

**CITY OF ELROY**  
**PUBLIC NOTICE**

**COMMON COUNCIL MEETING**

THE COMMON COUNCIL WILL HOLD THEIR SPECIAL MONTHLY MEETING ON **TUESDAY, DECEMBER 13, 2016, AT 7:00 P.M., OR SHORTLY THEREAFTER**, IN THE COUNCIL CHAMBERS OF CITY HALL LOCATED AT 225 MAIN STREET FOR THE PURPOSE OF TAKING ACTION ON MATTERS CONCERNING THE CITY.

**AGENDA**

This meeting will follow Robert's Rules of Order, which provides common rules and procedures for deliberation and debate in order to place the whole membership on the same footing and speaking the same language.

- 1) Call to Order
- 2) Roll Call
- 3) Minutes from previous meeting
- 4) Public Comment (5 minute limit, no action to be taken, items not on agenda)
- 5) Communications:
  - a) Mayors comments, communications and appointments
  - b) Council comments, communications
  - c) Administrators comments, communications
    - i) USDA Renewable Energy for America Program
- 6) Public Hearing:
  - a) The Mayor calls to order a public hearing to consider an ordinance change to Section 5-2-42: Sewer Rates
  - b) Discussion and possible action on ordinance change for sewer rates – Ordinance #417
- 7) Consent Agenda:
  - a) Discussion and possible action on Operator's License for Megan Shaker
  - b) Discussion and possible action on Fire/Burn permit for Edward Mendum
  - c) Discussion and possible action on Patrick Reinsma Wisconsin Governor's Conference on Tourism Memorial Scholarship
  - d) Discussion and possible action on Fee Schedule – Resolution #1012
  - e) Discussion and possible action on bids for secure room in new city hall
    - i) Update on status of City Hall – 1717 Omaha Street
  - f) Discuss plans for 225 Main Street
  - g) Expenditures
- 8) Reports:
  - a) Administrator's Report: Update on properties being razed; update on 103 S. Brooklyn; update on 1421 Academy; update on mobile home park
  - b) Streets Committee
  - c) Library
  - d) Police
  - e) Utility Commission
  - f) Parks
- 9) Next meeting date(s) – January 10, 2017 at 1717 Omaha Street
- 10) Adjourn

Mark R. Stanek, Mayor

Notification of this meeting has been posted in accordance with Wisconsin's Open Meeting Laws. The Common Council may take action on any item on the agenda. It is possible that members or a quorum of members from other governing bodies may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aids. For additional information or to request this service, contact Mark Steward City Administrator/Clerk/Treasurer (462-2400) or by writing to City Hall, 225 Main Street.

## Common Council Meeting Minutes

### Public Information Meeting

November 7, 2016

*UnApproved*

Call to Order by Mayor Stanek in at 6:00pm

Steward updated on the purchase of 1717 Omaha Street. Steward reported on status of City Hall construction work. Inside done except for lighting, and outside they are working on siding and gutters out back with completion by Thursday this week.

Steward reviewed City Hall options. Garvin suggested leasing City Hall to the Chamber / EAAC, so Steward will contact Melissa. Also Steward will contact Gary Rose to see if he will help determine lease and sale value of the 225 Main Street property.

60 to 90 days to move into new building.

Garvin – Steward and I will continue to meet with developers to keep marketing the Hawkhunter lot. Option still on the table.

Steward updated on the projects at the new City Hall.

Adjourned at 6:40 pm. All ayes. Carried.

Mark Steward  
City Administrator

## Common Council Meeting Minutes

November 7, 2016

*UnApproved*

Call to Order by Mayor Stanek in at 7:00pm

Roll Call

Pledge of Allegiance

Approval of Minutes

Garvin/Huber motion to approve minutes from October meetings. All ayes. Carried.

Public Comment:

None

Communications:

Mayor – None at this time.

Council – None

Administrator – None

Discussion and possible action on Operator's License for Courtney Newlun.

Lindemann/Garvin motion to approve subject to getting her beverage certificate. All ayes. Carried.

Discussion and possible action on Operator's License for Tracy Miller.

Garvin/Lindemann motion to approve. All ayes. Carried.

Discussion and possible action on writing off CDBG balances.

Garvin/Madden motion to approve writing off the following CDBG amounts: Leverenz - \$8,297.18; Miller – Murphy - \$4,500; Murry - \$8,920; Pollock/Cornelie - \$645.88 & \$18,639; Sanborn - \$1,491; Critchfield - \$19,294.01

Roll call. All ayes. Carried.

Discussion and possible action on City hall long term actions.

Discuss schedule and items to complete to move to new City Hall building.

Discussed at earlier meeting. Need to take in consideration the year end activities and utility billing into the move.

Discuss year to date revenues and expenditures.

Steward explained 2016 numbers. Planning to use about \$20k in fund balance to pay for the extra activities of the City. Need to look at replacing all the streets lights this next year to LED and City will pay a portion.

Discuss 2017 budget:

Steward presented the budget. 2% increase in revenues due to levy increase (0.62), more shared revenue and more street aids. Will see a 1% decrease in expenditures.

Good budget. One we can live with. More money for streets. No borrowing.

Expenditures.

Klipstein/Huber motion to approve expenditures. Roll call. All ayes. Carried.

Admin Report: Update on 3 properties to be razed – Jefferson developed contracts and they need to be approved and signed by Kendall Trucking. Steward will contact them. 103 S. Brooklyn – will allow our inspector in in November and inspector will set it up. 1421 academy inspector has not been in, Jefferson will contact her and Steward will authorize police to issue citation. City Hall repair update – 90% done. Waiting on siding to be finished this week and lights on back order.

CDA – Tailor Made may expand and the City is offering the Streets building. Heritage Manor sale should be finalized in December. They would like to add assisted living.

Streets – None

Library – Nothing

Finance and Personnel – None

Parks – None

Utility Commission – None

Garvin/Madden motion to go into closes session. Roll call. All ayes.

Garvin/Madden motion to reconvene into open session. Roll call. All ayes. Carried.

Discussion and possible action on purchasing property

Next meeting – Budget public hearing on November 22 at 6:30pm. Parks meeting at 6pm.

Klipstein/Garvin motion to adjourn at 7:57 pm. All ayes. Carried.

Mark Steward  
City Administrator

**Common Council Meeting Minutes**  
**BUDGET PUBLIC HEARING**  
November 22, 2016  
*UnApproved*

Call to Order by Mayor Stanek in at 6:45pm

Roll Call

Pledge of Allegiance

**Public Hearing on 2016 Special Assessments & Charges**

Mayor calls the public hearing to order.

Discussion and possible action on Resolution # 1009 – 2016 Special Assessments & Charges Payable 2017

Garvin/Huber motion to approve resolution #1009 as presented. Roll call. All ayes. Carried.

Discussion and possible action on Resolution # 1010 – Residential Equivalent Units (REU)

Garvin/Madden motion to approve resolution #1010. Roll call. All ayes. Carried.

**Public Hearing on 2017 Budget and Property Tax Levy**

Mayor calls public hearing to order.

Discussion and possible action on 2017 Fee Schedule

Reviewed the fee schedule and get info to Steward by next meeting and action at next meeting.

Discussion and possible action on Resolution # 1011 – 2017 Budget and Property Tax Levy

Budget notes: One less officer, increase in Chief pay, add a part time officer, one less health insurance premium. Library qualifies for overtime and comp time, budgeting \$3000 in OT, and budgeting for a second part time helper in the Library. Health insurance premiums down and staff paying more for their portion of the rate. Capital outlays at a minimum but need to spend the streets capital outlay in 2017 before September. May need to consider purchasing squad car as overall budget is \$50k to the good.

Garvin/klipstein motion to resolution #1011. Roll call. All ayes. Carried.

Adjourn

Klipstein/Lindemann motion to adjourn at 7:21 pm. All ayes. Carried.

Mark Steward  
City Administrator

## Common Council Meeting Minutes

November 22, 2016

*UnApproved*

Call to Order at 7:22 by Mayor Stanek

Roll Call

Minutes from previous meeting – not attached.

Public Comment (5 minute limit, no action to be taken, items not on agenda)

None

### Communications:

Mayors comments, communications and appointments

None

Council comments, communications

Lindemann receiving complaints about people parking on south main. Need to have officers look at it. There is signage.

Klipstein received a complaint about living conditions in the apartments behind Hansen's.

Administrators comments, communications

Steward reported on Juneau County Visitor's Guide.

Steward presented on E3 proposal to retrofit the new city hall with LED.

### Consent Agenda:

Discussion and possible action on Operator's License for Abigail Washetas

Klipstein/Garvin motion to approve operator's license. All ayes. Carried.

Discussion and possible action on ordinance change for sewer rates

Steward presented on the 3 scenarios for potential increases to the sewer charges to increase our revenue so we meet our coverage ratio. Utility Commission recommends scenario 1 with an increase to the customer charge, the REU charge and the volume charge.

Expenditures

Klipstein/Garvin motion to approve expenditures. Roll call. All ayes. Carried.

Next meeting date(s) – December 13, 2016

Klipstein/Garvin motion to Adjourn at 7:54pm

Mark R. Stanek, Mayor

|               |                  | BEGINNING<br>BALANCE | TOTAL<br>DEBITS | TOTAL<br>CREDITS | ENDING<br>BALANCE | AVERAGE<br>DAILY<br>BALANCE |
|---------------|------------------|----------------------|-----------------|------------------|-------------------|-----------------------------|
| GENERAL FUND  |                  |                      |                 |                  |                   |                             |
| 10 -100020    | COMMONS CC ACCOU | 1,361.29             | 0.00            | 0.00             | 1,361.29          | 1,361.29                    |
| 10 -100030    | TAX ACCOUNT      | 0.00                 | 0.00            | 0.00             | 0.00              | 0.00                        |
| 10 -100090    | LGIP#1 GENERAL   | 501,786.05           | 0.00            | 0.00             | 501,786.05        | 501,786.05                  |
| 10 -100227    | ELROY PD/HUNTER  | 451.24               | 0.00            | 0.00             | 451.24            | 451.24                      |
| 10 -100300    | BRIDGET BAILEY C | 0.00                 | 0.00            | 0.00             | 0.00              | 0.00                        |
| 10 -113000    | CLAIM ON CASH    | 47,315.77            | 0.00            | 69,530.14CR      | 22,214.37CR       | 22,214.37CR                 |
| FUND 10 TOTAL |                  | 550,914.35           | 0.00            | 69,530.14CR      | 481,384.21        | 481,384.21                  |
| TIFF#2        |                  |                      |                 |                  |                   |                             |
| 12 -113000    | CLAIM ON CASH    | 3,268.47             | 0.00            | 0.00             | 3,268.47          | 3,268.47                    |
| FUND 12 TOTAL |                  | 3,268.47             | 0.00            | 0.00             | 3,268.47          | 3,268.47                    |
| TIFF#3        |                  |                      |                 |                  |                   |                             |
| 13 -113000    | CLAIM ON CASH    | 30,099.97CR          | 0.00            | 0.00             | 30,099.97CR       | 30,099.97CR                 |
| FUND 13 TOTAL |                  | 30,099.97CR          | 0.00            | 0.00             | 30,099.97CR       | 30,099.97CR                 |
| TIFF#4        |                  |                      |                 |                  |                   |                             |
| 14 -113000    | CLAIM ON CASH    | 140,550.33           | 0.00            | 0.00             | 140,550.33        | 140,550.33                  |
| FUND 14 TOTAL |                  | 140,550.33           | 0.00            | 0.00             | 140,550.33        | 140,550.33                  |
| TIFF#5        |                  |                      |                 |                  |                   |                             |
| 15 -113000    | CLAIM ON CASH    | 67,553.14            | 0.00            | 0.00             | 67,553.14         | 67,553.14                   |
| FUND 15 TOTAL |                  | 67,553.14            | 0.00            | 0.00             | 67,553.14         | 67,553.14                   |
| TIFF#6        |                  |                      |                 |                  |                   |                             |
| 16 -113000    | CLAIM ON CASH    | 27,782.78            | 0.00            | 0.00             | 27,782.78         | 27,782.78                   |
| FUND 16 TOTAL |                  | 27,782.78            | 0.00            | 0.00             | 27,782.78         | 27,782.78                   |
| CDBG HOUSING  |                  |                      |                 |                  |                   |                             |
| 20 -100080    | CDBG HOUSING FUN | 29,221.44            | 0.00            | 0.00             | 29,221.44         | 29,221.44                   |
| FUND 20 TOTAL |                  | 29,221.44            | 0.00            | 0.00             | 29,221.44         | 29,221.44                   |

