Call to Order
- 2) Roll Call
- 3) Pledge of Allegiance
- 4) Approval of Minutes – Common Council May 12, 2015
- 5) Public Comment (5 minute limit, no action to be taken, items not on agenda)
- 6) Communications:
  - a) Mayor's Comments, Communications and Recommendations
  - b) Council's Communications
  - c) Administrator's Communications:
- 7) Consent Agenda:
  - a) Discussion and possible action on Class "A" Combination Malt Beverages & Intoxicating Liquor Licenses for Brian Downing – Hansen's IGA and Krysta White – Kwik Trip
  - b) Discussion and possible action on Class "B" Combination Malt Beverages & Intoxicating Liquor Licenses for James Bender – Elroy American Legion; Wanda Dogs – The Dog House Bar; Paula Vierck – Sportsman's Bar & Grill; Patti Kaczmarek – Kaz's Bar & Grill
  - c) Discussion and possible action on Reserve Class "B" Liquor License and Class "B" Beer Combination Malt Beverage & Intoxicating Liquor License for Martin Koenecke – Valley Inn
  - d) Discussion and possible action on cigarette/tobacco licenses for Hansen's IGA and Kwik Trip
  - e) Discussion and possible action on operator's licenses
  - f) Discussion and possible action on picnic license for the Elroy Fire Department for Elroy Fair
  - g) Discussion and possible action on burn permit for Robert Schroeder
  - h) Discussion and possible action on new fuel pump and pump cards for fueling station at Street Department
  - i) Discussion and possible action on advertising with Hidden Valley of Southwestern Wisconsin
  - j) Discussion and possible action on advertising with WRJC for the Elroy Fair
  - k) Discussion and possible action on Professional Services Agreement with MSA for Cedar Street and Royall Avenue Reconstruction project
  - l) Discussion and possible action on State/Municipal Agreement for a State Let Highway Project (Academy Street – Hwy 80/82)
  - m) Discussion and possible action on Ordinance #411 a change to Title 5 Chapter 2 of the Code of Ordinances regarding sewer rates
  - n) Discussion and possible action on commercial and residential razes
  - o) Discussion and possible action on 1416 and 1421 Academy Street properties
  - p) Discussion and possible action on ATV usage of City Streets draft ordinance #412
  - q) Discussion and possible action on establishing a Steering Committee for City Hall renovations
  - r) Discussion and possible action on financing options for City Hall/Police Station
  - s) Expenditures

8) Reports:

- a) Updates from: Utility Commission; Fire and Ambulance; CDA; Library and Police Commission
- b) Updates from Streets – projects, Finance & Personnel, Ordinance, Parks, Long Range Planning and Tourism
- c) Administrator's report: Bardo schedule and WEDC grant, Update on violations; Update on summer part time help and full time help; Update from June 6<sup>th</sup> Elroy-Sparta Trail 50<sup>th</sup> Anniversary Celebration
- d) Police and citation report

9) Next meeting date – July 14, 2015

10) Adjourn

Mark R. Stanek, Mayor

Notification of this meeting has been posted in accordance with Wisconsin's Open Meeting Laws. The Common Council may take action on any item on the agenda. It is possible that members or a quorum of members from other governing bodies may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aids. For additional information or to request this service, contact Mark Steward City Administrator/Clerk/Treasurer (462-2400) or by writing to City Hall, 225 Main Street.

## Common Council Meeting Minutes

May 12, 2015

*UnApproved*

Call to order at 7:00 pm by Mayor Stanek

### Roll Call.

Klipstein – here  
Lindemann - here  
Garvin – here  
Huber – here  
Pfof – not here, excused  
Stanek – here

Also in attendance: Steward, Jefferson, Sarah Huggins and

### Pledge of Allegiance

Approval of Minutes – Common Council April 21, 2015

Huber/Garvin motion to approve minutes. All ayes. Carried

### Public Comment (5 minute limit, no action to be taken, items not on agenda)

Sarah Huggins – asking about budgeting as if nothing is going wrong that is affecting the library and maybe the other departments. Relying on best case scenario will only work for so long. Wants City Council to take care of its property like it is asking the general public.

### Communications:

Mayor's Comments, Communications and Recommendations

Thanks everyone for being down at the park on May 2. A little more work is left to do which is painting.

Council's Communications:

Garvin has heard nothing but good comments from the public. It worked out well.

Administrator's Communications:

WEDC grant has been awarded to us and Bardo

S&S Concrete will start next week with sidewalk at Franklin and Lake then flume at covered bridge, then park bathrooms and pool sidewalk and a curb by Mark Pfof's house. In June I will give them the sidewalk list. Steward has talked to Ian Holloway and the Open Book will be November 3 from 9a to 5p and Board of Review for November 11 from 6p to 8p.

### Consent Agenda:

Discussion and possible action on commercial and residential razes:

Steward updated on schedules for demolition. Lueck will start June 1 and have main structure done in 2 weeks, then will take another month to get the foundation out.

Steward and Jefferson will meet with Blank next Tuesday and go over her properties.

Discussion and possible action on DNR Recreational Grant items:

Garvin brought up this topic. In the packet is a list of possible projects related to the park, bicycling and canoeing. Need to pass a resolution to submit a grant to work with the County and submit to the DNR. They will fund passive recreation things.

Garvin/Huber motion to authorize the City Administrator to work with the County to incorporate the 10 items on our list into their Outdoor Recreation Plan. All ayes. Carried.

Discussion and possible action on 7 Rivers Alliance Golden Shovel Ready Sites participation  
Garvin updated. This was discussed at CDA last night. The area covers 20 counties in three states. They could potential help with economic and industrial development. We can list sites on their website for a price. Not ready to advertise at this time.

Discussion and possible action on Revolving Loan Fund status:

Garvin discussed the availability of funds in the housing and economic revolving loan funds.

Discussion and possible action on ordinance change to Title 5, Chapter 2 of the Code of Ordinances regarding sewer rates:

Steward explained the funds and recommends a 10% increase. Council asked that the Utility Commission make a recommendation to the Council. Utility will take it up next week and Council will take it up in June.

Discussion and possible action on ATV usage of City Streets ordinance:

Huber said the Streets Committee took it up last night. Jefferson has been working on gathering information. Huber stated that some communities allow their residents to drive direct to the trail on any road, but it has to be direct. Another suggestion was to open all roads to the east of Hwy 80/82 to travel. Council wants everyone that is a resident to ride shortest and most direct route to the trail from their residence.

Set up so residents so they can get to the trail, then we can work on all the streets.  
Jefferson will see what he can put together.

Discussion and possible action on June 6 Elroy-Sparta Trail 50<sup>th</sup> Anniversary Celebration:

Steward, Stanek and Jefferson reported on the schedule and need for bikers.

Discussion and possible action on establishing a Steering Committee for City Hall renovations:

Garvin brought this up and it is a recommendation of the report to establish a Steering Committee. Garvin and Steward want to get together with Grant and Loan people to discuss City options. Need to get the grant answer first before we push forward. Garvin asked how we should structure the committee. Huber suggested including people who work here. We will return with information in June.

Discussion and possible action on street projects for 2015:

Steward reported that MSA should have bids to us by the June 9<sup>th</sup> meeting or June 16 Utility Commission meeting.

Expenditures:

Garvin/Huber motion to approve expenditures as noted. Roll call. All ayes. Carried.

Garvin asked about the radio charges. Steward explained that it is a grant through County Emergency Government and the state and feds.

Reports:

Updates from:

Utility Commission: Increase in sewer rates were discussed.

Fire and Ambulance: Has a meeting tomorrow. No update.

CDA: Talked about Bardo and razes and talked about downtown façade grants and there are four takers – CarQuest, Stott, Theater and Taskonis.

Library: Received a donation and will be doing landscaping. May bring someone in to clean the carpets and will have to close the library early. There will be a temporary replacement (Abby Pilot) to replace Sarah while she is on maternity leave. Steward brought up the Library roof and cost to repair on first bid is \$3870.

Police Commission: There will be a meeting on May 26 at 5pm.

Updates from

Streets – Huber discussed ATV ordinance. Mark, Joe and Todd will be interviewing people for the Street worker position. By next meeting we will have a new person. Steward showed pictures of the sink hole.

Finance & Personnel – no meeting. Garvin met with Steward at the beginning of the month.

Ordinance – no meeting

Parks – met earlier and talked about the park clean up and river clean up possibly in June. Few more projects to clean up then annual maintenance.

Long Range Planning – no meeting

Tourism Committees – no meeting

Administrator's report: Bardo schedule and WEDC grant; Update on violations; Update on Streets and Commons positions and hours of operation.

Steward gave update – in the process of obtaining quotes for the Bardo project and hope to get that started late May early June. Jefferson and I are working with a few property owners on the clean up or raze of their buildings. Advertised for Streets and Commons positions, and conducting interviews on Friday. Commons will be open Monday, Wednesday and Thursday 10 to 4; Friday and Saturday 9 to 5 and Sunday 10 to 4; so closed on Tuesday. There will be less staff and working on efficiencies.

Police and citation report – call log on table

Next meeting date – June 9, 2015

Huber/Garvin motion to adjourn at 8:20 pm. All ayes. Carried.

Mark Steward  
City Administrator

|               |                  | BEGINNING<br>BALANCE | TOTAL<br>DEBITS | TOTAL<br>CREDITS | ENDING<br>BALANCE | AVERAGE<br>DAILY<br>BALANCE |
|---------------|------------------|----------------------|-----------------|------------------|-------------------|-----------------------------|
| GENERAL FUND  |                  |                      |                 |                  |                   |                             |
| 10 -100020    | COMMONS CC ACCOU | 1,124.00             | 0.00            | 0.00             | 1,124.00          | 1,124.00                    |
| 10 -100030    | TAX ACCOUNT      | 0.00                 | 0.00            | 0.00             | 0.00              | 0.00                        |
| 10 -100040    | EC REV LOAN FUND | 0.00                 | 0.00            | 0.00             | 0.00              | 0.00                        |
| 10 -100080    | CDBG HOUSING FUN | 0.00                 | 0.00            | 0.00             | 0.00              | 0.00                        |
| 10 -100090    | LGIP#1 GENERAL   | 608,081.31           | 0.00            | 0.00             | 608,081.31        | 608,081.31                  |
| 10 -100110    | CITY TREE FUND   | 0.00                 | 0.00            | 0.00             | 0.00              | 0.00                        |
| 10 -100120    | LGIP#4 LIBRARY C | 0.23                 | 0.00            | 0.00             | 0.23              | 0.23                        |
| 10 -100180    | LGIP#7 PUBLIC LI | 0.49                 | 0.00            | 0.00             | 0.49              | 0.49                        |
| 10 -100225    | ELROY EVENT FUND | 0.00                 | 0.00            | 0.00             | 0.00              | 0.00                        |
| 10 -100227    | ELROY PD/HUNTER  | 450.86               | 0.00            | 0.00             | 450.86            | 450.86                      |
| 10 -100300    | BRIDGET BAILEY C | 54.86                | 0.00            | 0.00             | 54.86             | 54.86                       |
| 10 -113000    | CLAIM ON CASH    | 13,810.59            | 0.00            | 48,195.88CR      | 34,385.29CR       | 34,385.29CR                 |
| FUND 10 TOTAL |                  | 623,522.34           | 0.00            | 48,195.88CR      | 575,326.46        | 575,326.46                  |
| REPORT TOTALS |                  | 623,522.34           | 0.00            | 48,195.88CR      | 575,326.46        | 575,326.46                  |

VENDOR SET: 01 City of Elroy  
 BANK: \* ALL BANKS  
 DATE RANGE: 0/00/0000 THRU 99/99/9999

| VENDOR I.D. | NAME                     | STATUS | CHECK DATE  | AMOUNT | DISCOUNT | CHECK NO | CHECK STATUS | CHECK AMOUNT |
|-------------|--------------------------|--------|-------------|--------|----------|----------|--------------|--------------|
| 6514        | HD SUPPLY WATERWORKS LTD |        |             |        |          |          |              |              |
| C-CHECK     | HD SUPPLY WATERWORKS LTD | VOIDED | V 5/15/2015 |        |          | 028939   |              | 720.08CR     |

| ** T O T A L S ** | NO            | INVOICE AMOUNT | DISCOUNTS | CHECK AMOUNT |
|-------------------|---------------|----------------|-----------|--------------|
| REGULAR CHECKS:   | 0             | 0.00           | 0.00      | 0.00         |
| HAND CHECKS:      | 0             | 0.00           | 0.00      | 0.00         |
| DRAFTS:           | 0             | 0.00           | 0.00      | 0.00         |
| EFT:              | 0             | 0.00           | 0.00      | 0.00         |
| NON CHECKS:       | 0             | 0.00           | 0.00      | 0.00         |
| VOID CHECKS:      | 1 VOID DEBITS | 0.00           |           |              |
|                   | VOID CREDITS  | 720.08CR       | 720.08CR  | 0.00         |

TOTAL ERRORS: 0

| VENDOR SET: 01 | BANK:   | TOTALS: | NO | INVOICE AMOUNT | DISCOUNTS | CHECK AMOUNT |
|----------------|---------|---------|----|----------------|-----------|--------------|
|                |         |         | 1  | 720.08CR       | 0.00      | 0.00         |
| BANK:          | TOTALS: |         | 1  | 720.08CR       | 0.00      | 0.00         |

VENDOR SET: 01 City of Elroy  
 BANK: 3 POOLED CASH  
 DATE RANGE: 0/00/0000 THRU 99/99/9999

| VENDOR I.D.  | NAME                           | STATUS               | CHECK DATE | AMOUNT | DISCOUNT | CHECK NO | CHECK STATUS | CHECK AMOUNT |
|--------------|--------------------------------|----------------------|------------|--------|----------|----------|--------------|--------------|
| 6886         | AMERICAN RED CROSS             |                      |            |        |          |          |              |              |
| I-05012015   | ELROY MUNI POOL FACILITY FEE   | R                    | 5/15/2015  |        |          | 028920   |              |              |
| 10 5542-3900 | SWIMMING POOL OTHER EXPENSES   | ELROY MUNI POOL FACI |            | 200.00 |          |          |              | 200.00       |
| 6352         | BADGER WELDING SUPPLIES        |                      |            |        |          |          |              |              |
| I-3276350    | CYLINDER RENTAL                | R                    | 5/15/2015  |        |          | 028923   |              |              |
| 10 5330-3900 | STREETS ALLEYS OTHER EXPENSES  | CYLINDER RENTAL      |            | 12.00  |          |          |              | 12.00        |
| 2079         | DEBRA DUB                      |                      |            |        |          |          |              |              |
| I-05012015   | REIMBURSEABLE SUPPLIES/EXPENSE | R                    | 5/15/2015  |        |          | 028929   |              |              |
| 10 5650-3970 | COMMONS SNACKS/SUNDRIES        | SNACKS FOR RE-SALE   |            | 357.59 |          |          |              |              |
| 10 5650-3900 | COMMONS OTHER EXPENSES         | BASKETS/CURTAIN MAT. |            | 129.90 |          |          |              |              |
| 10 5650-3990 | COMMONS REPAIR/MAINT           | PAINT AND PAINT SUPP |            | 215.75 |          |          |              | 703.24       |
| 6372         | ENVIROTECH EQUIPMENT CO        |                      |            |        |          |          |              |              |
| I-041815-7A  | ENVIROTECH EQUIPMENT CO        | R                    | 5/15/2015  |        |          | 028930   |              |              |
| 10 5324-3900 | MACHINERY & EQUIP OTHER EXPENS | VAC TRUCK MAINTENANC |            | 114.99 |          |          |              |              |
| 63 5000-9330 | TRANSPORTATION EXPENSE         | VAC TRUCK MAINTENANC |            | 114.99 |          |          |              |              |
| 64 5000-8290 | SEWER VEHICLE MAINT            | VAC TRUCK MAINTENANC |            | 114.98 |          |          |              | 344.96       |
| 1037         | EO JOHNSON COMPANY             |                      |            |        |          |          |              |              |
| I-CNIN778830 | MAINTENANCE CONTRACT           | R                    | 5/15/2015  |        |          | 028931   |              |              |
| 62 5000-9210 | OFFICE SUPPLIES AND EXPENSES   | MAINT CONTRACT LANIE |            | 31.33  |          |          |              |              |
| 63 5000-9210 | OFFICE SUPPLIES AND EXPENSES   | MAINT CONTRACT LANIE |            | 31.33  |          |          |              |              |
| 64 5000-8510 | SEWER OFFICE SUPPLIES & EXPENS | MAINT CONTRACT LANIE |            | 31.34  |          |          |              |              |
| 10 5141-3900 | GENERAL OFFICE SUPPLES         | MAINT CONTRACT LANIE |            | 47.00  |          |          |              |              |
| 10 5210-3900 | POLICE OTHER EXPENSES          | MAINT CONTRACT LANIE |            | 47.00  |          |          |              | 188.00       |
| 5083         | GENERAL ENGINEERING            |                      |            |        |          |          |              |              |
| I-05012015   | BUILDING INSPECTIONS           | R                    | 5/15/2015  |        |          | 028935   |              |              |
| 10 5240-3900 | BLDG INSPECTION OTHER EXPENSES | BUILDING INSPECTIONS |            | 205.75 |          |          |              | 205.75       |
| 1040         | HANSENS IGA                    |                      |            |        |          |          |              |              |
| I-05012015   | MISC SUPPLIES                  | R                    | 5/15/2015  |        |          | 028937   |              |              |
| 62 5000-9210 | OFFICE SUPPLIES AND EXPENSES   | TOILET PAPER         |            | 6.99   |          |          |              |              |
| 64 5000-8270 | SEWER SUPPLIES & EXPENSES      | BATTERIES/PAPER TOWE |            | 100.15 |          |          |              |              |
| 10 5650-3970 | COMMONS SNACKS/SUNDRIES        | SNACKS FOR RE-SALE   |            | 53.13  |          |          |              |              |
| 10 5650-3900 | COMMONS OTHER EXPENSES         | CLEANING SUPPLIES    |            | 14.18  |          |          |              |              |
| 10 5148-3900 | MISC. EXPENSES                 | SYMPATHY CARD        |            | 2.80   |          |          |              | 177.25       |
| 3825         | HESS MEMORIAL HOSPITAL         |                      |            |        |          |          |              |              |
| I-4400007    | HEARING SCREENINGS 2015        | R                    | 5/15/2015  |        |          | 028941   |              |              |
| 10 5330-3900 | STREETS ALLEYS OTHER EXPENSES  | CLARK/BEAVER         |            | 46.80  |          |          |              |              |
| 62 5000-9300 | MISC. GENERAL EXPENSES         | RINDERER/BROCK       |            | 46.80  |          |          |              |              |
| 63 5000-9300 | MISC. GENERAL EXPENSE          | LIND/HEITZLER 1/2    |            | 35.10  |          |          |              |              |
| 64 5000-8560 | SEWER MISC GEN EXPENSE         | SAEMISCH/HEITZLER 1/ |            | 35.10  |          |          |              | 163.80       |