VENDOR SET: 01 City of Elroy  
 BANK: 3 POOLED CASH  
 DATE RANGE: 0/00/0000 THRU 99/99/9999

| VENDOR I.D.   | NAME                             | STATUS | CHECK DATE           | AMOUNT   | DISCOUNT | CHECK NO | CHECK STATUS | CHECK AMOUNT |
|---------------|----------------------------------|--------|----------------------|----------|----------|----------|--------------|--------------|
| 6952          | LEWIS COUNTY PRESS, LLC dba TH   |        |                      |          |          |          |              |              |
| I-40599/40600 | PUBLICATIONS-CITY HALL CLOSED    | R      | 11/28/2016           |          |          | 030930   |              |              |
| 10 5636-3900  | PUBLISHING EXPENSES              |        | PUBLICATIONS-CITY HA | 18.50    |          |          |              | 18.50        |
| 6345          | WITMER LOCK AND KEY              |        |                      |          |          |          |              |              |
| I-499605      | RE-KEY 1717 OMAHA ST             | R      | 11/30/2016           |          |          | 030931   |              |              |
| 10 5170-3900  | CITY HALL OTHER EXPENSES         |        | RE-KEY 1717 OMAHA ST | 95.00    |          |          |              | 95.00        |
| 7021          | JO DEAN'S CARPET CARE            |        |                      |          |          |          |              |              |
| I-1806/1808   | CLEANING FLOORS AT 1717 OMAHA    | R      | 11/30/2016           |          |          | 030932   |              |              |
| 10 5170-3900  | CITY HALL OTHER EXPENSES         |        | CLEANING FLOORS AT   | 1,833.81 |          |          |              | 1,833.81     |
| 7106          | HUFFY'S PEST CONTROL             |        |                      |          |          |          |              |              |
| I-11302016    | SPRAY FOR INSECTS/FLIES          | R      | 11/30/2016           |          |          | 030934   |              |              |
| 10 5170-3900  | CITY HALL OTHER EXPENSES         |        | SPRAY FOR INSECTS/FL | 275.00   |          |          |              | 275.00       |
| 7107          | ADVANCED BUSINESS SYSTEMS, INC   |        |                      |          |          |          |              |              |
| I-88150       | FOLDER STUFFER MAINT AGREEMENT   | R      | 12/08/2016           |          |          | 030937   |              |              |
| 10 5141-3900  | GENERAL OFFICE SUPPLES           |        | FOLDER STUFFER MAINT | 100.00   |          |          |              |              |
| 62 5000-9210  | OFFICE SUPPLIES AND EXPENSES     |        | FOLDER STUFFER MAINT | 415.00   |          |          |              |              |
| 63 5000-9210  | OFFICE SUPPLIES AND EXPENSES     |        | FOLDER STUFFER MAINT | 414.50   |          |          |              |              |
| 64 5000-8510  | SEWER OFFICE SUPPLIES & EXPENSES |        | FOLDER STUFFER MAINT | 414.50   |          |          |              | 1,344.00     |
| 1084          | ARAMARK UNIFORM SERVICES         |        |                      |          |          |          |              |              |
| I-12012016    | TOWELS/RUGS/MOPS                 | R      | 12/08/2016           |          |          | 030938   |              |              |
| 10 5323-3900  | GARAGES SHEDS OTHER EXPENSES     |        | UNIFORMS/SUPPLIES    | 377.46   |          |          |              |              |
| 62 5000-5400  | OPERATION SUPPLIES AND EXPENSES  |        | UNIFORMS/SUPPLIES    | 399.06   |          |          |              | 776.52       |
| 6505          | BLU ZONE LLC                     |        |                      |          |          |          |              |              |
| I-12012016    | MONTHLY MAINT AGREEMENT          | R      | 12/08/2016           |          |          | 030939   |              |              |
| 62 5000-9210  | OFFICE SUPPLIES AND EXPENSES     |        | MONTHLY SERVICE AGRE | 95.24    |          |          |              |              |
| 63 5000-9210  | OFFICE SUPPLIES AND EXPENSES     |        | MONTHLY SERVICE AGRE | 95.24    |          |          |              |              |
| 64 5000-8510  | SEWER OFFICE SUPPLIES & EXPENSES |        | MONTHLY SERVICE AGRE | 95.23    |          |          |              |              |
| 10 5146-3900  | TECHNOLOGY MANAGEMENT & SUPPORT  |        | MONTHLY SERVICE AGRE | 285.72   |          |          |              | 571.43       |
| 7036          | REBECCA BROWN                    |        |                      |          |          |          |              |              |
| I-12012016    | 2 HRS CLEANING CITY HALL         | R      | 12/08/2016           |          |          | 030941   |              |              |
| 10 5141-3900  | GENERAL OFFICE SUPPLES           |        | CLEANING CITY HALL   | 15.00    |          |          |              |              |
| 10 5210-3900  | POLICE OTHER EXPENSES            |        | CLEANING CITY HALL   | 7.50     |          |          |              |              |
| 62 5000-9210  | OFFICE SUPPLIES AND EXPENSES     |        | CLEANING CITY HALL   | 2.50     |          |          |              |              |
| 63 5000-9210  | OFFICE SUPPLIES AND EXPENSES     |        | CLEANING CITY HALL   | 2.50     |          |          |              |              |
| 64 5000-8510  | SEWER OFFICE SUPPLIES & EXPENSES |        | CLEANING CITY HALL   | 2.50     |          |          |              | 30.00        |

VENDOR SET: 01 City of Elroy  
 BANK: 3 POOLED CASH  
 DATE RANGE: 0/00/0000 THRU 99/99/9999

| VENDOR I.D.  | NAME                                       | STATUS               | CHECK DATE | AMOUNT   | DISCOUNT | CHECK NO | CHECK STATUS | CHECK AMOUNT |
|--------------|--|----------------------|------------|----------|----------|----------|--------------|--------------|
| 1087         | CENTURYLINK                                |                      |            |          |          |          |              |              |
| I-12012016   | TELEPHONE BILLS                            | R                    | 12/08/2016 |          |          | 030943   |              |              |
| 10           | 5511-3960 LIBRARY INTERNET & TELEPHONE     | LIBRARY              |            | 92.46    |          |          |              |              |
| 10           | 5512-3900 MUSEUM OTHER EXPENSES            | MUSEUM               |            | 4.00     |          |          |              |              |
| 10           | 5210-3960 POLICE INTERNET & TELEPHONE      | POLICE               |            | 202.58   |          |          |              |              |
| 10           | 5143-3900 UTILITIES/PHONE                  | CLERK                |            | 388.85   |          |          |              |              |
| 10           | 5143-3900 UTILITIES/PHONE                  | FAX                  |            | 8.90     |          |          |              |              |
| 10           | 5650-3920 COMMONS UTILITIES                | COMMONS              |            | 45.12    |          |          |              |              |
| 62           | 5000-9210 OFFICE SUPPLIES AND EXPENSES     | MONTHLY PHONE/FAX CH |            | 154.82   |          |          |              |              |
| 63           | 5000-9210 OFFICE SUPPLIES AND EXPENSES     | MONTHLY PHONE/FAX CH |            | 163.01   |          |          |              |              |
| 63           | 5000-6410 OPERATION SUPPLIES AND EXPENSES  | MONTHLY PHONE/FAX CH |            | 238.87   |          |          |              |              |
| 64           | 5000-8510 SEWER OFFICE SUPPLIES & EXPENSES | MONTHLY PHONE/FAX CH |            | 187.86   |          |          |              |              |
| 10           | 5542-3900 SWIMMING POOL OTHER EXPENSES     | POOL                 |            | 40.08    |          |          |              | 1,526.55     |
| 3844         | CITY OF ELROY UTILITIES                    |                      |            |          |          |          |              |              |
| I-12012016-2 | UTILITIES-CITY GENERAL                     | R                    | 12/08/2016 | .        |          | 030944   |              |              |
| 10           | 5512-3900 MUSEUM OTHER EXPENSES            | UTILITIES            |            | 102.09   |          |          |              |              |
| 10           | 5143-3900 UTILITIES/PHONE                  | UTILITIES            |            | 208.21   |          |          |              |              |
| 10           | 5323-3900 GARAGES SHEDS OTHER EXPENSES     | UTILITIES            |            | 200.83   |          |          |              |              |
| 10           | 5366-3900 RECYCLING OTHER EXPENSES         | UTILITIES            |            | 14.40    |          |          |              |              |
| 10           | 5520-3900 PARKS OTHER EXPENSES             | UTILITIES            |            | 64.95    |          |          |              |              |
| 10           | 5650-3920 COMMONS UTILITIES                | UTILITIES            |            | 317.62   |          |          |              |              |
| 10           | 5511-3920 LIBRARY UTILITIES (GAS & ELECT)  | UTILITIES            |            | 325.30   |          |          |              |              |
| 10           | 5211-3900 TRAFFIC CONTROL OTHER EXPENSES   | UTILITIES            |            | 7.33     |          |          |              |              |
| 10           | 5200-3900 EMERGENCY GOVT OTHER EXPENSES    | UTILITIES            |            | 8.89     |          |          |              |              |
| 10           | 5520-3900 PARKS OTHER EXPENSES             | UTILITIES            |            | 927.03   |          |          |              |              |
| 10           | 5542-3900 SWIMMING POOL OTHER EXPENSES     | UTILITIES            |            | 3,275.41 |          |          |              |              |
| 10           | 5143-3900 UTILITIES/PHONE                  | UTILITIES            |            | 86.57    |          |          |              | 5,538.63     |
| 6163         | COMMUNITY ANTENNA SYSTEM                   |                      |            |          |          |          |              |              |
| I-12012016   | E-MAIL AND INTERNET                        | R                    | 12/08/2016 |          |          | 030945   |              |              |
| 10           | 5210-3960 POLICE INTERNET & TELEPHONE      | INTERNET SERVICE     |            | 21.75    |          |          |              |              |
| 10           | 5143-3900 UTILITIES/PHONE                  | INTERNET SERVICE     |            | 21.75    |          |          |              |              |
| 62           | 5000-9210 OFFICE SUPPLIES AND EXPENSES     | INTERNET SERVICE     |            | 14.50    |          |          |              |              |
| 63           | 5000-9210 OFFICE SUPPLIES AND EXPENSES     | INTERNET SERVICE     |            | 14.50    |          |          |              |              |
| 64           | 5000-8510 SEWER OFFICE SUPPLIES & EXPENSES | INTERNET SERVICE     |            | 14.49    |          |          |              | 86.99        |
| 1020         | DIGGERS HOTLINE                            |                      |            |          |          |          |              |              |
| I-12012016   | LOCATES                                    | R                    | 12/08/2016 |          |          | 030948   |              |              |
| 10           | 5330-3900 STREETS ALLEYS OTHER EXPENSES    | 2ND PREPAYMENT FOR L |            | 8.40     |          |          |              |              |
| 62           | 5000-9300 MISC. GENERAL EXPENSES           | 2ND PREPAYMENT FOR L |            | 8.40     |          |          |              |              |
| 63           | 5000-9300 MISC. GENERAL EXPENSE            | 2ND PREPAYMENT FOR L |            | 8.40     |          |          |              |              |
| 64           | 5000-8560 SEWER MISC GEN EXPENSE           | 2ND PREPAYMENT FOR L |            | 8.40     |          |          |              | 33.60        |

VENDOR SET: 01 City of Elroy

BANK: 3 POOLED CASH

DATE RANGE: 0/00/0000 THRU 99/99/9999

| VENDOR I.D.  | NAME                             | STATUS | CHECK DATE           | AMOUNT | DISCOUNT | CHECK NO | CHECK STATUS | CHECK AMOUNT |
|--------------|----------------------------------|--------|----------------------|--------|----------|----------|--------------|--------------|
| 1065         | ELROY AUTO SUPPLY                |        |                      |        |          |          |              |              |
| I-12012016   | MISC SUPPLIES                    | R      | 12/08/2016           |        |          | 030949   |              |              |
| 10 5323-3900 | GARAGES SHEDS OTHER EXPENSES     |        | OIL ABSORBANT        | 23.97  |          |          |              |              |
| 10 5324-3900 | MACHINERY & EQUIP OTHER EXPENSES |        | FILTERS/CABLE TIE    | 33.91  |          |          |              |              |
| 10 5650-3900 | COMMONS OTHER EXPENSES           |        | RV ANTIFREEZE        | 24.00  |          |          |              |              |
| 10 5520-3900 | PARKS OTHER EXPENSES             |        | RV ANTIFREEZE        | 72.00  |          |          |              |              |
| 63 5000-6410 | OPERATION SUPPLIES AND EXPENSES  |        | HEX NUT              | 2.40   |          |          |              |              |
| 64 5000-8270 | SEWER SUPPLIES & EXPENSES        |        | SHIPPING             | 16.25  |          |          |              | 172.53       |
| 6800         | EO JOHNSON CO, INC.              |        |                      |        |          |          |              |              |
| I-19743816   | LEASE AGREEMENT-COPY/FAX/PRINT   | R      | 12/08/2016           |        |          | 030950   |              |              |
| 62 5000-9210 | OFFICE SUPPLIES AND EXPENSES     |        | LEASE AGREEMENT LANI | 26.34  |          |          |              |              |
| 63 5000-9210 | OFFICE SUPPLIES AND EXPENSES     |        | LEASE AGREEMENT LANI | 26.33  |          |          |              |              |
| 64 5000-8510 | SEWER OFFICE SUPPLIES & EXPENSES |        | LEASE AGREEMENT LANI | 26.33  |          |          |              |              |
| 10 5210-3900 | POLICE OTHER EXPENSES            |        | LEASE AGREEMENT LANI | 39.50  |          |          |              |              |
| 10 5141-3900 | GENERAL OFFICE SUPPLIES          |        | LEASE AGREEMENT LANI | 39.50  |          |          |              | 158.00       |
| 1037         | EO JOHNSON COMPANY               |        |                      |        |          |          |              |              |
| I-INV21198   | MAINT AGREEMENT-COPIER/PRINT     | R      | 12/08/2016           |        |          | 030951   |              |              |
| 62 5000-9210 | OFFICE SUPPLIES AND EXPENSES     |        | MAINT CONTRACT LANIE | 18.51  |          |          |              |              |
| 63 5000-9210 | OFFICE SUPPLIES AND EXPENSES     |        | MAINT CONTRACT LANIE | 18.51  |          |          |              |              |
| 64 5000-8510 | SEWER OFFICE SUPPLIES & EXPENSES |        | MAINT CONTRACT LANIE | 18.49  |          |          |              |              |
| 10 5141-3900 | GENERAL OFFICE SUPPLIES          |        | MAINT CONTRACT LANIE | 27.77  |          |          |              |              |
| 10 5210-3900 | POLICE OTHER EXPENSES            |        | MAINT CONTRACT LANIE | 27.77  |          |          |              | 111.05       |
| 7057         | ESRI                             |        |                      |        |          |          |              |              |
| I-25763259   | MAPPING                          | R      | 12/08/2016           |        |          | 030952   |              |              |
| 10 5146-3900 | TECHNOLOGY MANAGEMENT & SUPPORT  |        | MAPPING              | 625.00 |          |          |              |              |
| 62 5000-9230 | OUTSIDE SERVICES/AUDIT           |        | MAPPING              | 625.00 |          |          |              |              |
| 63 5000-9230 | OUTSIDE SERVICES/AUDIT           |        | MAPPING              | 625.00 |          |          |              |              |
| 64 5000-8520 | OUTSIDE SERVICES/AUDIT           |        | MAPPING              | 625.00 |          |          |              | 2,500.00     |
| 1040         | HANSENS IGA                      |        |                      |        |          |          |              |              |
| I-12012016   | MISC SUPPLIES                    | R      | 12/08/2016           |        |          | 030954   |              |              |
| 10 5148-3900 | MISC. EXPENSES                   |        | ANNIVERSARY-KUESTER  | 20.00  |          |          |              |              |
| 64 5000-8270 | SEWER SUPPLIES & EXPENSES        |        | PAPER TOWELS/SOAP/BA | 80.33  |          |          |              |              |
| 10 5141-3900 | GENERAL OFFICE SUPPLIES          |        | PLATES/FORKS/THANK Y | 28.44  |          |          |              | 128.77       |
| 1088         | MG&E                             |        |                      |        |          |          |              |              |
| I-12012016-2 | GAS BILLS                        | R      | 12/08/2016           |        |          | 030962   |              |              |
| 10 5143-3900 | UTILITIES/PHONE                  |        | GAS BILLS            | 224.13 |          |          |              |              |
| 10 5323-3900 | GARAGES SHEDS OTHER EXPENSES     |        | GAS BILLS            | 136.42 |          |          |              |              |
| 10 5511-3920 | LIBRARY UTILITIES (GAS & ELECT)  |        | GAS BILLS            | 128.97 |          |          |              |              |
| 10 5512-3900 | MUSEUM OTHER EXPENSES            |        | GAS BILLS            | 35.20  |          |          |              |              |
| 10 5520-3900 | PARKS OTHER EXPENSES             |        | GAS BILLS            | 22.40  |          |          |              |              |
| 10 5542-3900 | SWIMMING POOL OTHER EXPENSES     |        | GAS BILLS            | 22.40  |          |          |              | 569.52       |