VENDOR SET: 01 City of Elroy  
 BANK: 3 POOLED CASH  
 DATE RANGE: 0/00/0000 THRU 99/99/9999

| VENDOR I.D.  | NAME                                | STATUS               | CHECK DATE | AMOUNT   | DISCOUNT | CHECK NO | CHECK STATUS | CHECK AMOUNT |
|--------------|-------------------------------------|----------------------|------------|----------|----------|----------|--------------|--------------|
| 6798         | JOHNSON BLOCK & COMPANY INC         |                      |            |          |          |          |              |              |
| I-05012015   | PROGRESS BILLING-AUDIT SERVICE      | R                    | 5/15/2015  |          |          | 028946   |              |              |
| 10 5156-3900 | INDEPENDENT AUDITING OTHER EXPAUDIT |                      |            | 1,075.00 |          |          |              |              |
| 62 5000-9230 | OUTSIDE SERVICES/AUDIT              | AUDIT                |            | 450.00   |          |          |              |              |
| 63 5000-9230 | OUTSIDE SERVICES/AUDIT              | AUDIT                |            | 3,950.00 |          |          |              |              |
| 64 5000-8520 | OUTSIDE SERVICES/AUDIT              | AUDIT                |            | 300.00   |          |          |              |              |
| 13 5319-3900 | TIFF#3 EXPENSES                     | AUDIT                |            | 75.00    |          |          |              |              |
| 14 5319-3900 | TIFF#4 EXPENSES                     | AUDIT                |            | 75.00    |          |          |              |              |
| 15 5319-3900 | TIFF#5 EXPENSE                      | AUDIT                |            | 75.00    |          |          |              |              |
| 16 5319-3900 | TIFF#6 EXPENSES                     | AUDIT                |            | 75.00    |          |          |              | 6,075.00     |
| 4016         | TEAM LABORATORY CHEMICAL CORP       |                      |            |          |          |          |              |              |
| I-101022     | POOL CHEMICALS                      | R                    | 5/15/2015  |          |          | 028961   |              |              |
| 10 5542-3900 | SWIMMING POOL OTHER EXPENSES        | POOL CHEMICALS       |            | 1,118.75 |          |          |              | 1,118.75     |
| 6911         | UNITED COOPERATIVE                  |                      |            |          |          |          |              |              |
| I-05012015   | DIESEL/UNLEADED/OIL/SUPPLIES        | R                    | 5/15/2015  |          |          | 028963   |              |              |
| 62 5000-9330 | TRANSPORTATION EXPENSE              | UNLEADED/DIESEL FUEL |            | 170.79   |          |          |              |              |
| 63 5000-9331 | VEHICLE FUEL                        | UNLEADED/DIESEL FUEL |            | 201.45   |          |          |              |              |
| 64 5000-8280 | SEWER VEHICLE FUEL                  | UNLEADED/DIESEL FUEL |            | 76.50    |          |          |              |              |
| 10 5330-3900 | STREETS ALLEYS OTHER EXPENSES       | UNLEADED/DIESEL FUEL |            | 592.24   |          |          |              |              |
| 10 5210-4020 | SQUAD MAINTENANCE/FUEL              | UNLEADED FUEL        |            | 628.96   |          |          |              |              |
| 10 5220-4040 | FIRE DEPT. FUEL                     | UNLEADED/DIESEL FUEL |            | 327.61   |          |          |              |              |
| 10 5324-3900 | MACHINERY & EQUIP OTHER EXPENSES    | GREASE AND OIL IN BU |            | 1,528.50 |          |          |              |              |
| 62 5000-9300 | MISC. GENERAL EXPENSES              | GRASS SEED BATTERIES |            | 133.78   |          |          |              |              |
| 63 5000-6020 | OPERATION SUPPLIES AND EXPENSES     | GLOVES/SCREWDRIVER/N |            | 32.36    |          |          |              |              |
| 64 5000-8270 | SEWER SUPPLIES & EXPENSES           | GLOVES/SCREWDRIVER/N |            | 32.35    |          |          |              | 3,724.54     |
| 6868         | WCMA                                |                      |            |          |          |          |              |              |
| I-05012015   | SUMMER CONFERENCE REGISTRATION      | R                    | 5/15/2015  |          |          | 028966   |              |              |
| 10 5145-3900 | DUES/PROFESSIONAL DEVELOPMENT       | SUMMER CONFERENCE RE |            | 225.00   |          |          |              | 225.00       |
| 2059         | POSTMASTER/ELROY                    |                      |            |          |          |          |              |              |
| I-05012015-2 | 3 ROLLS OF STAMPS                   | R                    | 5/28/2015  |          |          | 028969   |              |              |
| 10 5142-3900 | POSTAGE                             | 3 ROLLS OF STAMPS    |            | 147.00   |          |          |              | 147.00       |
| 2066         | ROYAL BANK                          |                      |            |          |          |          |              |              |
| I-06012015   | POOL START UP MONEY                 | R                    | 6/03/2015  |          |          | 028972   |              |              |
| 10 5542-3900 | SWIMMING POOL OTHER EXPENSES        | POOL START UP MONEY  |            | 100.00   |          |          |              | 100.00       |
| 64110        | AMAZON.COM                          |                      |            |          |          |          |              |              |
| I-06012015   | BOOKS                               | R                    | 6/05/2015  |          |          | 028973   |              |              |
| 10 5511-3970 | LIBRARY BOOKS & MATERIALS           | BOOKS                |            | 104.87   |          |          |              | 104.87       |

VENDOR SET: 01 City of Elroy  
 BANK: 3 POOLED CASH  
 DATE RANGE: 0/00/0000 THRU 99/99/9999

| VENDOR I.D.  | NAME                           | STATUS | CHECK DATE | AMOUNT   | DISCOUNT | CHECK NO | CHECK STATUS | CHECK AMOUNT |
|--------------|--------------------------------|--------|------------|----------|----------|----------|--------------|--------------|
| 6530         | B&M TECHNICAL SERVICES, INC    |        |            |          |          |          |              |              |
| I-3726       | BACK FLOW PREVENTION           | R      | 6/05/2015  |          |          | 028974   |              |              |
| 64 5000-8330 | SEWER MAINT OF TREAT PLANT EQU |        |            | 310.75   |          |          |              |              |
| 10 5542-3900 | SWIMMING POOL OTHER EXPENSES   |        |            | 62.50    |          |          |              |              |
| 63 5000-6410 | OPERATION SUPPLIES AND EXPENSE |        |            | 205.75   |          |          |              | 579.00       |
| 6505         | BLU ZONE LLC                   |        |            |          |          |          |              |              |
| I-2045       | COMMONS BROCHURES              | R      | 6/05/2015  |          |          | 028975   |              |              |
| 10 5650-3960 | COMMONS ADVER/PROMO            |        |            | 39.80    |          |          |              |              |
| I-2077       | QUARTERLY PAYMENT FOR COMPUTER | R      | 6/05/2015  |          |          | 028975   |              |              |
| 62 5000-9210 | OFFICE SUPPLIES AND EXPENSES   |        |            | 363.77   |          |          |              |              |
| 63 5000-9210 | OFFICE SUPPLIES AND EXPENSES   |        |            | 363.77   |          |          |              |              |
| 64 5000-8510 | SEWER OFFICE SUPPLIES & EXPENS |        |            | 363.77   |          |          |              |              |
| 10 5146-3900 | TECHNOLOGY MANAGEMENT & SUPPO  |        |            | 1,100.00 |          |          |              | 2,231.11     |
| 1087         | CENTURYLINK                    |        |            |          |          |          |              |              |
| I-06012015   | TELEPHONE BILLS                | R      | 6/05/2015  |          |          | 028976   |              |              |
| 10 5511-3960 | LIBRARY INTERNET & TELEPHONE   |        |            | 89.48    |          |          |              |              |
| 10 5512-3900 | MUSEUM OTHER EXPENSES          |        |            | 4.00     |          |          |              |              |
| 10 5210-3960 | POLICE INTERNET & TELEPHONE    |        |            | 188.41   |          |          |              |              |
| 10 5143-3900 | UTILITIES/PHONE                |        |            | 359.29   |          |          |              |              |
| 10 5143-3900 | UTILITIES/PHONE                |        |            | 8.66     |          |          |              |              |
| 10 5650-3920 | COMMONS UTILITIES              |        |            | 47.41    |          |          |              |              |
| 62 5000-9210 | OFFICE SUPPLIES AND EXPENSES   |        |            | 161.92   |          |          |              |              |
| 63 5000-9210 | OFFICE SUPPLIES AND EXPENSES   |        |            | 137.31   |          |          |              |              |
| 63 5000-6410 | OPERATION SUPPLIES AND EXPENSE |        |            | 199.43   |          |          |              |              |
| 64 5000-8510 | SEWER OFFICE SUPPLIES & EXPENS |        |            | 188.78   |          |          |              |              |
| 10 5542-3900 | SWIMMING POOL OTHER EXPENSES   |        |            | 38.88    |          |          |              | 1,423.57     |
| 7002         | ALEXANDER CHAMBERS             |        |            |          |          |          |              |              |
| I-06012015   | TILLER                         | R      | 6/05/2015  |          |          | 028977   |              |              |
| 10 5324-3900 | MACHINERY & EQUIP OTHER EXPEN  |        |            | 275.00   |          |          |              | 275.00       |
| 3844         | CITY OF ELROY UTILITIES        |        |            |          |          |          |              |              |
| I-06012015   | UTILITY BILLS CITY GENERAL     | R      | 6/05/2015  |          |          | 028978   |              |              |
| 10 5512-3900 | MUSEUM OTHER EXPENSES          |        |            | 68.31    |          |          |              |              |
| 10 5143-3900 | UTILITIES/PHONE                |        |            | 177.37   |          |          |              |              |
| 10 5323-3900 | GARAGES SHEDS OTHER EXPENSES   |        |            | 118.70   |          |          |              |              |
| 10 5366-3900 | RECYCLING OTHER EXPENSES       |        |            | 10.32    |          |          |              |              |
| 10 5520-3900 | PARKS OTHER EXPENSES           |        |            | 100.10   |          |          |              |              |
| 10 5650-3920 | COMMONS UTILITIES              |        |            | 286.15   |          |          |              |              |
| 10 5511-3920 | LIBRARY UTILITIES (GAS & ELECT |        |            | 326.13   |          |          |              |              |
| 10 5211-3900 | TRAFFIC CONTROL OTHER EXPENSES |        |            | 7.33     |          |          |              |              |
| 10 5200-3900 | EMERGENCY GOVT OTHER EXPENSES  |        |            | 8.73     |          |          |              |              |
| 10 5520-3900 | PARKS OTHER EXPENSES           |        |            | 401.52   |          |          |              |              |
| 10 5520-3900 | PARKS OTHER EXPENSES           |        |            | 55.52    |          |          |              |              |
| 10 5542-3900 | SWIMMING POOL OTHER EXPENSES   |        |            | 55.51    |          |          |              | 1,615.69     |

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| 6596         | ELLIOTT CLARK                  |        |                      |        |          |          |              |              |
| I-06012015   | CELL PHONE REIMBURSEMENT       | R      | 6/05/2015            |        |          | 028979   |              |              |
| 10 5330-3900 | STREETS ALLEYS OTHER EXPENSES  |        | CELL PHONE REIMBURSE | 16.00  |          |          |              | 16.00        |
| 6163         | COMMUNITY ANTENNA SYSTEM       |        |                      |        |          |          |              |              |
| I-06012015   | INTERNET                       | R      | 6/05/2015            |        |          | 028980   |              |              |
| 10 5210-3960 | POLICE INTERNET & TELEPHONE    |        | INTERNET SERVICE     | 21.00  |          |          |              |              |
| 10 5143-3900 | UTILITIES/PHONE                |        | INTERNET SERVICE     | 21.00  |          |          |              |              |
| 62 5000-9210 | OFFICE SUPPLIES AND EXPENSES   |        | INTERNET SERVICE     | 14.00  |          |          |              |              |
| 63 5000-9210 | OFFICE SUPPLIES AND EXPENSES   |        | INTERNET SERVICE     | 14.00  |          |          |              |              |
| 64 5000-8510 | SEWER OFFICE SUPPLIES & EXPENS |        | INTERNET SERVICE     | 13.99  |          |          |              | 83.99        |
| 3785         | COUNTY LINE                    |        |                      |        |          |          |              |              |
| I-06012015   | 10 INDOMITABLE PLUCK BOOKS     | R      | 6/05/2015            |        |          | 028981   |              |              |
| 10 5650-3900 | COMMONS OTHER EXPENSES         | 10     | INDOMITABLE PLUC     | 150.00 |          |          |              | 150.00       |
| 1030         | DANS AUTO CENTER               |        |                      |        |          |          |              |              |
| I-8956       | 2 TIRES                        | R      | 6/05/2015            |        |          | 028982   |              |              |
| 10 5324-3900 | MACHINERY & EQUIP OTHER EXPENS |        | 2 TIRES              | 102.00 |          |          |              | 102.00       |
| 3015         | DEPT OF HEALTH & FAMILY SERVIC |        |                      |        |          |          |              |              |
| I-06012015   | POOL RENEWAL APPLICATION 2015  | R      | 6/05/2015            |        |          | 028983   |              |              |
| 10 5542-3900 | SWIMMING POOL OTHER EXPENSES   |        | POOL RENEWAL APPLICA | 150.00 |          |          |              | 150.00       |
| 3015         | DEPT OF HEALTH & FAMILY SERVIC |        |                      |        |          |          |              |              |
| I-06012015-2 | POOL RENEWAL APP 2015          | R      | 6/05/2015            |        |          | 028984   |              |              |
| 10 5542-3900 | SWIMMING POOL OTHER EXPENSES   |        | POOL RENEWAL APP 201 | 150.00 |          |          |              | 150.00       |
| 3015         | DEPT OF HEALTH & FAMILY SERVIC |        |                      |        |          |          |              |              |
| I-06012015-3 | SPLASH PAD RENEWAL APP 2015    | R      | 6/05/2015            |        |          | 028985   |              |              |
| 10 5542-3900 | SWIMMING POOL OTHER EXPENSES   |        | SPLASH PAD RENEWAL A | 175.00 |          |          |              | 175.00       |
| 3015         | DEPT OF HEALTH & FAMILY SERVIC |        |                      |        |          |          |              |              |
| I-124HSAT    | CAMPGROUND RENEWAL 2015        | R      | 6/05/2015            |        |          | 028986   |              |              |
| 10 5520-3900 | PARKS OTHER EXPENSES           |        | CAMPGROUND RENEWAL 2 | 250.00 |          |          |              | 250.00       |
| 3733         | DL GASSER CONSTRUCTION         |        |                      |        |          |          |              |              |
| I-5000013866 | COLD MIX                       | R      | 6/05/2015            |        |          | 028987   |              |              |
| 10 5330-3900 | STREETS ALLEYS OTHER EXPENSES  |        | COLD MIX             | 477.54 |          |          |              | 477.54       |
| 7003         | ECONO SIGNS, LLC               |        |                      |        |          |          |              |              |
| I-10-922001  | NO PARKING SIGNS               | R      | 6/05/2015            |        |          | 028988   |              |              |
| 10 5330-3900 | STREETS ALLEYS OTHER EXPENSES  |        | NO PARKING SIGNS     | 68.81  |          |          |              | 68.81        |