VENDOR SET: 01 City of Elroy

BANK: 3 POOLED CASH

DATE RANGE: 0/00/0000 THRU 99/99/9999

| VENDOR I.D.  | NAME                             | STATUS | CHECK DATE           | AMOUNT   | DISCOUNT | CHECK NO | CHECK STATUS | CHECK AMOUNT |
|--------------|----------------------------------|--------|----------------------|----------|----------|----------|--------------|--------------|
| 2069         | PETTY CASH                       |        |                      |          |          |          |              |              |
| I-12012016   | REIMBURSE PETTY CASH             | R      | 12/08/2016           |          |          | 030965   |              |              |
| 62 5000-9210 | OFFICE SUPPLIES AND EXPENSES     | ADDL   | POSTAGE              | 26.05    |          |          |              |              |
| 63 5000-9210 | OFFICE SUPPLIES AND EXPENSES     | ADDL   | POSTAGE              | 79.27    |          |          |              |              |
| 10 5210-3900 | POLICE OTHER EXPENSES            |        | POSTAGE              | 9.34     |          |          |              |              |
| 10 5148-3900 | MISC. EXPENSES                   |        | ANNIV GIFT CERTIFICA | 40.00    |          |          |              |              |
| 10 5142-3900 | POSTAGE                          |        | POSTAGE              | 5.12     |          |          |              |              |
| 10 5170-3900 | CITY HALL OTHER EXPENSES         |        | WINDOW WASHING       | 60.00    |          |          |              | 219.78       |
| 1074         | STAPLES ADVANTAGE                |        |                      |          |          |          |              |              |
| I-3322006527 | OFFICE SUPPLIES                  | R      | 12/08/2016           |          |          | 030971   |              |              |
| 62 5000-9210 | OFFICE SUPPLIES AND EXPENSES     | BANKER | BOXES/FLOOR M        | 100.00   |          |          |              |              |
| 63 5000-9210 | OFFICE SUPPLIES AND EXPENSES     | BANKER | BOXES/FLOOR M        | 100.00   |          |          |              |              |
| 64 5000-8510 | SEWER OFFICE SUPPLIES & EXPENSES | BANKER | BOXES/FLOOR M        | 100.00   |          |          |              |              |
| 10 5141-3900 | GENERAL OFFICE SUPPLIES          | BANKER | BOXES/FLOOR M        | 313.44   |          |          |              | 613.44       |
| 64110        | AMAZON.COM                       |        |                      |          |          |          |              |              |
| I-12012016   | BOOKS                            | R      | 12/09/2016           |          |          | 030977   |              |              |
| 10 5511-3970 | LIBRARY BOOKS & MATERIALS        | BOOKS  |                      | 484.23   |          |          |              | 484.23       |
| 6352         | BADGER WELDING SUPPLIES          |        |                      |          |          |          |              |              |
| I-3377796    | CYLINDER RENTAL                  | R      | 12/09/2016           |          |          | 030978   |              |              |
| 10 5330-3900 | STREETS ALLEYS OTHER EXPENSES    |        | CYLINDER RENTAL      | 12.00    |          |          |              | 12.00        |
| 2088         | BELLIN HEALTH OCCUPATIONAL HEA   |        |                      |          |          |          |              |              |
| I-11702439   | GREEN DRUG SCREEN                | R      | 12/09/2016           |          |          | 030979   |              |              |
| 10 5210-3900 | POLICE OTHER EXPENSES            |        | GREEN DRUG SCREEN    | 30.00    |          |          |              | 30.00        |
| 6505         | BLU ZONE LLC                     |        |                      |          |          |          |              |              |
| I-2378       | FIX WIRELESS ANTENNA             | R      | 12/09/2016           |          |          | 030980   |              |              |
| 10 5146-3900 | TECHNOLOGY MANAGEMENT & SUPPORT  |        | FIX WIRELESS ANTENNA | 99.00    |          |          |              |              |
| I-2645       | NEW PHONE SYSTEM/E-MAIL          | R      | 12/09/2016           |          |          | 030980   |              |              |
| 62 5000-9210 | OFFICE SUPPLIES AND EXPENSES     | NEW    | PHONES/E-MAIL        | 894.50   |          |          |              |              |
| 63 5000-9210 | OFFICE SUPPLIES AND EXPENSES     | NEW    | PHONES/E-MAIL        | 894.50   |          |          |              |              |
| 64 5000-8510 | SEWER OFFICE SUPPLIES & EXPENSES | NEW    | PHONES/E-MAIL        | 894.50   |          |          |              |              |
| 10 5146-3900 | TECHNOLOGY MANAGEMENT & SUPPORT  | NEW    | PHONES/E-MAIL        | 1,199.50 |          |          |              |              |
| 10 5210-3960 | POLICE INTERNET & TELEPHONE      | NEW    | PHONES/E-MAIL        | 255.00   |          |          |              |              |
| 10 5330-3900 | STREETS ALLEYS OTHER EXPENSES    | NEW    | PHONES/E-MAIL        | 85.00    |          |          |              | 4,322.00     |
| 3868         | BROOKS TRACTOR                   |        |                      |          |          |          |              |              |
| I-501660     | EQUIPMENT MAINTENANCE            | R      | 12/09/2016           |          |          | 030982   |              |              |
| 10 5324-3900 | MACHINERY & EQUIP OTHER EXPENSE  |        | EQUIPMENT MAINTENANC | 940.98   |          |          |              | 940.98       |

VENDOR SET: 01 City of Elroy  
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| VENDOR I.D.    | NAME   | STATUS               | CHECK DATE | AMOUNT    | DISCOUNT | CHECK NO | CHECK STATUS | CHECK AMOUNT |
|----------------|--|----------------------|------------|-----------|----------|----------|--------------|--------------|
| 6011           | CAPITAL NEWSPAPERS                           |                      |            |           |          |          |              |              |
| I-3503907      | AD FOR ASSISTANT                             | R                    | 12/09/2016 |           |          | 030983   |              |              |
| 10 5511-3900   | LIBRARY OTHER EXPENSES                       | AD FOR ASSISTANT     |            | 232.10    |          |          |              | 232.10       |
| 3844           | CITY OF ELROY UTILITIES                      |                      |            |           |          |          |              |              |
| I-201611092921 | WATER AT THE CEMETERY                        | R                    | 12/09/2016 |           |          | 030984   |              |              |
| 10 5491-3900   | CEMETERY OTHER EXPENSES                      | WATER AT THE CEMETER |            | 63.74     |          |          |              | 63.74        |
| 6596           | ELLIOTT CLARK                                |                      |            |           |          |          |              |              |
| I-12012016     | CELL PHONE REIMBURSEMENT                     | R                    | 12/09/2016 |           |          | 030985   |              |              |
| 10 5330-3900   | STREETS ALLEYS OTHER EXPENSES                | CELL PHONE REIMBURSE |            | 16.00     |          |          |              |              |
| I-12012016-2   | SHOE REIMBURSEMENT                           | R                    | 12/09/2016 |           |          | 030985   |              |              |
| 10 5330-3900   | STREETS ALLEYS OTHER EXPENSES                | SHOE REIMBURSEMENT   |            | 100.00    |          |          |              | 116.00       |
| 7108           | COUNTRYSIDE CLEANUP & MAINTENA               |                      |            |           |          |          |              |              |
| I-1711         | CLEAN NEW AND OLD CITY HALL                  | R                    | 12/09/2016 |           |          | 030986   |              |              |
| 10 5170-3900   | CITY HALL OTHER EXPENSES                     | CLEAN NEW AND OLD CI |            | 270.00    |          |          |              | 270.00       |
| 3785           | COUNTY LINE                                  |                      |            |           |          |          |              |              |
| I-12012016     | ADD FOR LIBRARY ASSISTANT                    | R                    | 12/09/2016 |           |          | 030987   |              |              |
| 10 5511-3900   | LIBRARY OTHER EXPENSES                       | ADD FOR LIBRARY ASSI |            | 84.00     |          |          |              | 84.00        |
| 2036           | DEMCO INC                                    |                      |            |           |          |          |              |              |
| I-6002617      | LAMINATE/BOOK COVERS                         | R                    | 12/09/2016 |           |          | 030989   |              |              |
| 10 5511-3910   | LIBRARY OFFICE SUPPLIES                      | LAMINATE/BOOK COVERS |            | 72.73     |          |          |              | 72.73        |
| 3733           | DL GASSER CONSTRUCTION                       |                      |            |           |          |          |              |              |
| I-5000016991   | STREET WORK AND PATCHES                      | R                    | 12/09/2016 |           |          | 030990   |              |              |
| 63 5000-6510   | MAINTENANCE OF MAINS                         | W. ELROY & THOMPSON  |            | 1,868.00  |          |          |              |              |
| 64 5000-8310   | SEWER MAINTENANCE OF COLLECTIOWEGER RD PATCH |                      |            | 350.00    |          |          |              |              |
| 10 5346-3900   | BRIDGES CULVERTS OTHER EXPENSES              | CULVER STREET PATCH  |            | 1,664.00  |          |          |              |              |
| 10 5330-3900   | STREETS ALLEYS OTHER EXPENSES                | STREET WORK AND PATC |            | 23,086.00 |          |          |              | 26,968.00    |
| 3883           | DWD UI                                       |                      |            |           |          |          |              |              |
| I-12012016     | LADWIG UNEMPLOYMENT                          | R                    | 12/09/2016 |           |          | 030991   |              |              |
| 10 5196-3900   | UNEMPLOYMENT COMPENATION                     | LADWIG UNEMPLOYMENT  |            | 773.25    |          |          |              | 773.25       |
| 1063           | ELROY FIRE & AMBULANCE ASSOCIA               |                      |            |           |          |          |              |              |
| I-12012016     | ELROY FIRE & AMBULANCE ASSOCIA               | R                    | 12/09/2016 |           |          | 030992   |              |              |
| 10 5220-3900   | FIRE OTHER EXPENSES                          | FIRE ASSESSMENT      |            | 3,941.67  |          |          |              |              |
| 10 5230-3900   | AMBULANCE OTHER EXPENSES                     | AMBULANCE ASSESSMENT |            | 3,633.92  |          |          |              | 7,575.59     |
| 1037           | EO JOHNSON COMPANY                           |                      |            |           |          |          |              |              |
| I-INV18301     | MAINTENANCE/COPIES                           | R                    | 12/09/2016 |           |          | 030993   |              |              |
| 10 5511-3910   | LIBRARY OFFICE SUPPLIES                      | MAINTENANCE/COPIES   |            | 122.46    |          |          |              | 122.46       |

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|---------------------|---------------------------------|----------------------|------------|----------|----------|----------|--------------|--------------|
| 6015                | GAVCO PLUMBING                  |                      |            |          |          |          |              |              |
| I-900595            | BATHROOMS AT NEW CITY HALL      | R                    | 12/09/2016 |          |          | 030994   |              |              |
| 10 5170-3900        | CITY HALL OTHER EXPENSES        | BATHROOMS AT NEW CIT |            | 142.14   |          |          |              | 142.14       |
| 8328                | GCS                             |                      |            |          |          |          |              |              |
| I-1540              | PROPERTY TAX COLLECTION SOFTWA  | R                    | 12/09/2016 |          |          | 030995   |              |              |
| 10 5146-3900        | TECHNOLOGY MANAGEMENT & SUPPOR  | PROPERTY TAX COLLECT |            | 570.00   |          |          |              | 570.00       |
| 5083                | GENERAL ENGINEERING             |                      |            |          |          |          |              |              |
| I-12012016          | NOVEMBER BUILDING PERMIT FEES   | R                    | 12/09/2016 |          |          | 030996   |              |              |
| 10 5240-3900        | BLDG INSPECTION OTHER EXPENSES  | NOVEMBER BUILDING PE |            | 1,280.96 |          |          |              | 1,280.96     |
| 6406                | J.P. COOKE COMPANY              |                      |            |          |          |          |              |              |
| I-17087             | CAT TAGS 2017                   | R                    | 12/09/2016 |          |          | 030997   |              |              |
| 10 5140-3900        | CLERK OTHER EXPENSES            | CAT TAGS 2017        |            | 57.50    |          |          |              | 57.50        |
| 1026                | JOHN DEERE FINANCIAL            |                      |            |          |          |          |              |              |
| I-12012016          | PARTS/REPAIRS                   | R                    | 12/09/2016 |          |          | 030998   |              |              |
| 10 5349-3900        | SNOW ICE CONTROL OTHER EXPENSE  | BLOWER/SNOW EQUIP MA |            | 107.04   |          |          |              |              |
| 10 5324-3900        | MACHINERY & EQUIP OTHER EXPENSE | LOADER/MOWER/TRACTOR |            | 1,559.92 |          |          |              | 1,666.96     |
| 2047                | JUNEAU COUNTY LAND FORESTRY &   |                      |            |          |          |          |              |              |
| I-11012016          | OMAHA TRAIL PASSES FOR 2016     | R                    | 12/09/2016 |          |          | 030999   |              |              |
| 10 5650-3950        | COMMONS TRAIL PASSES            | OMAHA TRAIL PASSES F |            | 792.00   |          |          |              | 792.00       |
| 7039                | SHAWN KUESTER                   |                      |            |          |          |          |              |              |
| I-12012016-2        | KENOSENE                        | R                    | 12/09/2016 |          |          | 031000   |              |              |
| 62 5000-9351        | LABOR MAINT OF GENERAL PLANT    | KENOSENE             |            | 25.00    |          |          |              |              |
| 10 5330-3900        | STREETS ALLEYS OTHER EXPENSES   | KENOSENE             |            | 25.00    |          |          |              | 50.00        |
| 6335                | L.G. NUZUM LUMBER COMPANY, INC  |                      |            |          |          |          |              |              |
| I-324392            | CAULK/DYNAFLEX-CITY HALL        | R                    | 12/09/2016 |          |          | 031001   |              |              |
| 10 5170-3900        | CITY HALL OTHER EXPENSES        | CAULK/DYNAFLEX-CITY  |            | 36.48    |          |          |              | 36.48        |
| 8361                | LENORUD SERVICES, INC           |                      |            |          |          |          |              |              |
| I-24946             | GARBAGE RECYCLING-NOVEMBER      | R                    | 12/09/2016 |          |          | 031002   |              |              |
| 10 5362-3900        | GARBAGE OTHER EXPENSES          | GARBAGE RECYCLING-NO |            | 2,886.67 |          |          |              | 2,886.67     |
| 6952                | LEWIS COUNTY PRESS, LLC dba TH  |                      |            |          |          |          |              |              |
| I-42888/43409/43410 | NOV PUBL EXPENSES               | R                    | 12/09/2016 |          |          | 031003   |              |              |
| 10 5144-3900        | ELECTION OTHER EXPENSES         | LOCATION/HOUR OF POL |            | 9.50     |          |          |              |              |
| 10 5636-3900        | PUBLISHING EXPENSES             | BUDGET HEARING/SUMMA |            | 174.00   |          |          |              | 183.50       |