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| 6212         | EDER FLAG MFG CO INC           |        |                      |          |          |          |              |              |
| I-839305     | FLAGS/PARK/TRIANGLE            | R      | 6/05/2015            |          |          | 028989   |              |              |
| 10 5530-3900 | ENTERTAINMENT (FLAGS/DECORATIO |        |                      | 687.05   |          |          |              | 687.05       |
| 1065         | ELROY AUTO SUPPLY              |        |                      |          |          |          |              |              |
| I-06012015   | MISC PARTS AND SUPPLIES        | R      | 6/05/2015            |          |          | 028990   |              |              |
| 10 5210-4020 | SQUAD MAINTENANCE/FUEL         |        | OIL FILTERS          | 37.72    |          |          |              |              |
| 10 5324-3900 | MACHINERY & EQUIP OTHER EXPENS |        | FUEL LINE/HOSE/CARB  | 30.87    |          |          |              |              |
| 10 5542-3900 | SWIMMING POOL OTHER EXPENSES   |        | O-RINGS/SPRAY BOTTLE | 9.32     |          |          |              |              |
| 10 5323-3900 | GARAGES SHEDS OTHER EXPENSES   |        | KEYS/BRUSHES         | 9.11     |          |          |              |              |
| 64 5000-8270 | SEWER SUPPLIES & EXPENSES      |        | SWITCH               | 18.90    |          |          |              |              |
| 64 5000-8290 | SEWER VEHICLE MAINT            |        | TUBING/VALVE CORE/BA | 127.11   |          |          |              |              |
| 64 5000-8270 | SEWER SUPPLIES & EXPENSES      |        | FREIGHT              | 16.73    |          |          |              | 249.76       |
| 3046         | ELROY FAIR ASSOCIATION         |        |                      |          |          |          |              |              |
| I-06012015   | FAIR DONATION                  | R      | 6/05/2015            |          |          | 028991   |              |              |
| 10 5530-2100 | CELEBRAT/ENTERTAINMENT (FAIR D |        | FAIR DONATION        | 1,000.00 |          |          |              | 1,000.00     |
| 1063         | ELROY FIRE & AMBULANCE ASSOCIA |        |                      |          |          |          |              |              |
| I-06012015   | FIRE AND AMBULANCE ASSESSMENT  | R      | 6/05/2015            |          |          | 028992   |              |              |
| 10 5220-3900 | FIRE OTHER EXPENSES            |        | FIRE ASSESSMENT      | 3,949.67 |          |          |              |              |
| 10 5230-3900 | AMBULANCE OTHER EXPENSES       |        | AMBULANCE ASSESSMENT | 3,642.50 |          |          |              | 7,592.17     |
| 6800         | EO JOHNSON CO, INC.            |        |                      |          |          |          |              |              |
| I-17038299   | COPIER LEASE AGREEMENT         | R      | 6/05/2015            |          |          | 028993   |              |              |
| 62 5000-9210 | OFFICE SUPPLIES AND EXPENSES   |        | LEASE AGREEMENT LANI | 25.34    |          |          |              |              |
| 63 5000-9210 | OFFICE SUPPLIES AND EXPENSES   |        | LEASE AGREEMENT LANI | 25.33    |          |          |              |              |
| 64 5000-8510 | SEWER OFFICE SUPPLIES & EXPENS |        | LEASE AGREEMENT LANI | 25.33    |          |          |              |              |
| 10 5210-3900 | POLICE OTHER EXPENSES          |        | LEASE AGREEMENT LANI | 38.00    |          |          |              |              |
| 10 5141-3900 | GENERAL OFFICE SUPPLIES        |        | LEASE AGREEMENT LANI | 38.00    |          |          |              | 152.00       |
| 1037         | EO JOHNSON COMPANY             |        |                      |          |          |          |              |              |
| I-CNIN779626 | MAINTENENCE CONTRACT-COPIER    | R      | 6/05/2015            |          |          | 028994   |              |              |
| 10 5511-3910 | LIBRARY OFFICE SUPPLIES        |        | MAINTENENCE CONTRACT | 87.03    |          |          |              | 87.03        |
| 6171         | FLOW RITE PIPE & SEWER SERVICE |        |                      |          |          |          |              |              |
| I-5801       | VIDEO STORM SEWER LINE         | R      | 6/05/2015            |          |          | 028995   |              |              |
| 10 5344-3900 | STORM SEWER OTHER EXPENSES     |        | VIDEO STORM SEWER LI | 250.00   |          |          |              | 250.00       |
| 6986         | DEB FOWLER                     |        |                      |          |          |          |              |              |
| I-06012015   | 4.75 HRS @ 10.00HR-CLEANING    | R      | 6/05/2015            |          |          | 028996   |              |              |
| 10 5141-3900 | GENERAL OFFICE SUPPLIES        |        | 4.50 HRS CLEANING @1 | 23.75    |          |          |              |              |
| 10 5210-3900 | POLICE OTHER EXPENSES          |        | 4.50 HRS CLEANING @1 | 11.88    |          |          |              |              |
| 62 5000-9210 | OFFICE SUPPLIES AND EXPENSES   |        | 4.50 HRS CLEANING @1 | 4.00     |          |          |              |              |
| 63 5000-9210 | OFFICE SUPPLIES AND EXPENSES   |        | 4.50 HRS CLEANING @1 | 4.00     |          |          |              |              |
| 64 5000-8510 | SEWER OFFICE SUPPLIES & EXPENS |        | 4.50 HRS CLEANING @1 | 3.87     |          |          |              | 47.50        |

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| 6015          | GAVCO PLUMBING                 |                      |            |          |          |          |              |              |
| I-10151       | WORK ON URINALS                | R                    | 6/05/2015  |          |          | 028997   |              |              |
| 10 5520-3900  | PARKS OTHER EXPENSES           | WORK ON URINALS      |            | 102.78   |          |          |              |              |
| I-10163       | DUMP STATION/POOL HOUSE REPAIR | R                    | 6/05/2015  |          |          | 028997   |              |              |
| 10 5330-3900  | STREETS ALLEYS OTHER EXPENSES  | DUMP STATION/POOL HO |            | 61.89    |          |          |              |              |
| 64 5000-8341  | SEWER MAINT OF BLDGS & GROUNDS | DUMP STATION/POOL HO |            | 77.09    |          |          |              |              |
| 10 5542-3900  | SWIMMING POOL OTHER EXPENSES   | DUMP STATION/POOL HO |            | 170.00   |          |          |              |              |
| 10 5520-3900  | PARKS OTHER EXPENSES           | DUMP STATION/POOL HO |            | 127.50   |          |          |              | 539.26       |
| 5083          | GENERAL ENGINEERING            |                      |            |          |          |          |              |              |
| I-06012015    | CITY HALL INSPECTION           | R                    | 6/05/2015  |          |          | 028998   |              |              |
| 10 5170-3900  | CITY HALL OTHER EXPENSES       | CITY HALL INSPECTION |            | 262.50   |          |          |              |              |
| I-06012015-2  | BUILDING INSP FOR DEMO         | R                    | 6/05/2015  |          |          | 028998   |              |              |
| 10 5641-3900  | REDEVELOPMENT & DEMOLITION     | BUILDING INSP FOR DE |            | 1,981.50 |          |          |              | 2,244.00     |
| 4014          | HALOGEN SUPPLY COMPANY         |                      |            |          |          |          |              |              |
| I-00468889    | SKIMMER FOR POOL               | R                    | 6/05/2015  |          |          | 028999   |              |              |
| 10 5542-3900  | SWIMMING POOL OTHER EXPENSES   | SKIMMER FOR POOL     |            | 38.71    |          |          |              | 38.71        |
| 1040          | HANSENS IGA                    |                      |            |          |          |          |              |              |
| I-06012015    | SUPPLIES/GAS                   | R                    | 6/05/2015  |          |          | 029000   |              |              |
| 10 5330-3900  | STREETS ALLEYS OTHER EXPENSES  | GAS/WATER            |            | 36.14    |          |          |              |              |
| 64 5000-8270  | SEWER SUPPLIES & EXPENSES      | SUPPLIES/PAPER TOWEL |            | 109.12   |          |          |              |              |
| 10 5148-3900  | MISC. EXPENSES                 | PLATES/FORKS/BATTERY |            | 26.81    |          |          |              | 172.07       |
| 3027          | HILLSBORO CEMENT PRODUCTS      |                      |            |          |          |          |              |              |
| I-49903/49904 | STORM SEWER WORK-ELROY ST      | R                    | 6/05/2015  |          |          | 029001   |              |              |
| 10 5344-3900  | STORM SEWER OTHER EXPENSES     | STORM SEWER WORK-ELR |            | 102.20   |          |          |              | 102.20       |
| 6875          | HOLLOWAY APPRAISAL SERVICE     |                      |            |          |          |          |              |              |
| I-443         | 2015 REVALUATION               | R                    | 6/05/2015  |          |          | 029002   |              |              |
| 10 5153-3900  | ASSESS OF PROPERTY TAX OTHER   | E2015 REVALUATION    |            | 6,450.00 |          |          |              | 6,450.00     |
| 4212          | HOME DEPOT                     |                      |            |          |          |          |              |              |
| I-06012015    | MORE PAINT FOR PARK BUILDINGS  | R                    | 6/05/2015  |          |          | 029003   |              |              |
| 10 5520-3900  | PARKS OTHER EXPENSES           | MORE PAINT FOR PARK  |            | 98.94    |          |          |              | 98.94        |
| 3804          | HUB CHEMICAL                   |                      |            |          |          |          |              |              |
| I-24901       | POOL CHEMICALS                 | R                    | 6/05/2015  |          |          | 029004   |              |              |
| 10 5542-3900  | SWIMMING POOL OTHER EXPENSES   | POOL CHEMICALS       |            | 688.10   |          |          |              | 688.10       |
| 2028          | JEFFERSON LAW OFFICE           |                      |            |          |          |          |              |              |
| I-06012015    | SATISFACTION OF STEFFEN MORTGA | R                    | 6/05/2015  |          |          | 029005   |              |              |
| 10 5130-3900  | LEGAL OTHER EXPENSES           | SATISFACTION OF STEF |            | 30.00    |          |          |              | 30.00        |

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| 1026         | JOHN DEERE FINANCIAL            |        |            |          |          |          |              |              |
| I-06012015   | EQUIPMENT MAINT/PARTS           | R      | 6/05/2015  |          |          | 029006   |              |              |
| 10 5324-3900 | MACHINERY & EQUIP OTHER EXPENSE |        |            | 496.94   |          |          |              | 496.94       |
| 9433         | JUNEAU COUNTY CLERK             |        |            |          |          |          |              |              |
| I-06012015   | VOTING MACH MAINTENANCE         | R      | 6/05/2015  |          |          | 029007   |              |              |
| 10 5144-3900 | ELECTION OTHER EXPENSES         |        |            | 228.34   |          |          |              | 228.34       |
| 6335         | L.G. NUZUM LUMBER COMPANY, INC  |        |            |          |          |          |              |              |
| I-307527     | DEADBOLT/DOOR SWEEP             | R      | 6/05/2015  |          |          | 029008   |              |              |
| 10 5542-3900 | SWIMMING POOL OTHER EXPENSES    |        |            | 35.48    |          |          |              |              |
| 10 5170-3900 | CITY HALL OTHER EXPENSES        |        |            | 19.36    |          |          |              | 54.84        |
| 2070         | LA CROSSE PUBLIC LIBRARY        |        |            |          |          |          |              |              |
| I-5802       | RECEIPT PAPER/BAR CODE LABELS   | R      | 6/05/2015  |          |          | 029009   |              |              |
| 10 5511-3910 | LIBRARY OFFICE SUPPLIES         |        |            | 89.27    |          |          |              | 89.27        |
| 8361         | LENORUD SERVICES, INC           |        |            |          |          |          |              |              |
| I-17546      | SPRING CLEAN UP                 | R      | 6/05/2015  |          |          | 029010   |              |              |
| 10 5361-3900 | CLEANUP EVENTS                  |        |            | 4,154.00 |          |          |              |              |
| I-17789      | PARK CLEAN UP-DUMPSTERS         | R      | 6/05/2015  |          |          | 029010   |              |              |
| 10 5520-3900 | PARKS OTHER EXPENSES            |        |            | 635.45   |          |          |              |              |
| I-18042      | GARBAGE AND RECYCLING-MAY       | R      | 6/05/2015  |          |          | 029010   |              |              |
| 10 5362-3900 | GARBAGE OTHER EXPENSES          |        |            | 2,886.67 |          |          |              | 7,676.12     |
| 6952         | LEWIS COUNTY PRESS, LLC dba TH  |        |            |          |          |          |              |              |
| I-47708      | PUBLICATIONS                    | R      | 6/05/2015  |          |          | 029011   |              |              |
| 10 5144-3900 | ELECTION OTHER EXPENSES         |        |            | 104.00   |          |          |              |              |
| 10 5330-3900 | STREETS ALLEYS OTHER EXPENSES   |        |            | 378.00   |          |          |              |              |
| 10 5636-3900 | PUBLISHING EXPENSES             |        |            | 189.00   |          |          |              | 671.00       |
| 3759         | MARELL INC                      |        |            |          |          |          |              |              |
| I-06012015   | CULVERTS FOR ELROY ST STORM SE  | R      | 6/05/2015  |          |          | 029012   |              |              |
| 10 5346-3900 | BRIDGES CULVERTS OTHER EXPENSE  |        |            | 504.50   |          |          |              | 504.50       |
| 1071         | MAUSTON TRUE VALUE              |        |            |          |          |          |              |              |
| I-06012015   | ROPE CLIP/REPAIRS/HOSE          | R      | 6/05/2015  |          |          | 029013   |              |              |
| 10 5530-3900 | ENTERTAINMENT (FLAGS/DECORATIO  |        |            | 15.84    |          |          |              |              |
| 10 5324-3900 | MACHINERY & EQUIP OTHER EXPENS  |        |            | 65.13    |          |          |              |              |
| 10 5323-3900 | GARAGES SHEDS OTHER EXPENSES    |        |            | 39.28    |          |          |              | 120.25       |
| 3725         | METCO                           |        |            |          |          |          |              |              |
| I-160109     | FUEL LEAK-DIESEL PUMP           | R      | 6/05/2015  |          |          | 029014   |              |              |
| 10 5330-3900 | STREETS ALLEYS OTHER EXPENSES   |        |            | 55.00    |          |          |              |              |
| 62 5000-9330 | TRANSPORTATION EXPENSE          |        |            | 18.50    |          |          |              |              |
| 63 5000-9330 | TRANSPORTATION EXPENSE          |        |            | 18.25    |          |          |              |              |
| 64 5000-8290 | SEWER VEHICLE MAINT             |        |            | 18.25    |          |          |              | 110.00       |