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|-----------------|--------------------------------|----------------------|---------------|----------|----------|-------------|-----------------|-----------------|
| 6018            | MONROE TRUCK EQUIPMENT         |                      |               |          |          |             |                 |                 |
| I-52492         | CHAONS AND LIGHT FOR TRUCK     | R                    | 12/09/2016    |          |          | 031004      |                 |                 |
| 10 5324-3900    | MACHINERY & EQUIP OTHER EXPENS |                      |               | 3,808.00 |          |             |                 | 3,808.00        |
| 3737            | MSA PROFESSIONAL SERVICES      |                      |               |          |          |             |                 |                 |
| I-R00060065.0 4 | GIS MAPPING                    | R                    | 12/09/2016    |          |          | 031005      |                 |                 |
| 10 5146-3900    | TECHNOLOGY MANAGEMENT & SUPPOR |                      |               | 684.54   |          |             |                 |                 |
| 62 5000-9230    | OUTSIDE SERVICES/AUDIT         | GIS MAPPING          |               | 684.54   |          |             |                 |                 |
| 63 5000-9230    | OUTSIDE SERVICES/AUDIT         | GIS MAPPING          |               | 684.54   |          |             |                 |                 |
| 64 5000-8520    | OUTSIDE SERVICES/AUDIT         | GIS MAPPING          |               | 684.53   |          |             |                 | 2,738.15        |
| 2059            | POSTMASTER/ELROY               |                      |               |          |          |             |                 |                 |
| I-12012016      | 5 ROLLS OF STAMPS-TAX BILLS    | R                    | 12/09/2016    |          |          | 031006      |                 |                 |
| 10 5142-3900    | POSTAGE                        | 5 ROLLS OF STAMPS-TA |               | 235.00   |          |             |                 | 235.00          |
| 7054            | KARI PREUSS                    |                      |               |          |          |             |                 |                 |
| I-12012016      | MILEAGE REIMBURSEMENT          | R                    | 12/09/2016    |          |          | 031007      |                 |                 |
| 10 5511-3950    | LIBRARY TRAINING, DUES & TRAVE |                      |               | 180.90   |          |             |                 | 180.90          |
| 6310            | READER SERVICE                 |                      |               |          |          |             |                 |                 |
| I-12012016      | BOOKS                          | R                    | 12/09/2016    |          |          | 031008      |                 |                 |
| 10 5511-3970    | LIBRARY BOOKS & MATERIALS      | BOOKS                |               | 17.22    |          |             |                 | 17.22           |
| 2066            | ROYAL BANK                     |                      |               |          |          |             |                 |                 |
| I-12012016-2    | TAX START UP MONEY             | R                    | 12/09/2016    |          |          | 031009      |                 |                 |
| 10 5148-3900    | MISC. EXPENSES                 | TAX START UP MONEY   |               | 200.00   |          |             |                 | 200.00          |
| 4241            | ST JOSEPHS COMMUNITY HEALTH CE |                      |               |          |          |             |                 |                 |
| I-12012016      | TONY GREEN URINE COLLECTION    | R                    | 12/09/2016    |          |          | 031010      |                 |                 |
| 10 5210-3900    | POLICE OTHER EXPENSES          | TONY GREEN URINE COL |               | 22.00    |          |             |                 | 22.00           |
| 6757            | MARK STEWARD                   |                      |               |          |          |             |                 |                 |
| I-12012016      | CELL PHONE REIMBURSEMENT       | R                    | 12/09/2016    |          |          | 031011      |                 |                 |
| 10 5140-3900    | CLERK OTHER EXPENSES           | CELL PHONE REIMBURSE |               | 16.00    |          |             |                 | 16.00           |
| 1098            | STREICHERS                     |                      |               |          |          |             |                 |                 |
| I-11233879      | BATTERIES                      | R                    | 12/09/2016    |          |          | 031012      |                 |                 |
| 10 5210-4060    | POLICE UNIFORMS                | PRO TAC W/ BATTERIES |               | 46.99    |          |             |                 | 46.99           |
| 5062            | SUPERIOR CHEMICAL CORP         |                      |               |          |          |             |                 |                 |
| I-142483        | DEGREASER                      | R                    | 12/09/2016    |          |          | 031013      |                 |                 |
| 10 5323-3900    | GARAGES SHEDS OTHER EXPENSES   | DEGREASER            |               | 114.61   |          |             |                 | 114.61          |

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|--------------|---|--------|------------|--------|----------|----------|--------------|--------------|
| 6270         | THE KRAEMER COMPANY                               |        |            |        |          |          |              |              |
| I-287553     | 3/4 BASE  | R      | 12/09/2016 |        |          | 031014   |              |              |
| 10 5330-3900 | STREETS ALLEYS OTHER EXPENSES 3/4 BASE            |        |            | 185.50 |          |          |              | 185.50       |
| 7051         | TRICORE INSURANCE                                 |        |            |        |          |          |              |              |
| I-12012016   | STREET SWEEPER INSURANCE                          | R      | 12/09/2016 |        |          | 031015   |              |              |
| 10 5190-5100 | PROPERTY LIABILITY INSURANCE STREET SWEEPER INSUR |        |            | 507.00 |          |          |              |              |
| I-19838      | TAX COLLECTION BOND                               | R      | 12/09/2016 |        |          | 031015   |              |              |
| 10 5190-5100 | PROPERTY LIABILITY INSURANCE TAX COLLECTION BOND  |        |            | 133.00 |          |          |              | 640.00       |
| 6615         | US CELLULAR                                       |        |            |        |          |          |              |              |
| I-0165489925 | POLICE CELL PHONES                                | R      | 12/09/2016 |        |          | 031016   |              |              |
| 10 5210-3960 | POLICE INTERNET & TELEPHONE POLICE CELL PHONES    |        |            | 89.81  |          |          |              |              |
| I-0166781892 | EXTRA CELL PHONE                                  | R      | 12/09/2016 |        |          | 031016   |              |              |
| 10 5210-3960 | POLICE INTERNET & TELEPHONE EXTRA CELL PHONE      |        |            | 3.75   |          |          |              | 93.56        |
| 6924         | SAM WILLIAMS                                      |        |            |        |          |          |              |              |
| I-12012016   | LIBRARY CLEANING                                  | R      | 12/09/2016 |        |          | 031017   |              |              |
| 10 5511-3990 | LIBRARY REPAIRS/MAINT/CLEANINGLIBRARY CLEANING    |        |            | 150.00 |          |          |              | 150.00       |
| 6196         | WINDING RIVERS LIBRARY SYSTEM                     |        |            |        |          |          |              |              |
| I-002896     | TOTE BAGS   | R      | 12/09/2016 |        |          | 031018   |              |              |
| 10 5511-3910 | LIBRARY OFFICE SUPPLIES TOTE BAGS                 |        |            | 56.00  |          |          |              | 56.00        |
| 6871         | WIPFS FLOORING                                    |        |            |        |          |          |              |              |
| I-3261       | ALCOVE CARPET AND INSTALL                         | R      | 12/09/2016 |        |          | 031019   |              |              |
| 10 5511-8000 | LIBRARY CAPITAL OUTLAY ALCOVE CARPET AND IN       |        |            | 388.75 |          |          |              | 388.75       |

| * * T O T A L S * * | NO | INVOICE AMOUNT    | DISCOUNTS | CHECK AMOUNT |
|---------------------|----|-------------------|-----------|--------------|
| REGULAR CHECKS:     | 61 | 75,229.09         | 0.00      | 75,229.09    |
| HAND CHECKS:        | 0  | 0.00              | 0.00      | 0.00         |
| DRAFTS:             | 0  | 0.00              | 0.00      | 0.00         |
| EFT:                | 0  | 0.00              | 0.00      | 0.00         |
| NON CHECKS:         | 0  | 0.00              | 0.00      | 0.00         |
| VOID CHECKS:        | 0  | VOID DEBITS 0.00  |           |              |
|                     |    | VOID CREDITS 0.00 | 0.00      | 0.00         |

TOTAL ERRORS: 0

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BANK: 3 POOLED CASH

DATE RANGE: 0/00/0000 THRU 99/99/9999

## \*\* G/L ACCOUNT TOTALS \*\*

| G/L ACCOUNT  | NAME                           | AMOUNT    |
|--------------|--------------------------------|-----------|
| 10 5140-3900 | CLERK OTHER EXPENSES           | 73.50     |
| 10 5141-3900 | GENERAL OFFICE SUPPLES         | 524.15    |
| 10 5142-3900 | POSTAGE                        | 240.12    |
| 10 5143-3900 | UTILITIES/PHONE                | 938.41    |
| 10 5144-3900 | ELECTION OTHER EXPENSES        | 9.50      |
| 10 5146-3900 | TECHNOLOGY MANAGEMENT & SUPPOR | 3,463.76  |
| 10 5148-3900 | MISC. EXPENSES                 | 260.00    |
| 10 5170-3900 | CITY HALL OTHER EXPENSES       | 2,712.43  |
| 10 5190-5100 | PROPERTY LIABILITY INSURANCE   | 640.00    |
| 10 5196-3900 | UNEMPLOYMENT COMPENATION       | 773.25    |
| 10 5200-3900 | EMERGENCY GOVT OTHER EXPENSES  | 8.89      |
| 10 5210-3900 | POLICE OTHER EXPENSES          | 136.11    |
| 10 5210-3960 | POLICE INTERNET & TELEPHONE    | 572.89    |
| 10 5210-4060 | POLICE UNIFORMS                | 46.99     |
| 10 5211-3900 | TRAFFIC CONTROL OTHER EXPENSES | 7.33      |
| 10 5220-3900 | FIRE OTHER EXPENSES            | 3,941.67  |
| 10 5230-3900 | AMBULANCE OTHER EXPENSES       | 3,633.92  |
| 10 5240-3900 | BLDG INSPECTION OTHER EXPENSES | 1,280.96  |
| 10 5323-3900 | GARAGES SHEDS OTHER EXPENSES   | 853.29    |
| 10 5324-3900 | MACHINERY & EQUIP OTHER EXPENS | 6,342.81  |
| 10 5330-3900 | STREETS ALLEYS OTHER EXPENSES  | 23,517.90 |
| 10 5346-3900 | BRIDGES CULVERTS OTHER EXPENSE | 1,664.00  |
| 10 5349-3900 | SNOW ICE CONTROL OTHER EXPENSE | 107.04    |
| 10 5362-3900 | GARBAGE OTHER EXPENSES         | 2,886.67  |
| 10 5366-3900 | RECYCLING OTHER EXPENSES       | 14.40     |
| 10 5491-3900 | CEMETERY OTHER EXPENSES        | 63.74     |
| 10 5511-3900 | LIBRARY OTHER EXPENSES         | 316.10    |
| 10 5511-3910 | LIBRARY OFFICE SUPPLIES        | 251.19    |
| 10 5511-3920 | LIBRARY UTILITIES (GAS & ELECT | 454.27    |
| 10 5511-3950 | LIBRARY TRAINING, DUES & TRAVE | 180.90    |
| 10 5511-3960 | LIBRARY INTERNET & TELEPHONE   | 92.46     |
| 10 5511-3970 | LIBRARY BOOKS & MATERIALS      | 501.45    |
| 10 5511-3990 | LIBRARY REPAIRS/MAINT/CLEANING | 150.00    |
| 10 5511-8000 | LIBRARY CAPITAL OUTLAY         | 388.75    |
| 10 5512-3900 | MUSEUM OTHER EXPENSES          | 141.29    |
| 10 5520-3900 | PARKS OTHER EXPENSES           | 1,086.38  |
| 10 5542-3900 | SWIMMING POOL OTHER EXPENSES   | 3,337.89  |
| 10 5636-3900 | PUBLISHING EXPENSES            | 192.50    |
| 10 5650-3900 | COMMONS OTHER EXPENSES         | 24.00     |
| 10 5650-3920 | COMMONS UTILITIES              | 362.74    |
| 10 5650-3950 | COMMONS TRAIL PASSES           | 792.00    |
|              | *** FUND TOTAL ***             | 62,985.65 |
| 62 5000-5400 | OPERATION SUPPLIES AND EXPENSE | 399.06    |
| 62 5000-9210 | OFFICE SUPPLIES AND EXPENSES   | 1,747.46  |
| 62 5000-9230 | OUTSIDE SERVICES/AUDIT         | 1,309.54  |

VENDOR SET: 01 City of Elroy

BANK: 3 POOLED CASH

DATE RANGE: 0/00/0000 THRU 99/99/9999

\*\* G/L ACCOUNT TOTALS \*\*

| G/L ACCOUNT  | NAME                           | AMOUNT   |
|--------------|--------------------------------|----------|
| 62 5000-9300 | MISC. GENERAL EXPENSES         | 8.40     |
| 62 5000-9351 | LABOR MAINT OF GENERAL PLANT   | 25.00    |
|              | *** FUND TOTAL ***             | 3,489.46 |
| 63 5000-6410 | OPERATION SUPPLIES AND EXPENSE | 241.27   |
| 63 5000-6510 | MAINTENANCE OF MAINS           | 1,868.00 |
| 63 5000-9210 | OFFICE SUPPLIES AND EXPENSES   | 1,808.36 |
| 63 5000-9230 | OUTSIDE SERVICES/AUDIT         | 1,309.54 |
| 63 5000-9300 | MISC. GENERAL EXPENSE          | 8.40     |
|              | *** FUND TOTAL ***             | 5,235.57 |
| 64 5000-8270 | SEWER SUPPLIES & EXPENSES      | 96.58    |
| 64 5000-8310 | SEWER MAINTENANCE OF COLLECTIO | 350.00   |
| 64 5000-8510 | SEWER OFFICE SUPPLIES & EXPENS | 1,753.90 |
| 64 5000-8520 | OUTSIDE SERVICES/AUDIT         | 1,309.53 |
| 64 5000-8560 | SEWER MISC GEN EXPENSE         | 8.40     |
|              | *** FUND TOTAL ***             | 3,518.41 |

| VENDOR SET: 01 | BANK: 3 | TOTALS: | NO | INVOICE AMOUNT | DISCOUNTS | CHECK AMOUNT |
|----------------|---------|---------|----|----------------|-----------|--------------|
|                |         |         | 61 | 75,229.09      | 0.00      | 75,229.09    |
| BANK: 3        |         | TOTALS: | 61 | 75,229.09      | 0.00      | 75,229.09    |
| REPORT TOTALS: |         |         | 61 | 75,229.09      | 0.00      | 75,229.09    |