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| 1088         | MG&E   |                      |            |        |          |          |              |              |
| I-06012015   | GAS BILLS CITY GENERAL                             | R                    | 6/05/2015  |        |          | 029015   |              |              |
| 10 5143-3900 | UTILITIES/PHONE                                    | GAS BILLS            |            | 76.87  |          |          |              |              |
| 10 5323-3900 | GARAGES SHEDS OTHER EXPENSES                       | GAS BILLS            |            | 43.54  |          |          |              |              |
| 10 5511-3920 | LIBRARY UTILITIES (GAS & ELECTGAS BILLS            |                      |            | 89.00  |          |          |              |              |
| 10 5512-3900 | MUSEUM OTHER EXPENSES                              | GAS BILLS            |            | 37.05  |          |          |              |              |
| 10 5520-3900 | PARKS OTHER EXPENSES                               | GAS BILLS            |            | 23.20  |          |          |              |              |
| 10 5542-3900 | SWIMMING POOL OTHER EXPENSES                       | GAS BILLS            |            | 23.20  |          |          |              | 292.86       |
| 6653         | MID AMERICAN RESEARCH CHEMICAL                     |                      |            |        |          |          |              |              |
| I-0551129-IN | ANTI SEIZE / ANTI LOCK FLUID                       | R                    | 6/05/2015  |        |          | 029016   |              |              |
| 10 5324-3900 | MACHINERY & EQUIP OTHER EXPENSANTI SEIZE / ANTI LO |                      |            | 138.82 |          |          |              | 138.82       |
| 6537         | MILLER HEATING & AIR LLC                           |                      |            |        |          |          |              |              |
| I-20434      | 2015 MAINT CONTRACT/MISC REPAI                     | R                    | 6/05/2015  |        |          | 029017   |              |              |
| 10 5170-3900 | CITY HALL OTHER EXPENSES                           | 2015 MAINT CONTRACT/ |            | 86.40  |          |          |              |              |
| 10 5323-3900 | GARAGES SHEDS OTHER EXPENSES                       | 2015 MAINT CONTRACT/ |            | 145.00 |          |          |              |              |
| 10 5511-3990 | LIBRARY REPAIRS/MAINT/CLEANING2015 MAINT CONTRACT/ |                      |            | 582.00 |          |          |              |              |
| 10 5512-3900 | MUSEUM OTHER EXPENSES                              | 2015 MAINT CONTRACT/ |            | 180.00 |          |          |              |              |
| 10 5542-3900 | SWIMMING POOL OTHER EXPENSES                       | 2015 MAINT CONTRACT/ |            | 120.00 |          |          |              |              |
| 62 5000-9350 | MAINTENANCE OF GENERAL PLANT                       | 2015 MAINT CONTRACT/ |            | 270.00 |          |          |              |              |
| 64 5000-8340 | SEWER MAINT OF BLDGS & GROUNDS2015 MAINT CONTRACT/ |                      |            | 165.00 |          |          |              | 1,548.40     |
| 6736         | NEW LEAF LANDSCAPING                               |                      |            |        |          |          |              |              |
| I-3284       | MOWING THE CEMETERY                                | R                    | 6/05/2015  |        |          | 029018   |              |              |
| 10 5491-3900 | CEMETERY OTHER EXPENSES                            | MOWING THE CEMETERY  |            | 250.00 |          |          |              | 250.00       |
| 3757         | OUTDOOR HORIZONS                                   |                      |            |        |          |          |              |              |
| I-658580     | POSTCARDS  | R                    | 6/05/2015  |        |          | 029019   |              |              |
| 10 5650-3900 | COMMONS OTHER EXPENSES                             | POSTCARDS            |            | 130.00 |          |          |              | 130.00       |
| 2059         | POSTMASTER/ELROY                                   |                      |            |        |          |          |              |              |
| I-06012015   | POLICE DEPT STAMPS 1 ROLL                          | R                    | 6/05/2015  |        |          | 029020   |              |              |
| 10 5210-3900 | POLICE OTHER EXPENSES                              | POLICE DEPT STAMPS 1 |            | 49.00  |          |          |              | 49.00        |
| 3028         | PRESTON SALES & SERVICE                            |                      |            |        |          |          |              |              |
| I-1163       | PARK AND WATER DEPT                                | R                    | 6/05/2015  |        |          | 029021   |              |              |
| 63 5000-6510 | MAINTENANCE OF MAINS                               | PARK AND WATER DEPT  |            | 54.60  |          |          |              |              |
| 10 5520-3900 | PARKS OTHER EXPENSES                               | PARK AND WATER DEPT  |            | 97.65  |          |          |              | 152.25       |
| 6310         | READER SERVICE                                     |                      |            |        |          |          |              |              |
| I-06012015   | BOOKS  | R                    | 6/05/2015  |        |          | 029022   |              |              |
| 10 5511-3970 | LIBRARY BOOKS & MATERIALS                          | BOOKS                |            | 98.96  |          |          |              | 98.96        |

VENDOR SET: 01 City of Elroy  
 BANK: 3 POOLED CASH  
 DATE RANGE: 0/00/0000 THRU 99/99/9999

| VENDOR I.D.  | NAME                           | STATUS               | CHECK DATE | AMOUNT   | DISCOUNT | CHECK NO | CHECK STATUS | CHECK AMOUNT |
|--------------|--------------------------------|----------------------|------------|----------|----------|----------|--------------|--------------|
| 4904         | S&S CONCRETE CONSTRUCTION      |                      |            |          |          |          |              |              |
| I-2148       | SIDEWALKS/CURB/GUTTER          | R                    | 6/05/2015  |          |          | 029023   |              |              |
| 10 5542-3900 | SWIMMING POOL OTHER EXPENSES   | SIDEWALK             |            | 2,200.00 |          |          |              |              |
| 10 5343-3900 | SIDEWALKS CROSSWALKS OTHER EXP | SIDEWALK             |            | 800.00   |          |          |              |              |
| 10 5520-3900 | PARKS OTHER EXPENSES           | SIDEWALK             |            | 1,000.00 |          |          |              |              |
| 10 5347-3900 | CURBS GUTTERS OTHER EXPENSES   | CURB & GUTTER        |            | 1,500.00 |          |          |              |              |
| 10 5344-3900 | STORM SEWER OTHER EXPENSES     | CONCRETE FLUME       |            | 1,000.00 |          |          |              | 6,500.00     |
| 2085         | SCHILLING PAPER COMPANY        |                      |            |          |          |          |              |              |
| I-481446-00  | CANLINERS/TP/SOAP DISP         | R                    | 6/05/2015  |          |          | 029024   |              |              |
| 10 5323-3900 | GARAGES SHEDS OTHER EXPENSES   | CANLINERS/TP/SOAP DI |            | 43.78    |          |          |              |              |
| 10 5520-3900 | PARKS OTHER EXPENSES           | CANLINERS/TP/SOAP DI |            | 109.61   |          |          |              |              |
| 10 5650-3900 | COMMONS OTHER EXPENSES         | CANLINERS/TP/SOAP DI |            | 109.60   |          |          |              | 262.99       |
| 3032         | SCHWANS FOOD COMPANY           |                      |            |          |          |          |              |              |
| I-0271265994 | ICE CREAM FOR RE-SALE          | R                    | 6/05/2015  |          |          | 029025   |              |              |
| 10 5650-3970 | COMMONS SNACKS/SUNDRIES        | ICE CREAM FOR RE-SAL |            | 151.18   |          |          |              | 151.18       |
| 6885         | SIGN-A-RAMA                    |                      |            |          |          |          |              |              |
| I-80545      | 50 YR CELEBRATION BANNER       | R                    | 6/05/2015  |          |          | 029026   |              |              |
| 10 5530-3900 | ENTERTAINMENT (FLAGS/DECORATIO | 50 YR CELEBRATION BA |            | 720.00   |          |          |              | 720.00       |
| 1074         | STAPLES ADVANTAGE              |                      |            |          |          |          |              |              |
| I-3266101218 | MISC OFFICE SUPPLIES           | R                    | 6/05/2015  |          |          | 029027   |              |              |
| 62 5000-9210 | OFFICE SUPPLIES AND EXPENSES   | PAPER/BUS CARDS/BATT |            | 19.64    |          |          |              |              |
| 63 5000-9210 | OFFICE SUPPLIES AND EXPENSES   | PAPER/BUS CARDS/BATT |            | 19.64    |          |          |              |              |
| 64 5000-8510 | SEWER OFFICE SUPPLIES & EXPENS | PAPER/BUS CARDS/BATT |            | 19.64    |          |          |              |              |
| 10 5141-3900 | GENERAL OFFICE SUPPLES         | PAPER/BUS CARDS/BATT |            | 58.92    |          |          |              | 117.84       |
| 6370         | STEAM-A-WAY                    |                      |            |          |          |          |              |              |
| I-65287      | CARPET CLEANING                | R                    | 6/05/2015  |          |          | 029028   |              |              |
| 10 5511-3990 | LIBRARY REPAIRS/MAINT/CLEANING | CARPET CLEANING      |            | 860.25   |          |          |              | 860.25       |
| 6757         | MARK STEWARD                   |                      |            |          |          |          |              |              |
| I-06012015   | CELL PHONE REIMBURSEMENT       | R                    | 6/05/2015  |          |          | 029029   |              |              |
| 10 5140-3900 | CLERK OTHER EXPENSES           | CELL PHONE REIMBURSE |            | 16.00    |          |          |              | 16.00        |
| 5062         | SUPERIOR CHEMICAL CORP         |                      |            |          |          |          |              |              |
| I-93715      | DEGREASER                      | R                    | 6/05/2015  |          |          | 029030   |              |              |
| 10 5323-3900 | GARAGES SHEDS OTHER EXPENSES   | DEGREASER            |            | 289.38   |          |          |              | 289.38       |
| 4233         | LYNN THORSON                   |                      |            |          |          |          |              |              |
| I-06012015   | MILEAGE REIMBURSEMENT          | R                    | 6/05/2015  |          |          | 029031   |              |              |
| 10 5144-3900 | ELECTION OTHER EXPENSES        | MILEAGE REIMBURSEMEN |            | 13.80    |          |          |              | 13.80        |

VENDOR SET: 01 City of Elroy  
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| VENDOR I.D.  | NAME   | STATUS               | CHECK DATE | AMOUNT | DISCOUNT | CHECK NO | CHECK STATUS | CHECK AMOUNT |
|--------------|--|----------------------|------------|--------|----------|----------|--------------|--------------|
| 6615         | US CELLULAR  |                      |            |        |          |          |              |              |
| I-0086439442 | POLICE CELL PHONES                                 | R                    | 6/05/2015  |        |          | 029032   |              |              |
| 10 5210-3960 | POLICE INTERNET & TELEPHONE                        | POLICE CELL PHONES   |            | 93.31  |          |          |              | 93.31        |
| 7001         | WAUPACA ELEVATOR COMPANY                           |                      |            |        |          |          |              |              |
| I-0099340-IN | SERVICE CALL                                       | R                    | 6/05/2015  |        |          | 029033   |              |              |
| 10 5511-3990 | LIBRARY REPAIRS/MAINT/CLEANINGSERVICE CALL         |                      |            | 182.00 |          |          |              | 182.00       |
| 6924         | SAM WILLIAMS                                       |                      |            |        |          |          |              |              |
| I-06012015   | CLEANING THE LIBRARY                               | R                    | 6/05/2015  |        |          | 029034   |              |              |
| 10 5511-3990 | LIBRARY REPAIRS/MAINT/CLEANINGCLEANING THE LIBRARY |                      |            | 135.00 |          |          |              | 135.00       |
| 3041         | WINONA USA   |                      |            |        |          |          |              |              |
| I-299309     | SHIRTS FOR RESALE                                  | R                    | 6/05/2015  |        |          | 029035   |              |              |
| 10 5650-3940 | COMMONS CLOTHING                                   | SHIRTS FOR RESALE    |            | 155.72 |          |          |              |              |
| I-299310     | SHIRTS FOR RESALE                                  | R                    | 6/05/2015  |        |          | 029035   |              |              |
| 10 5650-3940 | COMMONS CLOTHING                                   | SHIRTS FOR RESALE    |            | 317.00 |          |          |              |              |
| I-299311     | SHIRTS FOR RESALE                                  | R                    | 6/05/2015  |        |          | 029035   |              |              |
| 10 5650-3940 | COMMONS CLOTHING                                   | SHIRTS FOR RESALE    |            | 159.92 |          |          |              |              |
| I-299523     | SHIRTS FOR RESALE                                  | R                    | 6/05/2015  |        |          | 029035   |              |              |
| 10 5650-3940 | COMMONS CLOTHING                                   | SHIRTS FOR RESALE    |            | 131.91 |          |          |              |              |
| I-299626     | SHIRTS FOR RESALE                                  | R                    | 6/05/2015  |        |          | 029035   |              |              |
| 10 5650-3940 | COMMONS CLOTHING                                   | SHIRTS FOR RESALE    |            | 262.76 |          |          |              |              |
| I-299632     | SHIRTS FOR RESALE                                  | R                    | 6/05/2015  |        |          | 029035   |              |              |
| 10 5650-3940 | COMMONS CLOTHING                                   | SHIRTS FOR RESALE    |            | 146.48 |          |          |              | 1,173.79     |
| 3048         | WISCONSIN DEPARTMENT OF NATURA                     |                      |            |        |          |          |              |              |
| I-06012015   | BURN SITE ANNUAL FEES                              | R                    | 6/05/2015  |        |          | 029036   |              |              |
| 10 5365-3900 | INCINERATOR OTHER EXPENSES                         | BURN SITE ANNUAL FEE |            | 165.00 |          |          |              | 165.00       |

| * * T O T A L S * * | NO            | INVOICE AMOUNT | DISCOUNTS | CHECK AMOUNT |
|---------------------|---------------|----------------|-----------|--------------|
| REGULAR CHECKS:     | 78            | 64,958.75      | 0.00      | 64,958.75    |
| HAND CHECKS:        | 0             | 0.00           | 0.00      | 0.00         |
| DRAFTS:             | 0             | 0.00           | 0.00      | 0.00         |
| EFT:                | 0             | 0.00           | 0.00      | 0.00         |
| NON CHECKS:         | 0             | 0.00           | 0.00      | 0.00         |
| VOID CHECKS:        | 0 VOID DEBITS | 0.00           |           |              |
|                     | VOID CREDITS  | 0.00           | 0.00      | 0.00         |

TOTAL ERRORS: 0

VENDOR SET: 01 City of Elroy  
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## \*\* G/L ACCOUNT TOTALS \*\*

| G/L ACCOUNT  | NAME                           | AMOUNT   |
|--------------|--------------------------------|----------|
| 10 5130-3900 | LEGAL OTHER EXPENSES           | 30.00    |
| 10 5140-3900 | CLERK OTHER EXPENSES           | 16.00    |
| 10 5141-3900 | GENERAL OFFICE SUPPLES         | 167.67   |
| 10 5142-3900 | POSTAGE                        | 147.00   |
| 10 5143-3900 | UTILITIES/PHONE                | 643.19   |
| 10 5144-3900 | ELECTION OTHER EXPENSES        | 346.14   |
| 10 5145-3900 | DUES/PROFESSIONAL DEVELOPMENT  | 225.00   |
| 10 5146-3900 | TECHNOLOGY MANAGEMENT & SUPPOR | 1,100.00 |
| 10 5148-3900 | MISC. EXPENSES                 | 29.61    |
| 10 5153-3900 | ASSESS OF PROPERTY TAX OTHER E | 6,450.00 |
| 10 5156-3900 | INDEPENDENT AUDITING OTHER EXP | 1,075.00 |
| 10 5170-3900 | CITY HALL OTHER EXPENSES       | 368.26   |
| 10 5200-3900 | EMERGENCY GOVT OTHER EXPENSES  | 8.73     |
| 10 5210-3900 | POLICE OTHER EXPENSES          | 145.88   |
| 10 5210-3960 | POLICE INTERNET & TELEPHONE    | 302.72   |
| 10 5210-4020 | SQUAD MAINTENANCE/FUEL         | 666.68   |
| 10 5211-3900 | TRAFFIC CONTROL OTHER EXPENSES | 7.33     |
| 10 5220-3900 | FIRE OTHER EXPENSES            | 3,949.67 |
| 10 5220-4040 | FIRE DEPT. FUEL                | 327.61   |
| 10 5230-3900 | AMBULANCE OTHER EXPENSES       | 3,642.50 |
| 10 5240-3900 | BLDG INSPECTION OTHER EXPENSES | 205.75   |
| 10 5323-3900 | GARAGES SHEDS OTHER EXPENSES   | 688.79   |
| 10 5324-3900 | MACHINERY & EQUIP OTHER EXPENS | 2,752.25 |
| 10 5330-3900 | STREETS ALLEYS OTHER EXPENSES  | 1,744.42 |
| 10 5343-3900 | SIDEWALKS CROSSWALKS OTHER EXP | 800.00   |
| 10 5344-3900 | STORM SEWER OTHER EXPENSES     | 1,352.20 |
| 10 5346-3900 | BRIDGES CULVERTS OTHER EXPENSE | 504.50   |
| 10 5347-3900 | CURBS GUTTERS OTHER EXPENSES   | 1,500.00 |
| 10 5361-3900 | CLEANUP EVENTS                 | 4,154.00 |
| 10 5362-3900 | GARBAGE OTHER EXPENSES         | 2,886.67 |
| 10 5365-3900 | INCINERATOR OTHER EXPENSES     | 165.00   |
| 10 5366-3900 | RECYCLING OTHER EXPENSES       | 10.32    |
| 10 5491-3900 | CEMETERY OTHER EXPENSES        | 250.00   |
| 10 5511-3910 | LIBRARY OFFICE SUPPLIES        | 176.30   |
| 10 5511-3920 | LIBRARY UTILITIES (GAS & ELECT | 415.13   |
| 10 5511-3960 | LIBRARY INTERNET & TELEPHONE   | 89.48    |
| 10 5511-3970 | LIBRARY BOOKS & MATERIALS      | 203.83   |
| 10 5511-3990 | LIBRARY REPAIRS/MAINT/CLEANING | 1,759.25 |
| 10 5512-3900 | MUSEUM OTHER EXPENSES          | 289.36   |
| 10 5520-3900 | PARKS OTHER EXPENSES           | 3,002.27 |
| 10 5530-2100 | CELEBRAT/ENTERTAINMENT (FAIR D | 1,000.00 |
| 10 5530-3900 | ENTERTAINMENT (FLAGS/DECORATIO | 1,422.89 |
| 10 5542-3900 | SWIMMING POOL OTHER EXPENSES   | 5,335.45 |
| 10 5636-3900 | PUBLISHING EXPENSES            | 189.00   |
| 10 5641-3900 | REDEVELOPMENT & DEMOLITION     | 1,981.50 |
| 10 5650-3900 | COMMONS OTHER EXPENSES         | 533.68   |

VENDOR SET: 01 City of Elroy

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DATE RANGE: 0/00/0000 THRU 99/99/9999

## \*\* G/L ACCOUNT TOTALS \*\*

| G/L ACCOUNT  | NAME                           | AMOUNT    |
|--------------|--------------------------------|-----------|
| 10 5650-3920 | COMMONS UTILITIES              | 333.56    |
| 10 5650-3940 | COMMONS CLOTHING               | 1,173.79  |
| 10 5650-3960 | COMMONS ADVER/PROMO            | 39.80     |
| 10 5650-3970 | COMMONS SNACKS/SUNDRIES        | 561.90    |
| 10 5650-3990 | COMMONS REPAIR/MAINT           | 215.75    |
|              | *** FUND TOTAL ***             | 55,385.83 |
| 13 5319-3900 | TIFF#3 EXPENSES                | 75.00     |
|              | *** FUND TOTAL ***             | 75.00     |
| 14 5319-3900 | TIFF#4 EXPENSES                | 75.00     |
|              | *** FUND TOTAL ***             | 75.00     |
| 15 5319-3900 | TIFF#5 EXPENSE                 | 75.00     |
|              | *** FUND TOTAL ***             | 75.00     |
| 16 5319-3900 | TIFF#6 EXPENSES                | 75.00     |
|              | *** FUND TOTAL ***             | 75.00     |
| 62 5000-9210 | OFFICE SUPPLIES AND EXPENSES   | 626.99    |
| 62 5000-9230 | OUTSIDE SERVICES/AUDIT         | 450.00    |
| 62 5000-9300 | MISC. GENERAL EXPENSES         | 180.58    |
| 62 5000-9330 | TRANSPORTATION EXPENSE         | 189.29    |
| 62 5000-9350 | MAINTENANCE OF GENERAL PLANT   | 270.00    |
|              | *** FUND TOTAL ***             | 1,716.86  |
| 63 5000-6020 | OPERATION SUPPLIES AND EXPENSE | 32.36     |
| 63 5000-6410 | OPERATION SUPPLIES AND EXPENSE | 405.18    |
| 63 5000-6510 | MAINTENANCE OF MAINS           | 54.60     |
| 63 5000-9210 | OFFICE SUPPLIES AND EXPENSES   | 595.38    |
| 63 5000-9230 | OUTSIDE SERVICES/AUDIT         | 3,950.00  |
| 63 5000-9300 | MISC. GENERAL EXPENSE          | 35.10     |
| 63 5000-9330 | TRANSPORTATION EXPENSE         | 133.24    |
| 63 5000-9331 | VEHICLE FUEL                   | 201.45    |
|              | *** FUND TOTAL ***             | 5,407.31  |
| 64 5000-8270 | SEWER SUPPLIES & EXPENSES      | 277.25    |
| 64 5000-8280 | SEWER VEHICLE FUEL             | 76.50     |
| 64 5000-8290 | SEWER VEHICLE MAINT            | 260.34    |
| 64 5000-8330 | SEWER MAINT OF TREAT PLANT EQU | 310.75    |
| 64 5000-8340 | SEWER MAINT OF BLDGS & GROUNDS | 165.00    |
| 64 5000-8341 | SEWER MAINT OF BLDGS & GROUNDS | 77.09     |
| 64 5000-8510 | SEWER OFFICE SUPPLIES & EXPENS | 646.72    |
| 64 5000-8520 | OUTSIDE SERVICES/AUDIT         | 300.00    |
| 64 5000-8560 | SEWER MISC GEN EXPENSE         | 35.10     |
|              | *** FUND TOTAL ***             | 2,148.75  |



**CITY OF ELROY  
FIRE/BURN PERMIT APPLICATION**

**NOTICE:** Burning of garbage, trash, leaves, chemically treated wood (ex. railroad ties) or other materials that create a noxious or annoying smoke discharge is not allowed even with an approved burning permit.

Applicant Name: Robert Schroeder  
Mailing Address: 106 Kimball Ave  
Phone Number: 462-5254 Cell Phone: 548-2910  
Address of fire location: 821 Main St  
Date(s) of burning: 30 days from issuance  
Material to be burned: Brush

I, Robert L Schroeder (print your name), hereby agree to follow burning restrictions that might be placed on my permit and will be responsible for any and all damage that results from fires ignited by the above named person, organization, or designee. I agree that I will notify Juneau County Dispatch before igniting the fire, so that the fire department is not called needlessly. I acknowledge violation(s) of any restrictions will mean that all fires will be extinguished and the responsible person will be held liable for the expense of the fire department's response to extinguish the fire. To be valid, this permit must be signed by the fire chief and city clerk (or their respective designees).

APPLICANT'S SIGNATURE: Robert L Schroeder DATE: 6/3/15

|   |
|---|
| Official Use Only   |
| To Be Completed by Fire Chief   |
| <b>RESTRICTIONS:</b><br>Access to phone and water hose handy<br>Someone in attendance at all times over the age of 18 years<br>No materials may be burned upon any street, curb, gutter or sidewalk<br>No Burning during windy or other adverse weather conditions<br>Burning shall be done in the evenings after 6:00 p.m. (unless approved by fire chief)<br>Follow any restrictions imposed by the DNR and/or Fire Department<br>Notification of Juneau County Dispatch prior to burning by calling 847-5649 |
| <b>ADDITIONAL RESTRICTIONS:</b><br><input type="checkbox"/> Other: _____<br><input type="checkbox"/> Other: _____   |
| <input checked="" type="checkbox"/> Recommend Approval <input type="checkbox"/> Recommend Denial  |
| Fire Chief: <u>Jamie Tadjewicz</u> Date: <u>6-3-15</u>  |
| To Be Completed by City Clerk   |
| Date of Approval by Common Council: <u>  /  /  </u><br>This permit is valid for thirty (30) days from the date of approval by the Common Council.   |
| Clerk: _____ Date: _____  |



**METCO FUEL SYSTEMS**  
 INSTALLATION • SERVICE • ENVIRONMENTAL

**FUEL SYSTEMS**  
*Excellence through experience™*

102 Enterprise Drive • PO Box 448 • Hillsboro, WI 54634  
 (800) 236-0448 • Fax (608) 489-2389 • www.metcohq.com

ATTN: Mark Steward  
 Submitted To: City Of Elroy  
 Phone: 608-462-2400  
 Email: mselroy@comantenna.com  
 Site Address: 225 Main St  
 Elroy, WI 53929

Date: 06/02/15  
 Proposal No: 15POS0602KS  
 Prepared By: Kevin Seymour  
 Email: kevins@metcohq.com  
 Billing Address:

**SCOPE OF WORK:** Provide and install a new dual Bennett pump and OPW PV 100 card less card system.

**PROJECT COST SUMMARY:**

| Item Description                      | Amount             |
|---------------------------------------|--------------------|
| Dispensers and Hose Assemblies        | \$8,279.26         |
| Point of Sale and Interface Equipment | \$4,103.93         |
| Automatic Tank Gauge Equipment        | \$-                |
| Installation                          | \$-                |
| Electrical                            | \$-                |
| Startup                               | \$4,613.80         |
| Project Management                    | \$-                |
| <b>TOTAL</b>                          | <b>\$16,996.99</b> |
| Estimated Sales Tax                   | \$934.83           |
|                                       | <b>\$17,931.82</b> |

- MISCELLANEOUS NOTES:**
- This proposal price is valid for 15 days.
  - All applicable taxes will be added.
  - A down payment is required prior to ordering any equipment.
  - Progress billings are due upon receipt.
  - Additional work or changes are subject to additional charges.
  - Warranties will apply according to manufacturer's specifications.

| ITEM DESCRIPTION   | AMOUNT             |
|--|--------------------|
| <b><u>DISPENSERS and HOSE ASSEMBLIES</u></b>   | <b>\$8,279.26</b>  |
| <i>*Dispenser Equipment Payment due upon signing</i>   |                    |
| <ul style="list-style-type: none"> <li>- Bennett Fleetmaster mechanical pump 2 product dual model # 3122SNS-11</li> <li>1 - 3/4" x 9.5' hose assembly</li> <li>1 - 1" x 10' hose assembly</li> </ul>   |                    |
| Dispensers include:  |                    |
| <ul style="list-style-type: none"> <li>- Pulser for card system interface</li> <li>- Junction box</li> </ul>   |                    |
| <b><u>POINT OF SALE and INTERFACE EQUIPMENT</u></b>  | <b>\$4,103.93</b>  |
| <i>*POS Equipment Payment due upon signing</i>   |                    |
| <ul style="list-style-type: none"> <li>- OPW Petrovend Model #100</li> <li>- 2 hose mechanical pump control</li> <li>- Pedestal</li> <li>- Heater</li> <li>- USB transaction recording</li> <li>- Metal keyboard</li> <li>- Graphic display</li> <li>- 50 users</li> <li>- Cardless/keyless software</li> </ul>  |                    |
| <b><u>STARTUP</u></b>  | <b>\$4,613.80</b>  |
| <ul style="list-style-type: none"> <li>- Pull required wiring and terminate</li> <li>- Remove existing pump</li> <li>- Install new pump</li> <li>- Purge and calibrate</li> <li>- Install and program card system</li> <li>- Mobilization</li> </ul>   |                    |
| <b><u>NOTES</u></b>  |                    |
| <ul style="list-style-type: none"> <li>- A down payment and signed contract are required before any equipment is ordered.</li> <li>- Progress billings are due upon receipt, the balance of the contract is due upon completion/startup.</li> <li>- This proposal price is valid for 15 days. After 15 days, METCO reserves the right to revise the prices.</li> <li>- Additional work or changes to this contract are subject to additional charges.</li> <li>- Warranties will apply according to manufacturer's specifications.</li> <li>- All applicable taxes will be added.</li> </ul> |                    |
| <b>TOTAL</b>   | <b>\$16,996.99</b> |



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*Excellence through experience™*

**METCO FUEL SYSTEMS**  
 INSTALLATION • SERVICE • ENVIRONMENTAL

102 Enterprise Drive • PO Box 448 • Hillsboro, WI 54634  
 (800) 236-0448 • Fax (608) 489-2389 • www.metcohq.com

**CONTRACT FOR SERVICES**

The proposed prices, specifications and conditions are satisfactory and hereby accepted. METCO is authorized to do the work and the customer agrees to payment as outlined below. This contract shall be billed to the party whose signature appears below ("signer"). The person who signs this contract shall be responsible for payment according to METCO's terms described below. The signer agrees that the terms and conditions of this contract are based on State and Federal Laws in existence as of the date of this contract. The client shall be responsible for actual costs above and beyond the contract costs that are incurred by METCO as a result of complying with changes in the laws during the course of this contract. As used herein, METCO includes any affiliated corporation, subcontractors or any of their officers, directors employees or agents.

**TERMS**

METCO holds the right to retain ten (10%) percent of the contract amount should the customer cancel the project. Project financing must be verified before any equipment is ordered. A down payment may be billed before the job commences on site in order to secure schedule dates and materials needed. All contract invoices are due upon receipt, and final payment on the contract balance is due no later than 10 days after startup unless other terms are arranged when the contract is signed. There shall be a 33% restocking fee if materials have been ordered and the job is canceled. Special ordered material invoices are due upon delivery to the job site or METCO's warehouse. Finance charges shall be added to all past due invoices (1.5% monthly, 18% annually). The prevailing party in any action or proceeding to enforce any provision of the Agreement will be awarded reasonable attorney's fees and costs in that action or proceeding or in efforts to resolve the matter. Any written documents, including but not limited to, reports, plans, assessments, etc., are prepared for, and for the sole use of the customer and the contents thereof may not be used or relied upon by any person without express written consent and authorization of METCO.

**LIABILITY**

The customer acknowledges that METCO has had no role in the generating, handling, treating, transporting or dispensing of hazardous waste which may be found on the project and is, therefore, not a "covered person" for purposes of CERCLA's 107(a). METCO's services shall be governed by the negligence standard for professional services, measured as of the time those services are rendered. METCO assumes no responsibility for unavoidable contamination caused by sub-service sampling or other investigations conducted under the terms of this agreement.

**SERVICE/CONSTRUCTION LIEN**

As required by Wisconsin Construction Lien Law, METCO hereby notifies the owner that persons or companies furnishing labor or materials for the construction and/or service on the owner's land may have lien rights on the owner's land or building if not paid. Those entitled to lien rights, in addition to METCO, are those who contract directly with the owner or those who give the owner notice within 60 days after they first furnished labor or materials for construction and/or service. Accordingly, the owner may receive notice from those who furnish labor or materials for construction and/or service and should give a copy of each notice received to the mortgage lender, if any. METCO agrees to cooperate with the customer and the customer's lender, if any, to see that all potential lien claimants are duly paid.

|                                  |   |                              |
|----------------------------------|---|------------------------------|
| Contract Date: <u>06/02/15</u>   | Customer Name: _____<br>(Print)           | Project: <u>Mark Steward</u> |
| Contract No: <u>15POS0602KS</u>  | Authorized Signature: _____<br>(Customer) | Date: _____                  |
| Contract Amt: <u>\$16,996.99</u> | Authorized Signature: _____<br>(METCO)    | Date: _____                  |

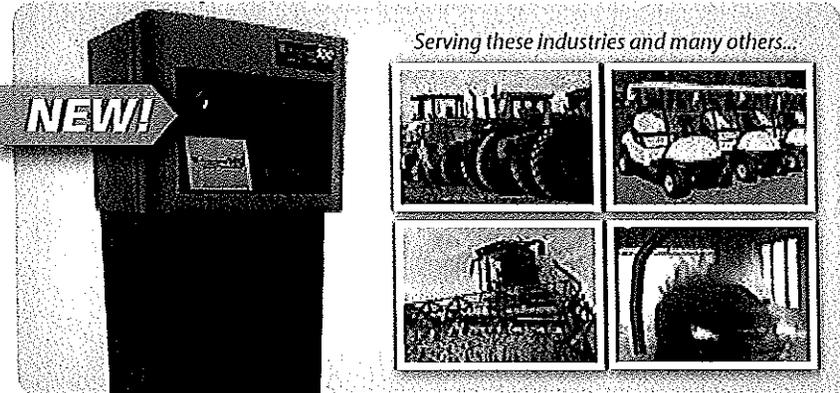
\*Contract amount does not include options

## Petro Vend 100<sup>®</sup> Fuel Control System

OPW Fuel Management Systems proudly introduces the Petro Vend 100<sup>®</sup> (PV100<sup>®</sup>) Fuel Control System – a stand-alone, pedestal-mounted system for small or mid-sized fleet-fueling sites that require one- or two-hose control.

The OPW Petro Vend 100<sup>®</sup> is the ideal solution for unattended fueling for small or mid-sized fleets. As a "turnkey system," the unit is designed for quick and easy installation. It ships ready-to-use with 50 pre-configured users for immediate fueling access and requires only power, pulser and hose-control line connections in order to initiate system operation. The PV100<sup>®</sup> stores dispensed fuel amounts as card- and pump-specific totals, which can be viewed on the display or retrieved with an external USB flash drive.