SELECTION CRITERIA

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VENDOR SET: 01-City of Elroy  
VENDOR: ALL  
BANK CODES: Include: 3  
FUNDS: Include: 10

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CHECK SELECTION

CHECK RANGE: 030928 THRU 031019  
DATE RANGE: 0/00/0000 THRU 99/99/9999  
CHECK AMOUNT RANGE: 0.00 THRU 999,999,999.99  
INCLUDE ALL VOIDS: YES

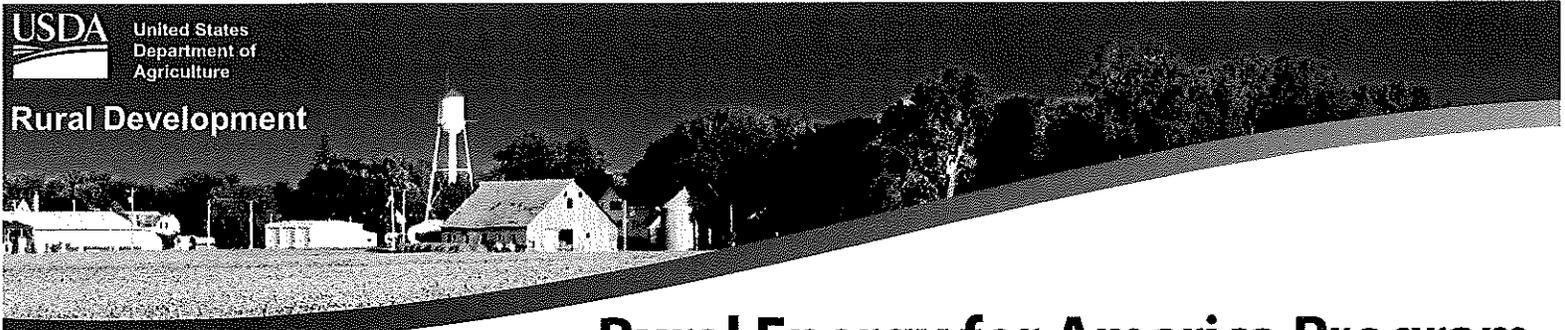
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PRINT OPTIONS

SEQUENCE: CHECK NUMBER

PRINT TRANSACTIONS: YES  
PRINT G/L: YES  
UNPOSTED ONLY: NO  
EXCLUDE UNPOSTED: NO  
MANUAL ONLY: NO  
STUB COMMENTS: NO  
REPORT FOOTER: NO  
CHECK STATUS: NO  
PRINT STATUS: \* - All

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# Rural Energy for America Program Renewable Energy & Energy Efficiency

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## What does this program do?

Provides guaranteed loan financing and grant funding to agricultural producers and rural small businesses to purchase or install renewable energy systems or make energy efficiency improvements.

## Who may apply?

- Agricultural producers with at least 50% of gross income coming from agricultural operations, and
- Small businesses in **eligible rural areas**.

**NOTE:** Agricultural producers and small businesses must have no outstanding delinquent federal taxes, debt, judgment or debarment.

## What is an eligible area?

- Businesses must be in an area other than a city or town with a population of greater than 50,000 inhabitants and the urbanized area of that city or town. **Check eligible business addresses.**
- Agricultural producers may be in rural or non-rural areas.

## How may the funds be used?

Funds may be used for the purchase, installation and construction of renewable energy systems, such as:

- Biomass (for example: biodiesel and ethanol, anaerobic digesters, and solid fuels).
- Geothermal for electric generation or direct use.
- Hydropower below 30 megawatts.
- Hydrogen.
- Small and large wind generation.
- Small and large solar generation.
- Ocean (tidal, current, thermal) generation.

Funds may also be used for the purchase, installation and construction of energy efficiency improvements, such as:

- High efficiency heating, ventilation and air conditioning systems (HVAC).
- Insulation.
- Lighting.

- Cooling or refrigeration units.
- Doors and windows.
- Electric, solar or gravity pumps for sprinkler pivots.
- Switching from a diesel to electric irrigation motor.
- Replacement of energy-inefficient equipment.

## What funding is available?

- Loan guarantees on loans up to 75% of total eligible project costs.
- Grants for up to 25% of total eligible project costs.
- Combined grant and loan guarantee funding up to 75% of total eligible project costs.

## What are the loan guarantee terms?

- \$5,000 minimum loan amount.
- \$25 million maximum loan amount.
- Up to 85% loan guarantee.
- Rates and terms negotiated with the lender and subject to USDA approval.
- Maximum term of 30 years for real estate.
- Maximum term of 15 years, or useful life, for machinery and equipment.
- Maximum term of 7 years for capital loans.
- Maximum term of 30 years for combined real estate and equipment loans.

**PUBLIC NOTICE**

**CITY OF ELROY**

**PUBLIC HEARING ON SEWER RATES**

The City of Elroy Common Council is considering passing an ordinance to increase the sewer utility rates. The Common Council authorized an analysis of the adequacy of the sewer rates, and to meet our debt obligations an increase of the rates is warranted. The analysis of the sewer rates, conducted by Johnson Block and Company, identified three (3) scenarios. The scenarios are:

1. Fixed Fee, Flow Charge Rate (REU) and Volume Charge would all increase slightly.
2. Volume Charge would increase only; other rates would remain the same.
3. Fixed Fee and Flow Charge Rate (REU) would increase; Volume Charge would remain the same

The Utility Commission and the Common Council have selected scenario one and it is outlined below. Public Hearing and discussion and action on the ordinance change will take place on **Tuesday December 13, 2016 at 7:00pm** at City Hall, located at 225 Main Street.

|                | <u>Current</u> | <u>Proposed</u> |
|----------------|----------------|-----------------|
| Fixed Fee:     | \$7.76         | \$9.70          |
| REU Charge:    | \$15.10        | \$18.88         |
| Volume Charge: | \$6.27         | \$8.85          |

Monthly Increase for average residential user (gallons per month) and compounded out annually:

|                 |         |                     |
|-----------------|---------|---------------------|
| Small User:     | \$9.59  | Annually = \$115.08 |
| Family of Two:  | \$12.17 | Annually = \$146.04 |
| Family of Five: | \$22.23 | Annually = \$266.78 |

Thank you for your time and attention to this matter. Copies of the analysis report are available for review at City Hall. We look forward to hearing from you.

Mark Steward, City Administrator

CITY OF ELROY

ORDINANCE NO. 417

AN ORDINANCE AMENDING SEWER RATES SECTION 5-2-42

The City of Elroy Common Council do ordain as follows:

Paragraphs (a), (b) and (f) of section 5-2-42 are hereby revoked and recreated as follows:

**Sec. 5-2-42 Sewer Service Charges.**

- (a) A sewer service charge is hereby imposed upon each lot, parcel of land, building, or premises served by the public sewer and wastewater facilities or otherwise discharging sewage, including industrial wastes, into the public sewerage system. The sewer service charge shall be calculated by the summation of a fixed service charge, a debt service charge, and a volume charge.
- (1) The **Fixed Service Charge** shall consist of the customer expense components of the operation and maintenance costs. Customer expenses shall include accounting and collecting labor, meter reading, administrative salaries, office supplies and expenses, bad debt expenses, and miscellaneous general expenses.
  - (2) The **Debt Service Charge** shall consist of wastewater treatment facility related debt service costs.
  - (3) The **Volume Charge** shall consist of operation and maintenance costs (excluding customer expenses as defined above), replacement costs, taxes, and wastewater collection system related debt service costs. The volume charge shall be based on the quantity of water used as measured by the water utility meter used upon the premises.
- (b) The sewer service charge for any lot, parcel of land, building or premises within the corporate limits, which is connected to the sanitary sewer system shall be based upon the quantity of water used therein or thereon as measured by the water meter or sewage meter in use as follows:
- (1) The Sewer Service Charge for normal domestic strength sewage shall be as follows:

|                       |   |
|-----------------------|---|
| Fixed Service Charge: | <del>\$7.76</del> <b>9.70</b> /month/customer |
| Debt Service Charge:  | <del>\$15.10</del> <b>18.88</b> /month/REU    |
| Volume Charge:        | <del>\$6.27</del> <b>8.85</b> /1,000 gallons  |
  - (2) These amounts shall be for monthly billings.
- (f) Persons obtaining permission for disposing of septic tank sludge and holding tank sewage shall be charged as follows:
- |                      |  |
|----------------------|--|
| Septic tank sludge:  | \$50.00 /1,000 gallons;<br>with a minimum charge of \$30.00  |
| Holding tank sewage: | \$15.00 /1,000 gallons;<br>with a minimum charge of \$15.00  |
| Leachate Disposal:   | \$15.00 / 1,000 gallons;<br>with a minimum charge of \$25.00 |
| Offsite Wastewater:  | \$0.03 / gallon;<br>with a minimum charge of \$15.00         |

These amounts are subject to change by resolution of the Common Council.

\_\_\_\_\_  
Mark Stanek, Mayor

\_\_\_\_\_  
Mark Steward, City Administrator

Ayes: \_\_\_\_\_  
Nays: \_\_\_\_\_

Introduced: 11/22/2016  
Passed: \_\_\_\_\_  
Published after passage: \_\_\_\_\_

Drafted by:  
Mark Steward  
City of Elroy  
225 Main Street  
Elroy, WI 53929

**Effective this \_\_\_\_\_ day of \_\_\_\_\_, 2016**

A full version of the ordinance can be read or obtained at City Hall.

**City of Elroy**

**Sewer Fund**

**Rate Increase Proposal**

**October 11, 2016**

**City of Elroy  
Sewer Fund**

**Executive Summary:**

- 1). Accumulate funds in a replacement account for future large maintenance projects.
  - Set aside \$20,000 per year for pre-treatment project to accumulate \$60,000 over three years.
  - Set aside \$30,000 per year for lining of sewer pipes.
  - \$100,000 Sewer lateral project in 2017 -borrow inter-fund (advance at 3.5%). First payment in 2017.
- 2). Assumed a 10% decrease in consumption due to increase in volume charge.
- 3). Assumed the Flow Charges is paying the operating expense of the utility.
  - Assumed the Meter Charge pays any debt outstanding and funds the replacement fund.
- 4). Borrow in 2019 for new system for phosphorus improvement of \$1,000,000. Project to be complete during 2020 with 1st payment on debt in 2020.
- 5). Debt service in rates in 2017:           \$ 224,923.00  
Debt service required in 2020:       \$ 153,858.00
- 6). Scenario 1 assumes that both the fixed charge rate and the flow charge rate will increase.
  - The fixed fee would increase to \$9.70 from \$7.76. The REU charge would increase to \$18.88 from \$15.10 and the volume charge would increase to \$8.85 from \$6.27.
  - Scenario 2 assumes that only the volume charge will increase and the fixed charge will remain the same. The volume charge would increase to \$10.98 per 1000 gallons from \$6.27. The fixed and REU rates would remain unchanged.
  - Scenario 3 assumes that only the fixed charge will increase and the volume charge will remain same. The fixed fee would increase to \$10.73 from \$7.76. The REU charge would increase to \$20.88 from \$15.10 and the volume charge would remain the same.

**City of Elroy  
Sewer Fund  
Calculation of average residential user bill and increase between years  
2017 Projected-Options for increase in rates**

|   | <u>2016<br/>Current<br/>Rates</u> | <u>Scenario 1<br/>Mixed<br/>Change</u> |            | <u>Scenario 2<br/>Fixed-No change<br/>Volume-Change</u> |            | <u>Scenario 3<br/>Fixed-Change<br/>Volume-No change</u> |           |
|---|-----------------------------------|--|------------|---|------------|---|-----------|
| <b>Monthly Fixed Charges:</b>           |                                   |  |            |   |            |   |           |
| Customer charge                         | \$7.76                            | \$9.70                                 | 25%        | \$7.76  | 0%         | \$10.73   | 38%       |
| REU charge                              | \$15.10                           | \$18.88                                | 25%        | \$15.10   | 0%         | \$20.88   | 38%       |
| <b>Volume Charge (per 1000 gallons)</b> | <b>\$6.27</b>                     | <b>\$8.85</b>                          | <b>41%</b> | <b>\$10.98</b>  | <b>75%</b> | <b>\$6.27</b>   | <b>0%</b> |

The new rates are subject to the City's ordinance amendment procedures. The ordinance should be amended by council action.

|   |                | <u>Scenario 1<br/>Mixed<br/>Change</u> |  | <u>Scenario 2<br/>Fixed-No change<br/>Volume-Change</u> |  | <u>Scenario 3<br/>Fixed-Change<br/>Volume-No change</u> |
|---|----------------|--|--|---|--|---|
| <b>Annual increase for an average residential user (gallons per month)</b>  |                |  |  |   |  |   |
|   | <u>Gallons</u> |  |  |   |  |   |
| Small user  | 1500           | \$115.08                               |  | \$84.78   |  | \$105.00  |
| Family of two   | 2500           | \$146.04                               |  | \$141.30  |  | \$105.00  |
| Family of five  | 6400           | \$266.78                               |  | \$361.73  |  | \$105.00  |
| <b>Monthly increase for an average residential user (gallons per month)</b> |                |  |  |   |  |   |
|   | <u>Gallons</u> |  |  |   |  |   |
| Small user  | 1500           | \$9.59                                 |  | \$7.07  |  | \$8.75  |
| Family of two   | 2500           | \$12.17                                |  | \$11.78   |  | \$8.75  |
| Family of five  | 6400           | \$22.23                                |  | \$30.14   |  | \$8.75  |
| <b>Annual bill for an average residential user (gallons per month)</b>      |                |  |  |   |  |   |
|   | <u>Gallons</u> |  |  |   |  |   |
| Small user  | 1500           | \$502.26                               |  | \$471.96  |  | \$492.18  |
| Family of two   | 2500           | \$608.46                               |  | \$603.72  |  | \$567.42  |
| Family of five  | 6400           | \$1,022.64                             |  | \$1,117.58  |  | \$860.86  |