## Petro Vend 100<sup>®</sup> Fuel Control System Components



### Features



**Easy Installation**



**Easy To Use**



**Convenient**



**Savings**

- ◆ Controls up to two hoses for mechanical pumps
- ◆ User selectable PINs, from three (3) to six (6) digits in length, allowing only authorized users to access fuel
- ◆ Hose-based quantity restrictions
- ◆ Dual, manual, pump override control enables pump relays and the recording of dispensed-fuel volumes during a specific time
- ◆ Monochrome graphic display
- ◆ Optional dual-head magnetic card reader
- ◆ Optional HID proximity key-fob reader
- ◆ Optional USB flash drive for transaction storage

- ◆ Allows you to adjust programming parameters, view card and pump totals, and transfer all data to a USB flash drive via Manager Card access in on-screen manager modes

### Benefits

- ◆ Turnkey system with easy installation
- ◆ Cost effective for small to mid-sized fleet-fueling operations
- ◆ Field upgradable software
- ◆ Track and report fueling by card or pump totals (specific transaction data optional). See screen visuals on following page.
- ◆ Menu-driven configuration takes place at the terminal, eliminating the need for PC-required software
- ◆ Saves the expense of trenching and pulling wires for serial communications

### Listings and Certifications



Electronic Testing Labs (ETL), per Underwriter Laboratories UL 1238

Electronic Testing Labs Canada (ETLC), per CSA C22.2

### Mechanical Pump Control Specifications (PCM)

- ◆ Relay Contact Rating: 240 VAC; 20 A, 3.0 HP maximum
- ◆ "In-Use" Detection: Voltage Sense 120-240 VAC or Handle Switch
- ◆ Pulsar Type: Single Channel
- ◆ Pulsar Input: Mechanical (contact); Electronic (5-12 VDC)
- ◆ Pulsar Divide Rate: 1:1 – 1000:1; 1 pulse increments
- ◆ Maximum Pulse Speed: (50% duty cycle) 6,000 Mechanical; 100,000 Electronic

### Memory

- ◆ Standard memory allows tracking of up to 50 proprietary cards
- ◆ Expandable to 250 proprietary cards
- ◆ Stores virtually unlimited number of transactions on USB flash drive (optional)

### Technical Specifications

**Cabinet Dimensions [H x W x D]:**  
10.75 x 14.25 x 9.75 inches  
(27.3 x 36.2 x 24.8 cm)

**Pedestal Dimensions [H x W x D]:**  
48.0 x 14.0 x 9.0 inches  
(122 x 36.0 x 23.0 cm)

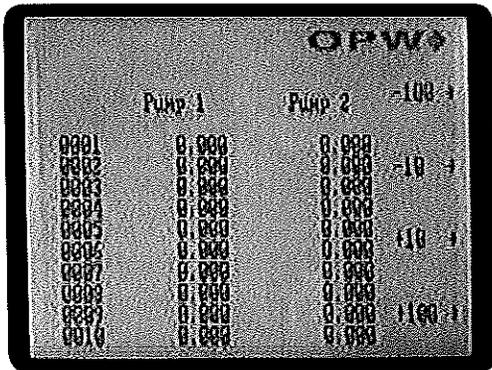
**Power Requirements:** 115/230 VAC, 50/60 Hz, 200 watts maximum

**Operating Temperature Range:**  
-40°F to 122°F (-40°C to 50°C)

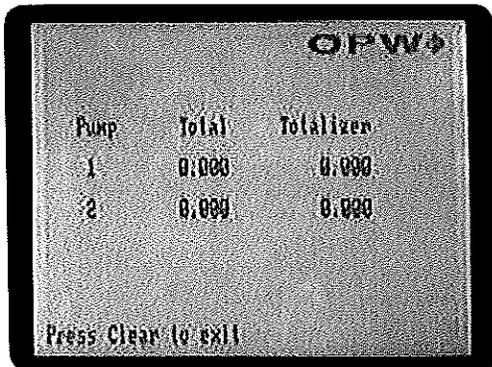
**Graphics display:** 6.0 in (15.2 cm) monochrome

Painted steel enclosure and pedestal

**Internal Pump Control:** Standard for up to two (2) hoses for mechanical pump control



Card totals



Pump totals

# Fleetmaster by Bennett

## Mechanical Commercial Pumps and Dispensers

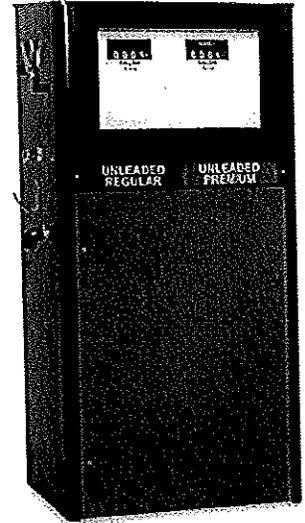


### Why doesn't anyone make an attractive commercial pump?

Who says they don't? Not us. When we set out to design the new 3k series chassis, we asked if good looks were as important to a fleet fueling site as they are to a C-store location. We were forced to answer yes. No matter how functional a product may be, good looks are always important. If you're building a quarter million dollar fleet fueling facility, you want attractive elements whether it's the canopy, the building, the concrete finish, or the pumps. It's important to convey your company image to your fueling customer (true, we think, even if it's your own employees that use the facility).

That's why you'll find esthetic details such as rounded radius corner end panels, hidden fasteners, cascade lighted dial faces, and attractive color schemes. We'll even silk screen your company logo or selected graphics on the panels to further enhance your company image.

Why are C-store electronic dispensers a high hose style design? 1. Hose handling is easier when you're not pulling against a hose retractor device that is commonly used on low hose dispensers. 2. The high hose design keeps the hose off the pavement and increases hose life. 3. Vapor recovery is so much easier and less expensive. For these reasons, we decided to offer the Fleetmaster in the same high hose style design that you'll find at your local C-store—an Industry first.



### Sure it looks great, but how does it perform?

We've been building mechanical pumps since 1918 and our Fleetmaster commercial pumps are known world wide as reliable workhorses able to withstand the harshest environments. Whether it's in the hot sands of Saudi Arabia, a military base in Alaska, or the humid jungle climates in South America, the Fleetmaster runs and runs and runs...day in and day out, year after year.

### Will I see anything inside that makes a difference?

Please take a look. No tools are required to open the upper and lower doors. The doors swing open on hinges so they don't get scratched if you need to get inside the cabinet.

For performance, it's what's inside that counts. Our suction pumps use the renowned Bennett Type 75 series pumping units. Want a testimonial that this is the world's best pumping unit? We supply pumping units and meters to over 20 other pump companies around the world. We are the world's largest OEM supplier of hydraulic components to other pump companies.

We designed our own electric solenoid valve to meet the stringent performance requirements of our customers, and in the last few years we specified our own unique performance and quality standards for a heavy duty One Horsepower electric motor.

Good looks count inside too. For us, good looks inside means simple, streamlined designs that make the product easy to manufacture and provide ample space to make service and maintenance quick and easy to accomplish. Our pumping unit and our meter are bottom inlet, top outlet designs so the two bolt together at a common flange to eliminate excess product tubes and connections. Less tubes and connections translates to less chance for leaks and helps to keep flow rates at peak performance levels.

If you're considering purchasing a commercial pump or dispenser, take a peek behind the panels and look for simple, streamlined designs. We don't think you'll find a pump anywhere that compares to the simplicity of the **Bennett Fleetmaster**.

### Do you have what I want?

Traditional low hose or modern high hose styling ~ E85 Compatibility Option ~ Singles/Twins ~ Suction Pumps or Remote Dispensers ~ Pulsar Options for connection to fleet management systems ~ Balanced vapor ready high hose options ~ For a complete list of standard features and options, see page 2 of this product cut sheet.

### I'm writing a bid specification. Can you help me?

Check out our "Bid Spec Authoring Tools" on our web site: [www.bennettpump.com](http://www.bennettpump.com). These MS-Word documents contain data that can be cut and pasted, making it simple and fast to write a specification document. And, of course, we're always available to help. Call our Bid and Spec Desk: USA (800) 235-7618, Ext. 3 ~ Outside the USA (231) 798-1310, Ext. 261.

Product Cut Sheet

Series  
3100  
3200

## Mechanical Commercial Dispensers and Pumps Specification Sheet Fleetmaster 3k Volume Only Mechanical Display



### Standard Features

- Mechanical analog display.
- Stand-alone or console-controlled when pulser options are specified.
- Can be controlled by fleet management system when pulser options are specified.
- Unit of measure for US gallons, liters, or imperial gallons.
- Operates from 115/230Vac, 60/50Hz, or 380 Vac, 50Hz.
- Suction pump models feature 1-HP continuous duty motor(s).
- Cascade fluorescent dial face lighting with electronic ballast.
- Satellite Outlet Connection for remotes.
- Singles; 1-Product Twins; 2-Product Twins

### Construction

- Low Hose Cabinet Design.
- High Hose Cabinet Design.
- Long-life cabinet using galvaneal components and powder coated panels.
- Black end panels and top.
- White dial face covers.
- Red lower doors (optional colors available).
- Hinged swing out lower door.
- Hinged swing down upper door.
- Heavy duty hose hook (optional internal hose retractor available for low hose models).

### Mechanical Non-computer

- Veeder-Root™ 4-wheel non-computer with totalizer.
- U.S. Gallons, Liters, or Imperial Gallons for volume measurement.
- Veeder-Root Electric Reset, 115 or 230volt (optional Cam-Ac manual reset).

### Voltages and Wiring

- 1-Horsepower, Explosion Proof Motor for Suction Pumps. 115/230volt, 50/60Hz, 1-Phase. Motor has a selectable voltage switch. (Optional 380volt, 3-Phase Motor).
- Remote dispensers available for 115 or 230volt operation (solenoid valves, electric reset, fluorescent light ballast).
- Field wiring terminal strip in junction box located in top display area (installers should pull 72" (272 cm) of wire above grade level). Explosion proof J-box in lower hydraulic area is optional.

### Hydraulics

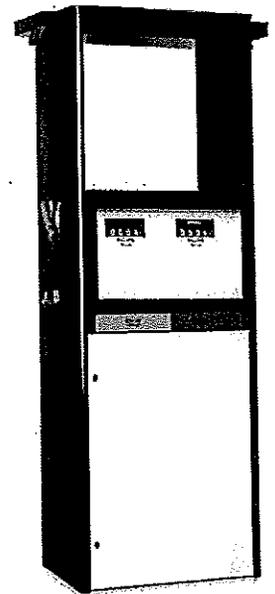
- Precision Bennett SB100 Meter, 4-piston, positive displacement design.
- Bennett sliding vane pumping unit with integral vortex air eliminator (standard flow suction pumps use Type 75 and high flow units use type 75-HD heavy duty pumping unit).

### Hydraulics (continued)

- All Remote Models and 1-Product, 2-Hose Suction Pumps have 2-stage electric solenoid valve (115v or 230v). Valve is optional for other models.
- All remote units include built-in inlet check valves to keep the hydraulics full and prevent meter/pulser count-up when the submersible pump pressurizes the system.
- Remote units use replaceable paper filter cartridge.
- Suction pumps use a reusable strainer.
- Low hose units have 1" hose outlets.
- High hose units have 3/4" hose outlets.
- Suction units include 1-1/2" ground joint union and riser pipe. Union & riser pipe not supplied for remote units.

### Options

- E85 alcohol blend compatibility option.
- Veeder-Root Pulsers, 10:1 or 100:1.
- 2-Stage electric solenoid valve for 1-product, 1-hose or 2-product, 2-hose suction pumps. (valve is standard on all other models).
- Internal spin-on filter & adapter for remote models.
- For High Hose Models, Balance vapor coax hose outlet and internal vapor return piping.
- Vapor recovery nozzle boot kit (field installed) for balanced vapor nozzles.
- Sub pump relay 3-Phase Contactor.
- Intercom speaker for High Hose units.
- Valance style top for high hose models.
- Stainless steel lower doors and/or end panels.
- Stainless "All Panel" Option (lower doors, end panels, cover).
- "Super Stainless" option is "All Panel" option plus upper door and grade panel holder.
- Custom lower door colors and/or graphics.
- Hose clamp for 5/8", 3/4", or 1" I.D. hose.
- Explosion proof junction box for lower hydraulic area.
- 380 Volt 3-Phase Motors.
- Pressure-regulating valve for suction pumps with aboveground tank installation.
- Cam-Ac manual reset in lieu of electric reset.
- Internal Hose Retractor (Low hose models)
- Strainer in lieu of filter for remotes.
- Strainer w/ cloth sack for remotes.
- Strainer w/ cloth sack for suction units.
- Hoses, nozzles, swivels.
- Companion LPS satellites for remote models.



Example of Commercial Mechanical  
2-Product, 2-Hose  
High Hose Style Chassis

Bennett dispensers may dispense "Av-Gas", but cannot dispense Jet Fuel to fuel jet aircraft.

For Information on flow rates and model configurations see our *Price Lists*.

UL™ listed.

Certified for resale applications. The N.T.E.P. Certificate of Conformance is available upon request.

Specifications in this document are subject to change without notice.

Bennett Pump Company ~ 1218 E. Pontaluna Rd. ~ Spring Lake, MI, USA 49456 ~ tel: 231-798-1310 ~  
USA Bid & Spec Desk 800-235-7618 ~ fax: 231-799-6202 ~ sales@bennettpump.com ~ www.bennettpump.com ~ www.bennettusa.com

Series  
3100  
3200

Product Cut Sheet





# 118<sup>th</sup> Annual Elroy Fair

**June 25<sup>th</sup> – 28<sup>th</sup>, 2015**

Help promote this important community event as NOW 92oneFM and SMASH Country 92.9, with our special "Elroy Fair" promotion that will air from Tuesday, June 24<sup>th</sup> through Sunday, June 29<sup>th</sup>.

We will create a :30 second spot that will begin with :15 seconds of Elroy Fair info; history, schedule of events, specific event promotion, etc. The :15 second balance will be your commercial where you can promote your business while assuring the listeners know you are a supporter of the Fair.

YOUR ad will air 22 times between Tuesday, June 24<sup>th</sup> and Sunday, June 29<sup>th</sup>. Ads will be split between both NOW 92oneFM and SMASH Country 92.9 giving your business maximum exposure.

*Value:* Separately this type of schedule would cost more than \$400.00.

**Your cost only \$192.10 for this entire package.**

Accepted:

\_\_\_\_\_  
Clients Signature

\_\_\_\_\_  
WRJC

\_\_\_\_\_  
BUSINESS NAME



# Professional Services Agreement

This AGREEMENT (Agreement) is made today May 28, 2015 by and between CITY OF ELROY (OWNER) and MSA PROFESSIONAL SERVICES, INC. (MSA), which agree as follows:

**Project Name:** Elroy - Cedar Street and Royall Avenue Reconstruction

**The scope of the work authorized is:** See Attached "Scope of Design and Bidding Services" (3 pages)

**The schedule to perform the work is:** Approximate Start Date: May 28, 2015  
Approximate Completion Date: July 30, 2015

**The lump sum fee for the work is:** \$19,700 – Design & Bidding Only

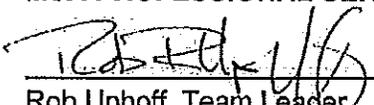
All services shall be performed in accordance with the General Terms and Conditions of MSA, which is attached and made part of this Agreement. Any attachments or exhibits referenced in this Agreement are made part of this Agreement. Payment for these services will be on a lump sum basis.

**Approval:** Authorization to proceed is acknowledged by signatures of the parties to this Agreement.

**CITY OF ELROY**

**MSA PROFESSIONAL SERVICES, INC.**

\_\_\_\_\_  
Mark Stanek, Mayor

  
\_\_\_\_\_  
Rob Uphoff, Team Leader

Date: \_\_\_\_\_

Date: 6.1.15

Attest:

\_\_\_\_\_  
Mark Steward, City Administrator

Date: \_\_\_\_\_

225 Main Street  
Elroy, WI 53929  
Phone: 608-462-2400  
Fax: 608-462-2404

1230 South Boulevard  
Baraboo, WI 53913  
Phone: 608-356-2771  
Fax: 608-356-2770

## **SCOPE OF DESIGN & BIDDING SERVICES**

Cedar Street and Royall Avenue Reconstruction Project  
City of Elroy

### **Project Description**

The project includes street reconstruction work of Cedar Street and Royall Avenue within the City of Elroy, generally described as follows:

#### *Cedar Street (Academy Street to Bike Trail Crossing)*

Utility work on Cedar Street will include the limited replacement of the storm sewer main, manholes and inlets to accommodate the new location of the curb and gutter. Roadway improvements include full street reconstruction (37 feet back-to-back width), replacement of curb & gutter, base course, breaker run, and asphaltic concrete pavement.

#### *Royall Avenue (Mill Street to Spring Street)*

Roadway improvements will include mill (or pulverize) and overlay from North Limits Road to Edwards Street (base bid). Another segment from Edwards Street to Kittleson will be bid as an alternate. Roadway will remain the same width as existing

### Design Phase Services

- Additional minor topographic survey and field investigation (survey to be on County coordinate system).
- Provide preliminary plans to utility companies (gas, telephone, electric and cable TV) for comments related to conflicts or required relocations.
- Attend one meeting with City Staff to review 75% design and cost estimates, gather staff input and make recommendations.
- Prepare final plans based on comments.
- Attend and conduct one Public Information Meeting to review project and solicit comments/concerns.
- Prepare WisDOT permit application to work in DOT Right-of-Way.
- Prepare a Storm Water Management and Erosion Control Plan and Construction Site Notice of Intent (including \$140 submittal fee) and submit to WDNR.
- Preparation of Project Manual including specifications and bidding documents.
- Prepare updated cost estimate based on final design.
- Forward final plans, specifications and cost estimate to City and Utilities for review and comment.
- Prepare Advertisement for Bids and forward to City for publishing in official news paper (*advertising costs to be paid by the City*).
- Perform an internal Quality Assurance/Quality Control (QA/QC) plan and specification review.
- Project administration and correspondence.
- Reimbursables: Reproduction, Postage, Fax, UPS, GPS, Mileage.