**City of Elroy  
Sewer Fund  
CALCULATION OF PROJECTED UNIT COSTS**

|  | Existing Rate<br>2016 Ordinance | Proposed 2017<br>Ordinance |
|--|---------------------------------|----------------------------|
| Operating Expenses from Exh 4*                           | \$ 304,342                      | \$ 313,500                 |
| Annual Debt Service Requirement from Exh 6               | 118,023                         | 143,151                    |
| Addition to Reserves                                     | 20,000                          | 20,000                     |
| Replacement Fund from Exh 5                              | 50,000                          | 50,000                     |
| Total revenue requirement                                | <u>492,365</u>                  | <u>526,651</u>             |
| <i>* Expenses after 2016 are assumed to increase 3%.</i> |                                 |                            |
| <b>Fixed rate NO change, volume charge fluctuate:</b>    |                                 |                            |
| Projected Revenue from Current <i>Fixed</i> Rates        | 230,194                         | 230,194                    |
| Volume revenue assuming no increase in fixed rates       | 262,171                         | 296,457                    |
| <b>Calculated Flow Charge / gallon</b>                   | <u>\$ 8.53</u>                  | <u>\$ 10.98</u>            |
| Existing Rates   | \$ 6.27                         | \$ 6.27                    |
| <b>Fixed rate fluctuate, volume charge NO change:</b>    |                                 |                            |
| Projected Revenue from Current <i>Volume</i> Rates       | 192,783                         | 169,290                    |
| Fixed rate revenue assuming no increase in volume charge | 299,582                         | 357,361                    |
| Projected Customer Count                                 | 942                             | 942                        |
| Annual Debt Service Cost / customer                      | <u>\$ 318.03</u>                | <u>\$ 379.36</u>           |
| <b>Calculated Fixed charge / customer</b>                | <u>\$ 26.50</u>                 | <u>\$ 31.61</u>            |
| Existing Rates   | \$ 22.86                        | \$ 22.86                   |
| <b>Both change</b>                                       |                                 |                            |
| Projected Revenue from Revised <i>Fixed Charge</i> Rates |                                 | 287,799                    |
| Projected Revenue from Revised <i>Volume</i> Rates       |                                 | 238,852                    |
| <b>Calculated Flow Charge / gallon</b>                   | <u>\$ -</u>                     | <u>\$ 8.85</u>             |
| Existing Rates   | \$ 6.27                         | \$ 6.27                    |
| Projected Annual gallons <sup>^</sup>                    | 30,747                          | 27,000                     |

<sup>^</sup> Assumed 10% decrease in consumption

**City of Elroy  
Sewer Fund  
PROJECTED OPERATION AND MAINTENANCE EXPENSES**

|   | 2013             | 2014             | 2015             | 2016             | 2016     | 2016      | 2017     | 2017      |
|---|------------------|------------------|------------------|------------------|----------|-----------|----------|-----------|
|   | Actual           | Actual           | Actual           | 8 mo.<br>Actual  | Increase | Projected | Increase | Projected |
| Supervision and Labor                   | \$ 27,548        | \$ 27,928        | \$ 36,124        | \$ 25,424        | 3%       | \$ 40,678 | 3%       | \$ 41,900 |
| Power Purchased                         | 26,042           | 27,039           | 26,079           | 13,682           | 3%       | 27,400    | 3%       | 28,200    |
| Chemicals                               | -                | 1,024            | 799              | -                | 3%       | 900       | 3%       | 900       |
| Operating Supplies and Expense          | 14,776           | 10,396           | 9,497            | 6,608            | 3%       | 10,200    | 3%       | 10,500    |
| Transportation Expense                  | 2,342            | 1,932            | 1,619            | 978              | 3%       | 1,800     | 3%       | 1,900     |
| Maintenance of Sewage Collection System | 44,257           | 24,114           | 17,177           | 13,980           | 3%       | 21,300    | 3%       | 22,000    |
| Maintenance of Equipment                | 5,463            | 5,982            | 9,048            | 6,189            | 3%       | 7,700     | 3%       | 7,900     |
| Maintenance of Treatment Plant          | 40,205           | 35,838           | 108,216          | 32,559           | 3%       | 48,839    | 3%       | 50,300    |
| Maintenance of Buildings                | 20,317           | 11,599           | 2,991            | 3,076            | 3%       | 7,500     | 3%       | 7,700     |
| Maintenance of Vehicles                 | 982              | 1,147            | 3,166            | 3,627            | 3%       | 2,200     | 3%       | 2,300     |
| Accounting and Collecting Labor         | 15,867           | 16,691           | 17,950           | 11,285           | 3%       | 18,056    | 3%       | 18,600    |
| Administrative and General Salaries     | 22,404           | 30,184           | 10,457           | 6,700            | 3%       | 10,720    | 3%       | 11,000    |
| Office Supplies                         | 10,470           | 10,560           | 12,600           | 8,313            | 3%       | 11,900    | 3%       | 12,300    |
| Outside Services                        | 24,913           | 24,337           | 28,163           | 12,573           | 3%       | 27,000    | 3%       | 27,800    |
| Property Insurance                      | 7,231            | 10,169           | 10,032           | 284              | 3%       | 10,400    | 3%       | 10,700    |
| Employee Pension and Benefits           | 42,772           | 45,589           | 37,109           | 34,566           | 3%       | 51,849    | 3%       | 53,400    |
| Miscellaneous General                   | 7,561            | 7,566            | 3,986            | 3,469            | 3%       | 5,900     | 3%       | 6,100     |
|   | <u>\$313,150</u> | <u>\$292,095</u> | <u>\$335,013</u> | <u>\$183,313</u> |          | 304,342   |          | 313,500   |

**EXHIBIT 5**

**City of Elroy  
Sewer Fund  
REPLACEMENT FUND**

|                                       | <u>Cost</u>       | <u>2017<br/>Annual Funding</u> |
|---------------------------------------|-------------------|--------------------------------|
| 1-Year Items                          | \$ -              | \$ -                           |
| 3-Year Items -pretreatment project    | 60,000            | 20,000                         |
| 5-Year Items                          | -                 | -                              |
| 10-Year Items - sewer lining projects | 300,000           | 30,000                         |
| 15-Year Items                         | -                 | -                              |
|                                       | <u>\$ 360,000</u> | <u>\$ 50,000</u>               |

|                                     | <u>Cost</u>       | <u>2018-forward<br/>Annual Funding</u> |
|-------------------------------------|-------------------|--|
| 3-Year Items-pretreatment project   | \$ 60,000         | \$ 20,000                              |
| 5-Year Items                        | -                 | -                                      |
| 10-Year Items-sewer lining projects | 300,000           | 30,000                                 |
| 15-Year Items                       | -                 | -                                      |
|                                     | <u>\$ 360,000</u> | <u>\$ 50,000</u>                       |

The replacement fund contributions are required annually to fund future plant replacement. Redemptions from this fund may be used to fund plant replacements that occur due to wear, damage or excessive maintenance.

**City of Elroy  
Sewer Fund  
DEBT SERVICE REQUIREMENTS**

| <b>Year</b> | <b>\$512,679<br/>debt issue</b> | <b>\$1,000,000<br/>Proposed<br/>Debt</b> | <b>Total Debt</b> | <b>Coverage<br/>Factor</b> | <b>Total<br/>Coverage</b> | <b>Advances</b> | <b>New<br/>Advance</b> | <b>Total<br/>Debt Service<br/>Cost</b> |
|-------------|---------------------------------|--|-------------------|----------------------------|---------------------------|-----------------|------------------------|--|
| <b>2015</b> | \$ 170,196.44                   | \$ -                                     | \$ 170,196.44     | <b>1.25</b>                | \$ 212,750.00             | \$ 12,173.00    | \$ -                   | \$ 224,923.00                          |
| <b>2016</b> | 84,676.44                       | -  | 84,676.44         | <b>1.25</b>                | 105,850.00                | 12,172.98       | -                      | 118,022.98                             |
| <b>2017</b> | 87,066.44                       | -  | 87,066.44         | <b>1.25</b>                | 108,830.00                | 12,172.98       | 22,148.14              | 143,151.12                             |
| <b>2018</b> | 84,366.44                       | -  | 84,366.44         | <b>1.25</b>                | 105,460.00                | -               | 22,148.14              | 127,608.14                             |
| <b>2019</b> | 75,327.63                       | -  | 75,327.63         | <b>1.25</b>                | 94,160.00                 | -               | 22,148.14              | 116,308.14                             |
| <b>2020</b> | 35,008.82                       | 70,361.08                                | 105,369.90        | <b>1.25</b>                | 131,710.00                | -               | 22,148.14              | 153,858.14                             |
| <b>2021</b> | 33,928.82                       | 70,361.08                                | 104,289.90        | <b>1.25</b>                | 130,360.00                | -               | 22,148.14              | 152,508.14                             |
| <b>2022</b> | 32,848.82                       | 70,361.08                                | 103,209.90        | <b>1.25</b>                | 129,010.00                | -               | -                      | 129,010.00                             |

**City of Elroy  
Operator's License Application**

**PAID**  
11/22/16

**WARNING: Failure to fully answer, or falsifying answers, to any of the foregoing questions is a criminal offense and may result in charges in addition to cause for denial of license and will further prevent the applicant from filing another application for a period of six (6) months. APPLICATION FEES ARE NON-REFUNDABLE.**

| New <input checked="" type="checkbox"/>   | Office Use: \$40.00 Operator's Lic. <input checked="" type="checkbox"/><br>\$15.00 Provisional Lic. <input checked="" type="checkbox"/>   |                                     |     |    |                     |                          |                                     |                      |                          |                                     |                   |                          |                                     |   |                          |                                     |   |                          |                                     |
|---|---|-------------------------------------|-----|----|---------------------|--------------------------|-------------------------------------|----------------------|--------------------------|-------------------------------------|-------------------|--------------------------|-------------------------------------|---|--------------------------|-------------------------------------|---|--------------------------|-------------------------------------|
| Renewal <input type="checkbox"/> Date Filed _____   | License # _____   |                                     |     |    |                     |                          |                                     |                      |                          |                                     |                   |                          |                                     |   |                          |                                     |   |                          |                                     |
| Last Name <u>Shaker</u> First Name <u>Megan</u> Middle Name <u>Rae</u>  | Age <u>33</u> Birth Date <u>09/03/1983</u> Male <input type="checkbox"/><br>Female <input checked="" type="checkbox"/>  |                                     |     |    |                     |                          |                                     |                      |                          |                                     |                   |                          |                                     |   |                          |                                     |   |                          |                                     |
| Height: _____      Weight: _____      Eye Color: _____      Hair Color: _____   | Are You A Citizen Of:<br>The United States? <input checked="" type="checkbox"/> yes <input type="checkbox"/> no<br>How long? _____  |                                     |     |    |                     |                          |                                     |                      |                          |                                     |                   |                          |                                     |   |                          |                                     |   |                          |                                     |
| Race: <input type="checkbox"/> Hispanic <input type="checkbox"/> American Indian <input type="checkbox"/> Asian/Oriental<br><input type="checkbox"/> Black <input checked="" type="checkbox"/> Caucasian <input type="checkbox"/> Other   | Are You A Resident Of:<br>Wisconsin? <input checked="" type="checkbox"/> yes <input type="checkbox"/> no<br>How long? _____   |                                     |     |    |                     |                          |                                     |                      |                          |                                     |                   |                          |                                     |   |                          |                                     |   |                          |                                     |
| Street Address <u>W10748 Mustang Ave.</u><br>City <u>Elroy</u> State <u>WI</u><br>Zip Code <u>53929</u> Home Phone ( <u>608</u> ) <u>604-3016</u>   | Are You A Resident of Juneau County? <input checked="" type="checkbox"/> yes <input type="checkbox"/> no<br>How long? <u>16 months</u>  |                                     |     |    |                     |                          |                                     |                      |                          |                                     |                   |                          |                                     |   |                          |                                     |   |                          |                                     |
| Present Occupation: <u>NONE</u><br>Employer Name: _____<br>Employer Address: _____ Phone _____  | Have you completed the Beverage Server Training course? <input type="checkbox"/> yes <input checked="" type="checkbox"/> no<br>If yes, where and when?  |                                     |     |    |                     |                          |                                     |                      |                          |                                     |                   |                          |                                     |   |                          |                                     |   |                          |                                     |
| <p><b>READ CAREFULLY:</b> During the past ten (10) years have you been convicted of a violation or have pending charges of: (Check yes or no; if yes, give details below your responses.)</p> <table style="width:100%; border: none;"> <thead> <tr> <th style="width:60%;"></th> <th style="width:20%; text-align: center;">YES</th> <th style="width:20%; text-align: center;">NO</th> </tr> </thead> <tbody> <tr> <td>A. Any Federal Law?</td> <td align="center"><input type="checkbox"/></td> <td align="center"><input checked="" type="checkbox"/></td> </tr> <tr> <td>B. Any Military Law?</td> <td align="center"><input type="checkbox"/></td> <td align="center"><input checked="" type="checkbox"/></td> </tr> <tr> <td>C. Any State Law?</td> <td align="center"><input type="checkbox"/></td> <td align="center"><input checked="" type="checkbox"/></td> </tr> <tr> <td>D. City, Town, or Village Ordinance?<br/>(Other than minor traffic violations)</td> <td align="center"><input type="checkbox"/></td> <td align="center"><input checked="" type="checkbox"/></td> </tr> <tr> <td>E. Operation of a motor vehicle recklessly<br/>or while intoxicated?</td> <td align="center"><input type="checkbox"/></td> <td align="center"><input checked="" type="checkbox"/></td> </tr> </tbody> </table> |   |                                     | YES | NO | A. Any Federal Law? | <input type="checkbox"/> | <input checked="" type="checkbox"/> | B. Any Military Law? | <input type="checkbox"/> | <input checked="" type="checkbox"/> | C. Any State Law? | <input type="checkbox"/> | <input checked="" type="checkbox"/> | D. City, Town, or Village Ordinance?<br>(Other than minor traffic violations) | <input type="checkbox"/> | <input checked="" type="checkbox"/> | E. Operation of a motor vehicle recklessly<br>or while intoxicated? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
|   | YES   | NO                                  |     |    |                     |                          |                                     |                      |                          |                                     |                   |                          |                                     |   |                          |                                     |   |                          |                                     |
| A. Any Federal Law?   | <input type="checkbox"/>  | <input checked="" type="checkbox"/> |     |    |                     |                          |                                     |                      |                          |                                     |                   |                          |                                     |   |                          |                                     |   |                          |                                     |
| B. Any Military Law?  | <input type="checkbox"/>  | <input checked="" type="checkbox"/> |     |    |                     |                          |                                     |                      |                          |                                     |                   |                          |                                     |   |                          |                                     |   |                          |                                     |
| C. Any State Law?   | <input type="checkbox"/>  | <input checked="" type="checkbox"/> |     |    |                     |                          |                                     |                      |                          |                                     |                   |                          |                                     |   |                          |                                     |   |                          |                                     |
| D. City, Town, or Village Ordinance?<br>(Other than minor traffic violations)   | <input type="checkbox"/>  | <input checked="" type="checkbox"/> |     |    |                     |                          |                                     |                      |                          |                                     |                   |                          |                                     |   |                          |                                     |   |                          |                                     |
| E. Operation of a motor vehicle recklessly<br>or while intoxicated?   | <input type="checkbox"/>  | <input checked="" type="checkbox"/> |     |    |                     |                          |                                     |                      |                          |                                     |                   |                          |                                     |   |                          |                                     |   |                          |                                     |
| Where are you or will be selling or serving if license is granted?<br><u>Kaz - Patti's</u><br>Are you related by blood or marriage to the owner or licensee of this establishment? <input type="checkbox"/> yes <input checked="" type="checkbox"/> no<br>If yes, what is the relationship?<br>Have you had previous experience as an operator or bartender within the last three years? <input type="checkbox"/> yes <input checked="" type="checkbox"/> no<br>If yes, where?  | Have you ever had an operator's license revoked? <input type="checkbox"/> yes <input checked="" type="checkbox"/> no<br>If yes, list the date of revocation and the cause:<br>List all previous last names, including maiden name, you have had:<br><u>Froehlich</u><br><u>Klingaman</u><br><u>Phillips</u> |                                     |     |    |                     |                          |                                     |                      |                          |                                     |                   |                          |                                     |   |                          |                                     |   |                          |                                     |