### Bidding Phase Services

- Reproduce project plans and specifications (8 assumed).
- Distribute electronic plans/specifications to statewide "plan rooms".
- Solicit prospective bidders utilizing the Quest electronic bidding network.
- Correspondence with prospective bidders and material supplier questions during project advertising period.
- Prepare and distribute addenda to plan holders (one assumed)
- Attend and conduct the bid opening at MSA (Baraboo Office).
- Review bids and prepare bid tabulation.
- Prepare letter of recommendation and Notice of Award.
- Attend one Council meeting to present bid results and recommend award
- Reimbursables: Reproduction, Postage, Fax, UPS, Mileage.

*The following services are not included in this contract. The final price of Construction Phase Services will be determined after a Contractor has been awarded and the City has determined whether they will include the Royall Avenue bid alternate.*

### Construction Phase Services

#### *Construction Administration – Not Included*

- Prepare and administer construction contracts.
- Attend and conduct one pre-construction meeting, and prepare minutes from that meeting and distribute to attendees.
- Review shop drawings and construction materials proposed by the contractor.
- Attend and provide project update at City Council meetings (2 total assumed).
- Provide a written project update for City Council meetings throughout duration of project.
- Attend monthly progress meetings with Contractor, staff and/or City officials to review construction progress (3 assumed).
- Review and recommend contractor's pay requests (3 assumed).
- Review change order requests and make recommendation to Owner (1 assumed).
- Attend one "walk-through" inspection with Owner's representative(s).
- Prepare "punch list" of items required for final completion of project.
- Issue and administer project closeout documents.
- Review contractor's notes and 'as-built' records and prepare reproducible record drawings. Two copies of record drawings to be provided to the Owner.
- Coordinate and attend an 11-month project review prior to expiration of one-year warranty period.
- Update City storm sewer maps/GIS database.
- Project administration and correspondence.
- Reimbursables: Reproduction, Postage, Fax, UPS, and Mileage.

*Construction Staking – Not Included*

- Provide construction staking for:
  - Storm Sewer (1 Trip).
  - Curb and gutter (1 Trip)
  - Red-top gravel grades (1 Trip)
  - Conduct post-construction GIS utility survey (2 GPS hour estimated, 1 Trip)

*Construction Observation (assumes 8 weeks of construction) – Not Included*

- Construction observation and documentation of major project components and critical operations consisting of:
  - An estimated 95 hours of construction observation and documentation.
  - Reimbursables: Reproduction, Postage, Fax, UPS, GPS, Mileage

Additional Services (available but not included in the above Scope of Services)

- Publishing costs for public notices (including Advertisement for Bids).
- Geotechnical investigation cost
- Surveys including CSMs and Plats for properties
- Additional Meetings

**SUMMARY OF FEES**

| PHASE DESCRIPTION           | FEE             |
|-----------------------------|-----------------|
| Design                      | \$16,300        |
| Bidding                     | \$3,400         |
| <b>Total Project Cost =</b> | <b>\$19,700</b> |



**STATE/MUNICIPAL AGREEMENT  
FOR A STATE- LET HIGHWAY  
PROJECT**

Date: May 18, 2015

I.D.: 5530-02-01,21,71

Road Name: Hillsboro – New Lisbon, STH 80

Limits: Liberty Street to STH 82

County: Juneau

Roadway Length: 1.41 Miles

The signatory city of Elroy, hereinafter called the Municipality, through its undersigned duly authorized officers or officials, hereby requests the State of Wisconsin Department of Transportation, hereinafter called the State, to initiate and effect the highway or street improvement hereinafter described.

The authority for the Municipality to enter into this agreement with the State is provided by Section 86.25(1), (2), and (3) of the Statutes.

**NEEDS AND ESTIMATE SUMMARY:**

**Existing Facility - Describe and give reason for request:** Existing pavement is cracked and deteriorated. City has drainage problem due to flat terrain. Intersections with STH 71 and STH 82 need improvement.

**Proposed Improvement - Nature of work:** The roadway will be reconstructed and the intersections with STH 71 and STH 82 improved.

**Describe non-participating work included in the project and other work necessary to finish the project completely which will be undertaken independently by the municipality:** Water and Sanitary lines and adjustments will be 100% the responsibility of the municipality. Parking lanes are also the responsibility of the municipality.

**TABLE 1: SUMMARY OF COSTS 5530-02-01,21,71**

| Phase   | Total Est. Cost                         | Federal/State Funds               | %                 | Municipal Funds              | %                 |
|---|---|-----------------------------------|-------------------|------------------------------|-------------------|
| Preliminary Engineering:<br>Plan Development 5530-02-01   | \$ 320,000                              | \$ 320,000                        | 100%              | \$ -                         | 0%                |
| Real Estate Acquisition:<br>Acquisition 5530-02-21<br>Compensable Utilities                           | \$ 50,000<br>\$ -                       | \$ 50,000<br>\$ -                 | 100%              | \$ -<br>\$ -                 | 0%                |
| Construction: 5530-02-71<br>Participating 0010<br>CSS 0020 *<br>Parking/Adjusting water/sanitary 0030 | \$ 2,970,000<br>\$ 48,100<br>\$ 165,000 | \$ 2,970,000<br>\$ 48,000<br>\$ - | 100%<br>MAX<br>0% | \$ -<br>\$ 100<br>\$ 165,000 | 0%<br>BAL<br>100% |
| <b>Total Cost Distribution</b>  | <b>\$ 3,553,100</b>                     | <b>\$ 3,388,000</b>               |                   | <b>\$ 165,100</b>            |                   |

\* Wis. Stat. 85.0205 limits CSS funding on any highway improvement project to 1.5% of the project costs. Therefore, total CSS funding on this and any associated improvement projects shall not exceed 1.5% of the total project costs. The department will regularly review total project costs to ensure total CSS funding does not exceed statutory restrictions and notify the Municipality of changes to CSS funding. The CSS funding limit is calculated to me a maximum of \$48,000, any costs over that amount are 100% the responsibility of the Municipality.

This request is subject to the terms and conditions that follow (pages 3 – 5) and is made by the undersigned under proper authority to make such request for the designated Municipality and upon signature by the State and delivery to the Municipality shall constitute agreement between the Municipality and the State. No term or provision of neither the State/Municipal Agreement nor any of its attachments may be changed, waived or terminated orally but only by an instrument in writing executed by both parties to the State/Municipal Agreement.

|  |       |      |
|--|-------|------|
| Signed for and in behalf of the <b>City of Elroy</b> (please sign in blue ink) |       |      |
| Name   | Title | Date |
| Signed for and in behalf of the State (please sign in blue ink)                |       |      |
| Name   | Title | Date |

## TERMS AND CONDITIONS:

1. The initiation and accomplishment of the improvement will be subject to the applicable Federal and State regulations.
2. The Municipality shall pay to the State all costs incurred by the State in connection with the improvement that exceed Federal/State financing commitments or are ineligible for Federal/State financing. Local participation shall be limited to the items and percentages set forth in the Summary of Costs table, which shows Municipal funding participation. In order to guarantee the Municipality's foregoing agreements to pay the State, the Municipality, through its above duly authorized officers or officials, agrees and authorizes the State to set off and withhold the required reimbursement amount as determined by the State from any moneys otherwise due and payable by the State to the Municipality.
3. Funding of each project Phase is subject to inclusion in an approved program and per the State's Facility Development Manual (FDM) standards. Federal aid and/or state transportation fund financing will be limited to participation in the costs of the following items as specified in the Summary of Costs:
  - (a) Design engineering and state review services.
  - (b) Real Estate necessitated for the improvement.
  - (c) Compensable utility adjustment and railroad force work necessitated for the project.
  - (d) The grading, base, pavement, curb and gutter, and bridge costs to State standards, excluding the cost of parking areas.
  - (e) Storm sewer mains, culverts, laterals, manholes, inlets, catch basins, and connections for surface water drainage of the improvement; including replacement and/or adjustments of existing storm sewer manhole covers and inlet grates as needed.
  - (f) Construction engineering incidental to inspection and supervision of actual construction work, except for inspection, staking, and testing of sanitary sewer and water main.
  - (g) Signing and pavement marking necessitated for the safe and efficient flow of traffic, including detour routes.
  - (h) Replacement of existing sidewalks necessitated by construction and construction of new sidewalk at the time of construction. Sidewalk is considered to be new if it's constructed in a location where it has not existed before.
  - (i) Replacement of existing driveways, in kind, necessitated by the project.
  - (j) New installations or alteration resulting from roadway construction of standard State street lighting and traffic signals or devices. Alteration may include salvaging and replacement of existing components.
4. Work necessary to complete the improvement to be financed entirely by the Municipality or other utility or Facility Owner includes the following items:
  - (a) New installations of or alteration of sanitary sewers and connections, water, gas, electric, telephone, telegraph, fire or police alarm facilities, parking meters, and similar utilities.
  - (b) New installation or alteration of signs not necessary for the safe and efficient flow of traffic.
  - (c) Roadway and bridge width in excess of standards.

- (d) Construction inspection, staking, and material testing and acceptance for construction of sanitary sewer and water main.
  - (e) Parking lane costs.
  - (f) Coordinate, clean up, and fund any hazardous materials encountered for city utility construction. All hazardous material cleanup work shall be performed in accordance to state and federal regulations.
5. As the work progresses, the Municipality will be billed for work completed which is not chargeable to federal/state funds. Upon completion of the project, a final audit will be made to determine the final division of costs.
  6. If the Municipality should withdraw the project, it shall reimburse the State for any costs incurred by the State in behalf of the project.
  7. The work will be administered by the State and may include items not eligible for federal/state participation.
  8. The Municipality shall at its own cost and expense:
    - (a) Maintain all portions of the project that lie within its jurisdiction for such maintenance through statutory requirements, in a manner satisfactory to the State and shall make ample provision for such maintenance each year. This agreement does not remove the current municipal maintenance responsibility.
    - (b) Maintain all items outside the travel lane along the project, to include but not limited to parking lanes, curb and gutter, drainage facilities, sidewalks, multi-use paths, retaining walls, pedestrian refuge islands, landscaping features and amenities funded by Community Sensitive Solutions (CSS).
    - (c) Maintain and accept responsibility for the energy, operation, maintenance, repair, and replacement of the lighting system.
    - (d) Prohibit angle parking.
    - (e) Regulate parking along the highway. The Municipality will file a parking declaration with the State.
    - (f) Regulate and prohibit, by ordinance, parking at all times at locations where and when the pavement area usually occupied by parked vehicles will be needed to carry active traffic on the street.
    - (g) Use the WisDOT Utility Accommodation Policy unless the Municipality adopts a policy which has equal or more restrictive controls.
    - (h) Provide complete plans, specifications, and estimates for sanitary sewer and water main work. The Municipality assumes full responsibility for the design, installation, inspection, testing, and operation of the sanitary sewer and water system. This relieves the State and all of its employees from the liability for all suits, actions, or claims resulting from the sanitary sewer and water system construction.
    - (i) Maintain all Community Sensitive Solutions and/or enhancement funded items.
    - (j) Coordinate with the State on changes to highway access within the project limits.
    - (k) In cooperation with the State, assist with public relations for the project and announcements to the press and such outlets as would generally alert the affected property owners and the community of the nature, extent, and timing of the project and arrangements for handling traffic within and around the project.
    - (l) Maintain signs and pavement markings not necessary for the safe and efficient movement of traffic (no parking signs, crosswalk pavement markings not at signalized intersections, etc).
  9. Basis for local participation:
    - (a) **Design Engineering (5530-02-01):**

- i. All design-engineering costs necessitated by the street or road construction are 100% eligible for state funding. Any design costs associated with Sanitary or Water main replacement are the responsibility of the Municipality.

**(b) Real Estate Acquisition (5530-02-21):**

- i. All real estate costs necessitated by the street or road construction are 100% eligible for state funding.

**(c) Participating Construction (5530-02-71):**

- i. Sidewalk: Replacement of sidewalk necessitated by roadway construction is 100% eligible for Federal/State funding. The Municipality may request decorative sidewalk in place of standard sidewalk, however the State will only participate in the standard sidewalk costs. The decorative sidewalk items are eligible for CSS funding.
- ii. Lighting: Replacement or salvaged street lighting necessitated by roadway construction is 100% eligible for Federal/State funding.

New continuous street lighting designed to accepted WisDOT standards and installed at time of construction is 50% eligible for Federal/State funding. The Municipality may request decorative lighting in place of standard lighting; however the State will only participate in 50% of the standard lighting cost. The decorative lighting items are eligible for CSS funding. All future maintenance and operation costs of the continuous street lighting are the responsibility of the Municipality.

CSS: The CSS funding is 100% Federal/State with a maximum of \$48,000. The Municipality will be responsible for 100% of the costs of the aesthetic items over the Federal/State maximum. All CSS related aesthetic treatments must be finalized 6 months prior to the PS&E date.

**(d) Non-participating Construction (5530-02-71):**

- i. The Municipality shall pay 100% of the cost of installing or adjusting water and sanitary sewer systems including manhole and valve adjustments. These costs are not eligible for Federal/State funding.
- ii. Parking: In accordance with Wisconsin Statutes 86.32(4) and WisDOT policy, the Municipality is required to pay the construction cost of that part of the state trunk highway on which parking is permitted.

[END]

CITY OF ELROY

ORDINANCE NO. 411

AN ORDINANCE AMENDING SEWER RATES SECTION 5-2-42

Sec. 5-2-42 Sewer Service Charges.

- (a) A sewer service charge is hereby imposed upon each lot, parcel of land, building, or premises served by the public sewer and wastewater facilities or otherwise discharging sewage, including industrial wastes, into the public sewerage system. The sewer service charge shall be calculated by the summation of a fixed service charge, a debt service charge, and a volume charge.
- (1) The *Fixed Service Charge* shall consist of the customer expense components of the operation and maintenance costs. Customer expenses shall include accounting and collecting labor, meter reading, administrative salaries, office supplies and expenses, bad debt expenses, and miscellaneous general expenses.
  - (2) The *Debt Service Charge* shall consist of wastewater treatment facility related debt service costs.
  - (3) The *Volume Charge* shall consist of operation and maintenance costs (excluding customer expenses as defined above), replacement costs, taxes, and wastewater collection system related debt service costs. The volume charge shall be based on the quantity of water used as measured by the water utility meter used upon the premises.
- (b) The sewer service charge for any lot, parcel of land, building or premises within the corporate limits, which is connected to the sanitary sewer system shall be based upon the quantity of water used therein or thereon as measured by the water meter or sewage meter in use as follows:
- (1) The Sewer Service Charge for normal domestic strength sewage shall be as follows:

|                       |   |
|-----------------------|---|
| Fixed Service Charge: | \$ <del>7.05</del> 7.76 /month/customer |
| Debt Service Charge:  | \$ <del>13.73</del> 15.10 /month/REU    |
| Volume Charge:        | \$ <del>5.70</del> 6.27 /1,000 gallons  |
  - (2) These amounts shall be for monthly billings.
- (f) Persons obtaining permission for disposing of septic tank sludge and holding tank sewage shall be charged as follows:
- |                      |   |
|----------------------|---|
| Septic tank sludge:  | \$ <del>45.00</del> 50.00 /1,000 gallons;<br>with a minimum charge of \$ <del>20.00</del> 30.00 |
| Holding tank sewage: | \$ <del>10.00</del> 15.00 /1,000 gallons;<br>with a minimum charge of \$ <del>3.00</del> 15.00  |
| Leachate Disposal:   | \$ <del>7.98</del> 15.00 / 1,000 gallons;<br>with a minimum charge of \$ <del>15.00</del> 25.00 |
| Offsite Wastewater:  | \$0.03 / gallon;<br>with a minimum charge of \$ <del>5.00</del> 15.00                           |

These amounts are subject to change by resolution of the Common Council.

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Mark Stanek, Mayor

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Mark Steward, City Administrator

Introduced: 04/21/2015  
Passed: 06/09/2015  
Published after passage: 06/18/2015

Drafted by:  
Mark Steward  
City of Elroy  
225 Main Street  
Elroy, WI 53929

Effective this 9th day of June, 2015

A full version of the ordinance can be read or obtained at City Hall.

MARK: See My  
Few Comments

*Jim Brown*  
5/25

ORDINANCE NO. \_\_\_\_\_

**UTILITY VEHICLE AND ALL-TERRAIN VEHICLE ROUTES AND OPERATION**

**Section I PURPOSE** The purpose of this ordinance is to create routes and rules for operation of Utility Vehicles (UTV) and All-Terrain Vehicles (ATV) within the City limits of the City of Elroy..