# PROVISIONAL OPERATOR'S LICENSE

NO. 15-I \_\_\_\_\_ Fee: \$15.00

\_\_\_\_\_ TEMPORARY \_\_\_\_\_

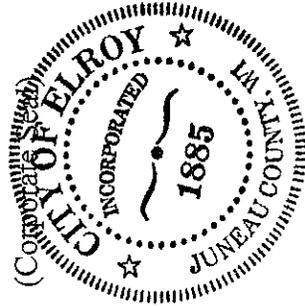
**WHEREAS**, The local governing body of the **City of Elroy**, County of **Juneau**, Wisconsin, has, upon application duly made, granted and authorized the issuance of a "Provisional Operator's" License to

**MEGAN RAE SHAKER**

**AND WHEREAS**, the said applicant has paid the treasurer the sum of \$15.00 as required by local ordinances, and has complied with all the requirements necessary for obtaining a license:

**NOW THEREFORE**, A "Provisional Operator's" License, pursuant to Sections 125.32(2) and 125.68(2) of the Wisconsin Statutes, and local ordinances, is hereby issued to said applicant.

FOR THE PERIOD ending December 14, 2016 /or when an Operator's License is issued to the holder.



Given under my hand and the corporate seal of the City of Elroy, County of Juneau, State of Wisconsin, this 22nd day of November, 2016.

A handwritten signature in black ink, appearing to read "Mark [unclear]", is written over a horizontal line.

Clerk

**SERVER** LICENSE.COM

# Wisconsin Responsible Beverage Server Training

## Megan Shaker

has met all training requirements and successfully completed the above course and/or exam.

Certification Number: SL78516

Date of Completion: 12/05/2016

*Kelley Bailey*

Authorized Signature

Server License.com is approved by the Wisconsin Department of Revenue and fully complies with sections 25.19 and 25.27 of the Wisconsin Statutes. This certificate is your local municipal clerk's official database for Operators for Retail license.

**Diversys Learning, Inc.**  
1101 Arrow Point Drive, Suite 302  
Cedar Park, TX 78613

**CITY OF ELROY  
FIRE/BURN PERMIT APPLICATION**

**NOTICE:** Burning of garbage, trash, leaves, chemically treated wood (ex. railroad ties) or other materials that create a noxious or annoying smoke discharge is not allowed even with an approved burning permit.

Applicant Name: EDWARD F. MENDUM

Mailing Address: 524 FRANKLIN

Phone Number: 462-4340 Cell Phone: \_\_\_\_\_

Address of fire location: SAME

Date(s) of burning: SOON AS POSSIBLE

Material to be burned: YARD WASTE

(DIDN'T GET IT BURNED IN OCT. - SNOW ON THE GROUND NOW - SO SAFER)

I, EDWARD F. MENDUM (print your name), hereby agree to follow burning restrictions that might be placed on my permit and will be responsible for any and all damage that results from fires ignited by the above named person, organization, or designee. I agree that I will notify Juneau County Dispatch before igniting the fire, so that the fire department is not called needlessly. I acknowledge violation(s) of any restrictions will mean that all fires will be extinguished and the responsible person will be held liable for the expense of the fire department's response to extinguish the fire. To be valid, this permit must be signed by the fire chief and city clerk (or their respective designees).

APPLICANT'S SIGNATURE: Edward F. Mendum DATE: 12/7/14

Official Use Only

To Be Completed by Fire Chief

**RESTRICTIONS:**  
Access to phone and water hose handy  
Someone in attendance at all times over the age of 18 years  
No materials may be burned upon any street, curb, gutter or sidewalk  
No Burning during windy or other adverse weather conditions  
Burning shall be done in the evenings after 6:00 p.m. (unless approved by fire chief)  
Follow any restrictions imposed by the DNR and/or Fire Department  
**Notification of Juneau County Dispatch prior to burning by calling 847-5649**  
**ADDITIONAL RESTRICTIONS:**  
 Other: \_\_\_\_\_  
 Other: \_\_\_\_\_  
 Recommend Approval       Recommend Denial

Fire Chief: \_\_\_\_\_ Date: \_\_\_\_\_

To Be Completed by City Clerk

Date of Approval by Common Council:    /    /     
This permit is valid for thirty (30) days from the date of approval by the Common Council.

Clerk: \_\_\_\_\_ Date: \_\_\_\_\_



## Patrick Reinsma Wisconsin Governor's Conference on Tourism Memorial Scholarship



Yes, our organization would be honored to be part of the 18-county participation in the initiation of the *Patrick Reinsma Wisconsin Governor's Conference on Tourism Memorial Scholarship*.

Yes, enclosed is our check in the amount of \_\_\_\_\_ to help support this Scholarship.

Yes, we pledge \$ \_\_\_\_\_ which will be remitted on or before February 1, 2017.

Organization:

---

Contact:

---

Address/Phone:

---

Do you want to be recognized publicly?  Yes  No

Please make checks payable to the

**Patrick Reinsma Memorial Scholarship**  
c/o Robert Moses  
Prairie du Chien Chamber of Commerce  
211 S Main Street  
Prairie du Chien, WI 53821

## RESOLUTION NO. 1012

### 2017 Fee Schedule

WHEREAS, The City of Elroy must assess fees for certain services that it provides as authorized by Wisconsin State Statutes and City of Elroy Code of Ordinances; and

WHEREAS, the City needs to annually review and/or adjust said fees in order to cover the expense of providing the services; and this revision is related to camping fees; and

NOW, THEREFORE BE IT RESOLVED, by the Common Council of the City of Elroy, Wisconsin, that the following fee schedule be set:

| Section        | Description                              | 2014  | 2015  | 2016  | 2017 |
|----------------|--|---|---|---|------|
| 2,5,1          | Returned Checks                          | \$35 CG / \$15 Util                                   | \$35 CG / \$15 Util                                   | \$35 CG / \$20 Util                                   |      |
| 2,5,12         | Statement of Real Property               | \$40.00   | \$40.00   | \$50.00   |      |
| 2,7,4          | Copy Charge                              | \$0.25 per side                                       | \$0.25 per side<br>\$0.50 per side color              | \$0.25 per side<br>\$0.50 per side color              |      |
|                | Fax Outgoing                             | \$2.00 1st page                                       | \$2.00 1st page                                       | \$2.00 1st page                                       |      |
|                |  | \$0.50 ea. Add. Page                                  | \$0.50 ea. Add. Page                                  | \$0.50 ea. Add. Page                                  |      |
|                | Fax Incoming                             | \$1.00 1st page                                       | \$1.00 1st page                                       | \$1.00 1st page                                       |      |
|                |  | \$0.50 ea. Add. Page                                  | \$0.50 ea. Add. Page                                  | \$0.50 ea. Add. Page                                  |      |
| 4,2,3          | Street Opening Permit                    | \$100   | \$100   | \$100   |      |
| 4,2,6          | Street Privilege Permit                  | \$25.00   | \$25.00   | \$100.00  |      |
| 4,5,13         | Cemetery Lot                             | \$300 old area /<br>\$500 new area                    | \$300 old area /<br>\$500 new area                    | \$400 old area / \$750<br>new area                    |      |
|                | Internment Casket                        | \$500.00  | \$500.00  | \$500.00  |      |
|                | Internment Cremation                     | \$150.00  | \$150.00  | \$150.00  |      |
|                | Internment Weekend (surcharge)           | \$100.00  | \$100.00  | \$200.00  |      |
|                | Internment Dec. 1 - March 31 (surcharge) | \$100.00  | \$100.00  | \$250.00  |      |
| 4,2,7          | Snow/Ice Removal Sidewalk                | Minimum \$100.00                                      | Minimum \$100.00                                      | Minimum \$200.00                                      |      |
| <b>Section</b> | <b>Description</b>                       | <b>2014</b>   | <b>2015</b>   | <b>2016</b>   |      |
| 5,5,1          | Private Well Permit                      | \$100.00  | \$100.00  | \$100.00  |      |
| 6,1,5          | Lawn Mowing                              | Minimum \$100.00                                      | Minimum \$100.00                                      | Minimum \$200.00                                      |      |
| 6,5,5          | Garbage Bags                             |   |   |   |      |
|                | Red Garbage Tags                         | \$1.25  | \$1.25  | \$1.25  |      |
|                | Yellow Garbage Tag                       | \$1.25  | \$1.25  | \$1.25  |      |
| <b>NEW</b>     | Recycling Bin                            | \$15.00   | \$15.00   | \$15.00   |      |
|                | Street Dumpster-                         | <del>\$20.00</del>                                    |   |   |      |
| 7,1,3          | Dog/Cat License                          | \$5.00/\$10.00  | \$5.00/\$10.00  | \$5.00/\$10.00  |      |
| 7,1,3          | Kennel License                           | \$100.00 for 3 dogs<br>(additional dogs \$10<br>each) | \$100.00 for 3 dogs<br>(additional dogs \$10<br>each) | \$100.00 for 3 dogs<br>(additional dogs \$10<br>each) |      |
| 7,1,4          | Dog/Cat/Kennel Late Fee                  | \$5.00  | \$5.00  | \$5.00  |      |
| <b>NEW</b>     | Police Paper Serving                     | \$40.00   | \$40.00   | \$50.00   |      |
| 7,2,5          | Liquor License Fees --                   |   |   |   |      |
| 7,2,5          | Class "A" Beer                           | \$150.00  | \$150.00  | \$150.00  |      |
| 7,2,5          | Class "B" Beer                           | \$100.00  | \$100.00  | \$100.00  |      |
| 7,2,5          | Temporary Class "B" Beer                 | \$10.00   | \$10.00   | \$10.00   |      |
| 7,2,5          | Temporary "Class B" Wine                 | \$10.00   | \$10.00   | \$10.00   |      |
| 7,2,5          | Fermented Malt Beverage Wholesalers      | \$25.00   | \$25.00   | \$25.00   |      |
| 7,2,5          | "Class A" Intoxicating Liquor Retailer   | \$300.00  | \$300.00  | \$300.00  |      |

|                |  |  |  |  |
|----------------|--|--|--|--|
| 7,2,5          | "Class B" Intoxicating Liquor Non-Profit | \$100.00                                 | \$100.00                                 | \$100.00                                 |
|                |  |  |  |  |
|                |  |  |  |  |
|                |  |  |  |  |
| <b>Section</b> | <b>Description</b>                       | <b>2014</b>                              | <b>2015</b>                              | <b>2016</b>                              |
| 7,2,5          | "Class B" Intoxicating Liquor            | \$400.00/10,000.00                       | \$400.00/10,000.00                       | \$400.00/10,000.00                       |
| 7,2,5          | "Class C" Wine                           | \$50.00                                  | \$50.00                                  | \$50.00                                  |
| 7,2,6          | Liquor License Publication Fee           | \$25.00                                  | \$25.00                                  | \$35.00                                  |
| 7,2,11         | Liquor License Transfer Fee              | \$10.00                                  | \$10.00                                  | \$10.00                                  |
| 7,2,33         | Operator's License Fee                   | \$40.00                                  | \$40.00                                  | \$40.00                                  |
| 7,2,33         | Provisional Operator's License Fee       | \$20.00                                  | \$20.00                                  | \$20.00                                  |
|                |  |  |  |  |
| 7,3,1          | Cigarette License                        | \$15.00                                  | \$15.00                                  | \$15.00                                  |
| 7,4,4          | Transient Merchant Registration          | \$20.00                                  | \$20.00                                  | \$20.00                                  |
| 7,4,4          | Transient Merchant Daily Charge          | \$10.00                                  | \$10.00                                  | \$10.00                                  |
| 7,5,2          | Amusement Arcade License                 | \$50.00                                  | \$50.00                                  | \$50.00                                  |
|                |  |  |  |  |
| 7,6,3          | Mobile Home Parks License                | min. \$100.00                            | min. \$100.00                            | \$100.00 + \$10/site                     |
|                |  |  |  |  |
| 7,8,5          | Fireworks User's Permit                  | \$25.00                                  | \$25.00                                  | \$50.00                                  |
| 7,8,9          | Fireworks Seller's Permit                | \$100.00                                 | \$100.00                                 | \$100.00                                 |
| 7,8,9          | Fireworks Seller's Permit Transfer       | \$25.00                                  | \$25.00                                  | \$100.00                                 |
|                |  |  |  |  |
| 7,9,1          | Park Shelter Rental (under 50 people)    | \$55.00                                  | \$55.00                                  | \$55.00                                  |
| 7,9,1          | Camping --                               |  |  |  |
| 7,9,1          | Tent - regular site                      |  |  | \$12.00                                  |
| 7,9,1          | Tent w/Electric                          |  |  | \$15.00                                  |
|                |  |  |  |  |
| 7,9,1          | Water & Electric Sites--                 |  |  |  |
| 7,9,1          | Camper                                   | \$25.00                                  | \$25.00                                  | \$28.00                                  |
| 7,9,1          | Tent                                     | \$15.00                                  | \$15.00                                  | \$18.00                                  |
|                | <b>7th Night Free Punch Card</b>         |  |  |  |
| 7,9,1          | Non-electric Sites--                     |  |  |  |
| 7,9,1          | Camper                                   | \$18.00                                  | \$18.00                                  | \$18.00                                  |
| 7,9,1          | Tent                                     | \$10.00                                  | \$10.00                                  | \$10.00                                  |
|                | Non-profit Group Sites--                 |  |  |  |
| 7,9,1          | Camping                                  | \$2.00/person/night                      | \$2.00/person/night                      | \$3.00 pp/night                          |
| 7,9,1          | Electric & water                         | \$25.00/night                            | \$25.00/night                            | \$25.00/night                            |
|                |  |  |  |  |
| 7,9,1          | Bike Rental                              | \$12 up to 4 hours /<br>\$20.00 > 4hours | \$12 up to 4 hours /<br>\$20.00 > 4hours | \$12 up to 4 hours /<br>\$20.00 > 4hours |
|                |  | \$30/24hr checkout                       | \$30/24hr checkout                       | \$30/24hr checkout                       |
| 7,9,1          | Bike Helmet Rental                       | \$0                                      | \$0                                      | \$0                                      |
| 7,9,5          | Exclusive Use of Park Permit             | \$250.00                                 | \$250.00                                 | \$300.00                                 |
|                |  |  |  |  |
| 7,9,7          | Swimming Pool Fees --                    |  |  |  |
| 7,9,7          | Daily Passes                             | \$3.00                                   | \$3.00                                   | \$3.00                                   |
|                | Non-Resident Daily Pass                  | \$4.00                                   | \$4.00                                   | \$4.00                                   |
| 7,9,7          | Single Season Pass Resident              | \$40.00                                  | \$40.00                                  | \$40.00                                  |
| 7,9,7          | Family Season Pass Resident              | \$80.00                                  | \$80.00                                  | \$80.00                                  |
|                | Non-Resident Single Season pass          | \$60.00                                  | \$60.00                                  | \$60.00                                  |
|                | Non-Resident Family Season pass          | \$100.00                                 | \$100.00                                 | \$100.00                                 |
| 7,9,7          | Swimming Lessons                         | \$25.00                                  | \$25.00                                  | \$25.00                                  |
| 7,9,7          | Swimming Pool After Hours Rental         | \$100.00                                 | \$100.00                                 | \$100.00                                 |
|                | Camper pool pass                         | \$3.00pp / day                           | \$3.00pp / day                           | \$3.00pp / day                           |
|                | Non-Profit Pool Pass                     | \$2.00pp / day                           | \$2.00pp / day                           | \$2.00pp / day                           |