**Section II PROVISIONS REVOKED** The provisions of Section 8-4-3 of the City of Elroy Code of Ordinance is revoked in its entirety and recreated as follows:

**Section III INTENT** After consideration of the recreational and economic impact value of connecting trails and the experience of other Juneau County communities concerning possible dangers and liability, the City of Elroy has created this ordinance.

**Section IV PROVISIONS CREATED**

- (a) **UTV/ATV ROUTES.** City roads designated as UTV/ATV routes shall be established and approved by the Common Council of the City of Elroy. Additions of UTV/ATV routes may be done by Resolution of the Common Council. A copy of UTV/ATV routes along with a map showing their location, shall be kept on file at the City Hall.
- (b) The following UTV/ATV routes are established:
  - 1. On North Brooklyn Avenue from Von Haden Road to Franklin Street.
  - 2. On Franklin Street from Brooklyn Avenue to Main Street.
  - 3. On Juneau County Highway "O" from the East City limits of the City of Elroy to Franklin Street (connecting with ~~Braun~~ *Brown* Road in the Town of Plymouth).
  - 4. Residential Access – Full-time residents of the City of Elroy are permitted to ride their UTV/ATV directly to and from their residence and the closest point where they can join a UTV/ATV route. (Residents cannot drive on a State Highway but may only cross a State Highway).
  - 5. The Common Council may, by resolution, limit the times of operation of UTV/ATV's on City roads, if they wish.
- (c) All UTV/ATV's shall operate only on the paved portion of the roadway. Operation on the shoulders, ditches, or other highway right-of-way is prohibited and illegal.
- (d) Operation of UTV/ATV's on City roads:
  - 1. All UTV/ATV operators shall observe posted roadway speed limits for ATV operation.
  - 2. All UTV/ATV operators shall ride in single file on the right hand side of the paved portion of the highway.
  - 3. All UTV/ATV operators shall have their headlight illuminated, and taillight if available, while operating on a City road.

UNDER 18 MUST HAVE  
ATV SAFETY CERTIFICATE

- 4. All UTV/ATV operators who are born after January 1, 1998 and operating on a City highway are required to have an ATV Safety Certificate.
- 5. All UTV/ATV operators and passengers under 18 years old shall wear protective headgear while operating on City roads.

(e) Signage of UTV/ATV Routes.

Pursuant to Wis. Stats. §23.33(8)(d), the following restrictions are placed on the use of ATV routes designated by this ordinance:

- 1. Routes shall be marked with uniform ATV route signs in accordance with Wisconsin Administrative Code § NR 64.12(7). The City of Elroy has sole authority for UTV/ATV signage on City roads. No person may do any of the following in regard to signs marking ATV routes:
  - a. Intentionally remove, damage, deface, move, or obstruct any uniform UTV/ATV route or trail sign or standard or intentionally interfere with the effective operation of any uniform ATV route or trail sign.
  - b. Possess any uniform UTV/ATV route or trail sign or standard of the type established by the Department for the warning, instruction or information of the public, unless he or she obtained the uniform UTV/ATV route or trail sign or standard in a lawful manner. Possession of a uniform UTV/ATV route or trail sign or standard creates a rebuttable presumption of illegal possession.

(f) UTV/ATV operation shall be subject to all provisions of Wis. Stats. § 23.33 and any subsequent amendments thereto, which is adopted by reference as a part of this ordinance.

(g) Enforcement – This ordinance shall be enforced by any officer employed by the City of Elroy or the Juneau County Sheriff's Department or any other law enforcement official as set forth in Wis. Stats. § 23.33(12).

(h) Violations/Penalties – The penalty for operating an UTV/ATV off the roadway of a designated UTV/ATV route (i.e., the gravel shoulder, ditch, or other highway right-of-way) or violating any other provision of this ordinance shall result in a forfeiture of not less than \$25.00 or more than \$500.00, plus court costs. Citations may be issued in accordance with the deposit schedule set forth in subsection k herein.

(i) Severability – Should any section, subsection, clause, or provision of this ordinance be declared by a Court of competent jurisdiction to be invalid, the same shall not affect the validity of the ordinance as a whole or any part thereof, other than the part so declared to be invalid.

(j) Maintenance – Designation of segments of the Juneau County Highway System as UTV/ATV routes does not impose upon the City of Elroy a greater duty of care or responsibility for maintenance of those segments than for any

other segment of City roads. Operators of UTV/ATV's on City roads assume all the usual and normal risks of UTV/ATV operation.

(k) Effective Date – This ordinance becomes effective immediately upon publication.

(l) Deposit Schedule

- 1. Illegal Operation of an UTV/ATV off roadway \$200.00
- 2. Speeding, on or off roadway:
  - a. 1 – 10 \$100.00
  - b. 11 – 15 \$150.00
  - c. 16 – 19 \$200.00
  - d. 20 – 24 \$250.00
  - e. 25 and over \$300.00
- 3. Failure to Operate Single File \$150.00
- 4. Failure to Illuminate Headlights or Taillights \$150.00
- 5. Operating an UTV/ATV Without Safety Certificate \$150.00
- 6. Operating an UTV/ATV Without Protective Headgear \$150.00
- 7. Damage to Route or UTV/ATV Sign or Removal of Sign \$500.00
- 8. Illegal Possession UTV/ATV Sign \$250.00

9. UNLICENSED UTV/ATV ?

Introduced this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

Ayes \_\_\_\_\_

Nayes \_\_\_\_\_

\_\_\_\_\_  
Mark R. Stanek, Mayor

Attest:

\_\_\_\_\_  
Mark Steward, City Administrator

Drafted by: William E. Jefferson, Attorney-at-Law  
P.O. Box 86, Elroy, WI 53929



## United States Department of Agriculture

Rural Development • Rural Housing Service

### Community Facilities Direct Loan & Grant

#### What does this program do?

This program provides affordable funding to develop essential community facilities in rural areas. An essential community facility is defined as a facility that provides an essential service to the local community for the orderly development of the community in a primarily rural area, and does not include private, commercial or business undertakings.

- Utility services such as telemedicine or distance learning equipment
- Local food systems such as community gardens, food pantries, community kitchens, food banks, food hubs or greenhouses

For a complete list see Code of Federal Regulations [7 CFR, Part 1942.17\(d\)](#) for loans; [7 CFR, Part 3570.62](#) for grants.

#### Who may apply for this program?

Eligible borrowers include:

- Public bodies
- Community-based non-profit corporations
- Federally-recognized Tribes 

#### What kinds of funding are available?

- Low interest direct loans
- Grants
- A combination of the two above, as well as our [loan guarantee program](#). These may be combined with commercial financing to finance one project if all eligibility and feasibility requirements are met.

#### What is an eligible area?

Rural areas including cities, villages, townships and towns including Federally Recognized Tribal Lands with no more than 20,000 residents according to the latest [U.S. Census Data](#) are eligible for this program.

#### What are the funding priorities?

Priority point system based on population, median household income

- Small communities with a population of 5,500 or less
- Low-income communities having a median household income below 80% of the state nonmetropolitan median household income.

#### How may funds be used?

Funds can be used to purchase, construct, and/or improve essential community facilities, purchase equipment and pay related project expenses.

#### What are the terms?

Funding is provided through a competitive process.

Examples of essential community facilities include:

- Health care facilities such as hospitals, medical clinics, dental clinics, nursing homes or assisted living facilities
- Public facilities such as town halls, courthouses, airport hangars or street improvements
- Community support services such as child care centers, community centers, fairgrounds or transitional housing
- Public safety services such as fire departments, police stations, prisons, police vehicles, fire trucks, public works vehicles or equipment
- Educational services such as museums, libraries or private schools

Direct Loan:

- Loan repayment terms may not be longer than the useful life of the facility, state statutes, the applicants authority, or a maximum of 40 years, whichever is less.
- Interest rates are set by Rural Development, contact us for details and current rates.
- Once the loan is approved, the interest rate is fixed for the entire term of the loan, and is determined by the median household income of the service area.
- There are no pre-payment penalties.
- Contact us for details and current interest rates applicable for your project.

### What are the terms? (continued)

#### Grant Approval:

Grant funds must be available. Applicant must be eligible for grant assistance, which is provided on a graduated scale with smaller communities with the lowest median household income being eligible for projects with a higher proportion of grant funds. Grant assistance is limited to the following percentages of eligible project costs:

Maximum of 75 percent when the proposed project is:

- Located in a rural community having a population of 5,000 or fewer; and
- The median household income of the proposed service area is below the higher of the poverty line or 60 percent of the State nonmetropolitan median household income.

Maximum of 55 percent when the proposed project is:

- Located in a rural community having a population of 12,000 or fewer; and
- The median household income of the proposed service area is below the higher of the poverty line or 70 percent of the State nonmetropolitan median household income.

Maximum of 35 percent when the proposed project is:

- Located in a rural community having a population of 20,000 or fewer; and
- The median household income of the proposed service area is below the higher of the poverty line or 80 percent of the State nonmetropolitan median household income.

Maximum of 15 percent when the proposed project is:

- Located in a rural community having a population of 20,000 or fewer; and

- The median household income of the proposed service area is below the higher of the poverty line or 90 percent of the State nonmetropolitan median household income. The proposed project must meet both percentage criteria. Grants are further limited.

#### Are there additional requirements?

- Applicants must have legal authority to borrow money, obtain security, repay loans, construct, operate, and maintain the proposed facilities
- Applicants must be unable to finance the project from their own resources and/or through commercial credit at reasonable rates and terms
- Facilities must serve rural area where they are/will be located
- Project must demonstrate substantial community support
- Environmental review must be completed/acceptable

#### How do we get started?

Contact your local offices to discuss your specific project. Applications are accepted year round

#### Who can answer questions?

Contact our local office that serves your area.

#### What governs this program?

- Direct Loan: 7 CFR Part 1942, Subpart A
- Grant: 7 CFR Part 3570, Subpart A

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NOTE: Because citations and other information may be subject to change please always consult the program Instructions listed in the section above titled "What Law Governs this Program?" You may also contact your local office for assistance.

You will find additional forms, resources, and program information at [www.rd.usda.gov](http://www.rd.usda.gov)



## United States Department of Agriculture

Rural Development • Rural Utilities Service

### Water & Waste Disposal Loans & Grants

#### What does this program do?

Provides funding for clean and reliable drinking water systems, sanitary sewage disposal, sanitary solid waste disposal, and storm water drainage to households and businesses in eligible rural areas.

#### Who may apply?

This program assists qualified applicants that are not otherwise able to obtain commercial credit on reasonable terms. Eligible applicants include:

- Most State and local governmental entities
- Private non-profits
- Federally-recognized Tribes ①

#### What is an eligible area?

Areas that may be served include:

- Rural areas and towns with fewer than 10,000 people (check eligible addresses)
- Tribal lands in rural areas
- Colonias ①

#### What kinds of funding are available?

- Long-term, low-interest loans
- If funds are available, grants may be combined with a loan if necessary to keep user costs reasonable

#### How may the funds be used?

Funds may be used to finance the acquisition, construction or improvement of:

- Drinking water sourcing, treatment, storage and distribution
- Sewer collection, transmission, treatment and disposal
- Solid waste collection, disposal and closure
- Storm water collection, transmission and disposal

In some cases, funding may also be available for related activities such as:

- Legal and engineering fees
- Land acquisition, water and land rights, permits and equipment
- Start-up operations and maintenance
- Interest incurred during construction
- Purchase of existing facilities to improve service or prevent loss of service
- Other costs determined to be necessary for completion of the project

For a complete list, see [7 CFR Part 1780.7 and 1780.9](#)

#### What is the loan term and rate?

- Up to 40-year payback period, based on the useful life of the facilities financed
- Fixed interest rate
- The interest rate is based on the need for the project and the median household income of the area to be served
- Contact us for details and current interest rates applicable for your project

#### Are there additional requirements?

- Borrowers must have the legal authority to construct, operate and maintain the proposed services or facilities
- All facilities receiving federal financing must be used for a public purpose
- Partnerships with other federal, state, local, private and non-profit entities that offer financial assistance are encouraged
- Projects must be financially sustainable

**Who currently participates in this program?**

See our Borrower Directory for a list of current participants

**How do we get started?**

- Applications for this program are accepted through your local office year round
- Program Resources are available online (i.e. forms, guidance, certifications, etc.)

**Who can answer questions?**

- Contact the local representative who serves your area
- Participating non-profits in your area may also offer assistance and training

**What governs this program?**

- Basic Program – 7 CFR, Part 1780
- Loan Servicing – 7 CFR, Part 1782
- This program is authorized by Section 306 of the Consolidated Farm and Rural Development Act (CONACT)

**Why does USDA Rural Development do this?**

This program helps very small, financially distressed rural communities extend and improve water and waste treatment facilities that serve local households and businesses. Good practices can save tax dollars, improve the natural environment, and help manufacturers and businesses to locate or expand operations.

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*Brenda Stevens  
Poult*

United States Department of Agriculture

## Rural Economic Development Loan & Grant Program

### What does this program do?

The Rural Economic Development Loan (REDL) and Grant (REDG) programs provide funding to rural projects through local utility organizations. Under the REDLoan program, USDA provides zero interest loans to local utilities which they, in turn, pass through to local businesses (ultimate recipients) for projects that will create and retain employment in rural areas. The ultimate recipients repay the lending utility directly. The utility is responsible for repayment to the Agency.

Under the REDGrant program, USDA provides grant funds to local utility organizations which use the funding to establish revolving loan funds (RLF). Loans are made from the revolving loan funds to projects that will create or retain rural jobs. When the revolving loan fund is terminated, the grant is repaid to the Agency.

### Who may apply for this program?

To receive funding under the REDLG program (which will be forwarded to selected eligible projects) an entity must be described as:

- Any former Rural Utilities Service (RUS) borrower who borrowed, repaid or pre-paid an insured, direct, or guaranteed loan
- Nonprofit utilities that are eligible to receive assistance from the Rural Development Electric or Telecommunication Programs; or
- Current Rural Development Electric or Telecommunication Programs Borrowers

### What is an eligible area?

Intermediaries may use Rural Economic Development Loan & Grant (REDLG) funds to lend for projects in rural areas or towns with a population of 50,000 or less.

### How much funding is available to intermediaries?

- Up to \$300,000 in grants may be requested for establishment of the RLF
- Up to 10% of grant funds may be applied toward operating expenses over the life of the RLF
- Up to \$1 million in loans may be requested

The intermediary applies to USDA for funding support on behalf of specified local projects. Projects may commence after application submission, but there is no guarantee of approval. USDA funds are issued to the intermediary at project completion.

### What are the terms for the intermediary?

- 10 years at 0%
- Grants require 20% match from the intermediary
- Grant funds must be repaid to USDA upon termination of the RLF

### How may funds be used?

REDLG intermediaries pass the funding to ultimate recipients on to eligible projects. Examples of eligible projects include:

- Business incubators
- Community development assistance to nonprofits and public bodies (particularly job creation or enhancement)
- Facilities and equipment for education and training for rural residents to facilitate economic development
- Facilities and equipment for medical care to rural residents
- Start-up venture costs, including, but not limited to financing fixed assets such as real estate, buildings (new or existing), equipment, or working capital
- Business expansion
- Technical assistance

NOTE: [7 CFR, Part 4280.27](#) and [7 CFR, Part 4280.30](#) list ineligible uses

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**How much funding is available to business and community borrowers (ultimate recipients) through the RLF?**

An ultimate recipient may request up to 80% of project cost using REDLG funds, with the remainder provided by the ultimate recipient or the intermediary

**What are the terms on the RLF loan to the ultimate recipient?**

- Interest rate is 0%
- Maximum term is 10 years
- Up to 80% of project cost, with 20% from either the ultimate recipient or the intermediary
- The intermediary may incorporate interest rates or administrative loan fees after the funds have been loaned out and revolved once. First time around all loans are at zero interest.
- Repayment may be deferred up to two years

**How do we get started?**

Applications for this program are accepted through your local office year round. Program Resources are available online (includes forms needed, guidance, certifications etc.)

**Who can answer questions?**

Contact your local office.

**What governs this program?**

- Basic Program – 7 CFR, Part 4280
- Loan Servicing – 7 CFR, Part 4280 and 2 CFR Part 200
- This program is authorized by the Rural Electrification Act of 1936

**Why does USDA Rural Development do this?**

The REDLG programs provide financing to eligible RUS electric or telecommunications borrowers to promote rural economic development and job creation projects..

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NOTE: Because citations and other information may be subject to change, please always consult the program instructions listed in the section above titled "What Law Governs this Program?" You may also contact your local office for assistance.

You will find additional forms, resources, and program information at [www.rd.usda.gov](http://www.rd.usda.gov)