|  |   |                           |                           |                           |
|--|---|---------------------------|---------------------------|---------------------------|
| 8,1,40   | South Main Parking Lot  |                           |                           |                           |
| 8,1,40   | Monthly   | \$5.00                    | \$5.00                    | \$5.00                    |
| 8,1,40   | Annual  | \$50.00                   | \$50.00                   | \$50.00                   |
| 8,2,6  | Bicycle Registration  | \$1.00                    | \$1.00                    | \$1.00                    |
| 10-1-23(b)   | Floodplain permit   | \$50.00                   | \$50.00                   | \$100.00                  |
| 10-5-164   | Siding  | \$35.00                   | \$35.00                   | \$50.00                   |
| 10-5-164   | Fence   | \$35.00                   | \$35.00                   | \$50.00                   |
| 10-5-164   | Sheds (under 120 sq. ft.) and other                             | \$20.00                   | \$20.00                   | \$50.00                   |
| 10-5-164   | Conditional Use Permit  | \$100.00                  | \$100.00                  | \$150.00                  |
| 10-5-164   | Variance  | \$100.00                  | \$100.00                  | \$150.00                  |
| 10-5-164   | Rezoning  | \$100.00                  | \$100.00                  | \$150.00                  |
| <b>Section</b>   | <b>Description</b>  | <b>2014</b>               | <b>2015</b>               | <b>2016</b>               |
|  | General Engineering fees attached per ordinance, Section 11-1-5 |                           |                           |                           |
|  | Equipment Use Fee (per hour unless noted)                       |                           |                           |                           |
|  | Backhoe   | \$50.00                   | \$50.00                   | \$50.00                   |
|  | End Loader  | \$50.00                   | \$50.00                   | \$50.00                   |
|  | Dump Truck  | \$50.00                   | \$50.00                   | \$50.00                   |
|  | Big Mower   | \$15.00                   | \$15.00                   | \$15.00                   |
|  | Lawn Mower  | \$20.00                   | \$20.00                   | \$20.00                   |
|  | Tractor   | \$50.00                   | \$50.00                   | \$50.00                   |
|  | Street Sweeper  | \$60.00                   | \$60.00                   | \$60.00                   |
|  | Sander  | \$50.00                   | \$50.00                   | \$50.00                   |
|  | Bucket Truck  | \$50.00                   | \$50.00                   | \$50.00                   |
|  | Digger Truck  | \$50.00                   | \$50.00                   | \$50.00                   |
|  | Pick-up   | \$25.00                   | \$25.00                   | \$25.00                   |
|  | Bobcat  | \$40.00                   | \$40.00                   | \$40.00                   |
|  | Sewer Camera 1st hour   | \$30.00                   | \$30.00                   | \$30.00                   |
|  | Sewer Camera additional time                                    | \$50.00                   | \$50.00                   | \$50.00                   |
|  | Sewer Jetter  | \$300.00                  | \$300.00                  | \$300.00                  |
|  | Operator  | Actual Wage Plus Benefits | Actual Wage Plus Benefits | Actual Wage Plus Benefits |
| <b>BE IT FURTHER RESOLVED</b> , that the 2016 fee schedule will take effect on June 1, 2016. |   |                           |                           |                           |
| Dated this 14th day of June 2016   |   |                           |                           |                           |
| <b>CITY OF ELROY</b>   |   |                           |                           |                           |
| By:  |   |                           |                           |                           |
| Mark R. Stanek, Mayor  |   |                           |                           |                           |
| Introduced: June 14, 2016  |   |                           |                           |                           |
| Passed: June 14, 2016  |   |                           |                           |                           |
| Vote:  |   |                           |                           |                           |
| No:  |   |                           |                           |                           |
| Attest:  |   |                           |                           |                           |
| Mark Steward, Administrator  |   |                           |                           |                           |





**Design/Build**  
Construction Management Services

**Main Office**  
P.O. Box 248  
Reedsburg, WI 53959  
(608) 524-4383  
Fax: (608) 524-8393

## PROPOSAL

December 8, 2016

Proposal #16-113

City of Elroy  
225 Main Street  
Elroy, WI 53929

RE: New City Hall Secure Room

We propose to provide labor, material, and equipment to construct a secure room at the new Elroy City Hall. Work to be performed per the attached sketch and more specifically work shall include:

### GENERAL CONDITIONS

1. Provide project supervision.
2. Provide project layout.
3. Provide flooring protection.
4. Provide dumpster.
5. Provide project clean up and debris removal.
6. Provide final broom cleaning.

### DEMOLITION

1. Remove existing suspended acoustical ceiling as necessary to construct room.

### MASONRY

1. Install four (4) 8" thick concrete masonry unit (CMU) walls from floor to bottom of trusses.
2. Fill all cores with concrete grout and one (1) #4 reinforcing bar.
3. Place dowels in existing floor into each CMU core.

### CARPENTRY

1. Furnish and install hardware fabric (wire mesh) to the bottom of the existing trusses over the entire ceiling area of the new room.

### THERMAL/MOISTURE PROTECTION

1. Caulk around one (1) door.

### DOORS/HARDWARE

1. Furnish and install one (1) 3' 6" x 7' 0" hollow metal frame and door.
2. Furnish and install new hinges, E-Plex (key pad) lockset, seals, stops, kick plates and door closure.
3. Lockset keyed to existing keying system.

### FINISHES

1. Install acoustical ceiling in the room and reinstall on the exterior of the room as is removed to construct walls.
2. Interior walls to receive block filler and painting.
3. Exterior of walls to receive hat channel, drywall and painting.

#### HVAC

1. Relocate an existing supply air diffuser as necessary within confines of new room and light fixtures.
2. Install a return air grille with ductwork in the new room.

#### ELECTRICAL

1. Relocate one (1) existing ceiling light fixture and furnish and install one (1) new ceiling light fixture in the secure room. New light switch at door.
2. Install two (2) duplex receptacles on the back wall of the new room.
3. Install a new light fixture in the existing furnace room.

#### CONSIDERATIONS, ASSUMPTIONS AND EXCLUSIONS:

- Owner to furnish temporary services such as electrical, water and restrooms.
- The cost of building and HVAC permits or state applications and approvals are not included. Should they become required a change order shall be issued to cover the costs.
- The attachments (plans) and above specification were prepared by and are the property of Friede & Associates, LLC. They are intended solely for Friede & Associates, LLC pricing and for representation of intended work to the Owner. They shall not be disseminated to any other person or entity beyond Friede and Associates, LLC or the Owner for any purpose unless written authorization is given.
- Work is assumed to be done during normal business hours, 7:00 a.m. – 3:30 p.m. Monday through Friday upon availability.

**Any work not specifically identified in the scope of work above is construed to not be included in this proposal.**

Any modifications to the project plans and specifications that are required by the State of Wisconsin, local building departments or other permitting and/or regulatory agencies or authorities will be treated as a contract Change Order and may require additional costs and/or an extension of the contract time.

#### SERVICES EXCLUDED FROM PROPOSAL:

1. **Builders Risk Insurance** -- This is an insurance policy that covers the building during construction. While Friede & Associates carries insurance during construction for our employees, our job trailers, and our vehicles, the policy does not include the building. Lenders providing construction loans will typically require Owners to carry this type of policy to cover fire, storms, vandalism, etc., until permanent building insurance can be established.
2. **Performance Bond** -- This is an insurance bond that insures that if the contractor is unable to finish the project for whatever reason, that the insurer will complete the project as originally specified. Should you be interested in bonding the project, Friede & Associates can arrange the bond and include the cost within our contract.

In summary, Friede & Associates encourages Owners to review their needs and to consider investing in any or all of these services where appropriate. If you are interested, we would be able to help you locate appropriate subcontractors to perform these valuable services

Prices quoted are in effect for 30 days from date of this Proposal.

As a part of this construction contract between FRIEDE & ASSOCIATES, LLC and Owner:

**City of Elroy, 225 Main Street, Elroy, Wisconsin 53929**

The following notice is hereby given: "AS REQUIRED BY THE WISCONSIN CONSTRUCTION LIEN LAW, BUILDER HEREBY NOTIFIES OWNER THAT PERSONS OR COMPANIES FURNISHING LABOR OR MATERIALS FOR THE CONSTRUCTION ON OWNER'S LAND MAY HAVE LIEN RIGHTS ON OWNER'S LAND AND BUILDING IF NOT PAID. THOSE ENTITLED TO LIEN RIGHTS, IN ADDITION TO THE UNDERSIGNED BUILDER, ARE THOSE WHO GIVE THE OWNER NOTICE WITHIN 60 DAYS AFTER THEY FIRST FURNISH LABOR OR MATERIALS FOR THE CONSTRUCTION. ACCORDINGLY, OWNER PROBABLY WILL RECEIVE NOTICES FROM THOSE WHO FURNISH LABOR OR MATERIALS FOR THE CONSTRUCTION AND SHOULD GIVE A COPY OF EACH NOTICE RECEIVED TO HIS MORTGAGE LENDER, IF ANY. BUILDER AGREES TO COOPERATE WITH THE OWNER AND HIS LENDER, IF ANY, TO SEE THAT ALL POTENTIAL LIEN CLAIMANTS ARE DULY PAID."

All of the above work to be completed in a substantial manner for the sum of:

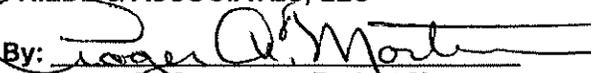
**Twenty Two Thousand Three Hundred Fifty Seven Dollars and No Cents (\$22,357.00)**

Terms: Twenty Five percent (25%) down payment is required upon acceptance of this proposal. The down payment will be applied on the last monthly progress payment. Progress invoices for amount complete will be submitted to Purchaser on a monthly basis. The balance of the contract is to be paid within ten (10) days of completion.

***Contracts that are considered service or repair to personal property are subject to sales tax, as detailed in Wisconsin Department of Revenue Publication 207.***

This Proposal shall become a binding contract between the parties hereto upon delivery to FRIEDE & ASSOCIATES, LLC of a copy of this Proposal with the acceptance signed, and the Owner acknowledges notification of possible lien filing as required by Wisconsin Statutes.

Respectfully Submitted,  
FRIEDE & ASSOCIATES, LLC

By:   
Roger A. Mortensen, Project Manager

**ACCEPTANCE**

The above offer is hereby accepted. You are hereby authorized to furnish all materials and labor required to complete the work mentioned in the above proposal, for which the undersigned agrees to pay the amount mentioned in said proposal, and according to the terms thereof.

Date: \_\_\_\_\_

By: \_\_\_\_\_



## Terms and Conditions

### Change Orders:

Any alterations or deviation from the above specifications involving extra costs of material or labor will only be executed upon written orders for same, and will become an extra charge over the sum mentioned in the contract. All agreements must be made in writing. Any modifications to the project plans and specifications that are required by the State of Wisconsin, local building departments or other permitting and/or regulatory agencies or authorities will be treated as a contract Change Order and may require additional costs and/or an extension of the contract time.

### Delay:

Friede & Associates, LLC shall not be liable for any direct or consequential damages that the Buyer may suffer by reason of delays in the performance of this Proposal. Delays including, but not limited to: loss, damage or delay of materials, strikes, fires, floods, storms, riots, civil commotion, governmental regulations and/or laws, differences with workmen, Friede & Associates LLC inability in obtaining materials, or circumstances beyond the control of Friede & Associates, LLC.

### Insurance:

The Contractor agrees to carry Workmen's Compensation and Public Liability Insurance, and to pay all Sales Taxes, Social Security Benefits and Unemployment Compensation Taxes upon the material and labor furnished under this contract, as required by the United States Government and the State in which this work is performed. Unless specified in the proposal, other forms of insurance coverage, such as Builder's Risk, Flood, Fire, Extended Coverage, Vandalism and Malicious Mischief shall be provided by the buyer, protecting Friede & Associates, LLC as its interest may appear.

### Warranty:

Friede & Associates, LLC will correct any defects due to faulty workmanship that may develop within one (1) year from date of completion of such building and such warranty shall be limited solely to the cost of repairs. In no event shall Friede & Associates, LLC be liable for any other damages, direct or consequential as a result of faulty or defective materials or workmanship.

### Waivers of Subrogation:

The Owner and Contractor waive all rights against each other and any of their subcontractors, sub-subcontractors, the Architect, Architect's consultants, their agents and employees for damages to the extent covered by insurance, except such rights as they have to proceeds of such insurance held by the Owner as fiduciary. This waiver of subrogation shall be effective as to a person or entity even though that person or entity would otherwise have a duty of indemnification, contractual or otherwise, did not pay the insurance premium directly or indirectly, and whether or not the person or entity had an insurable interest in the property damaged.

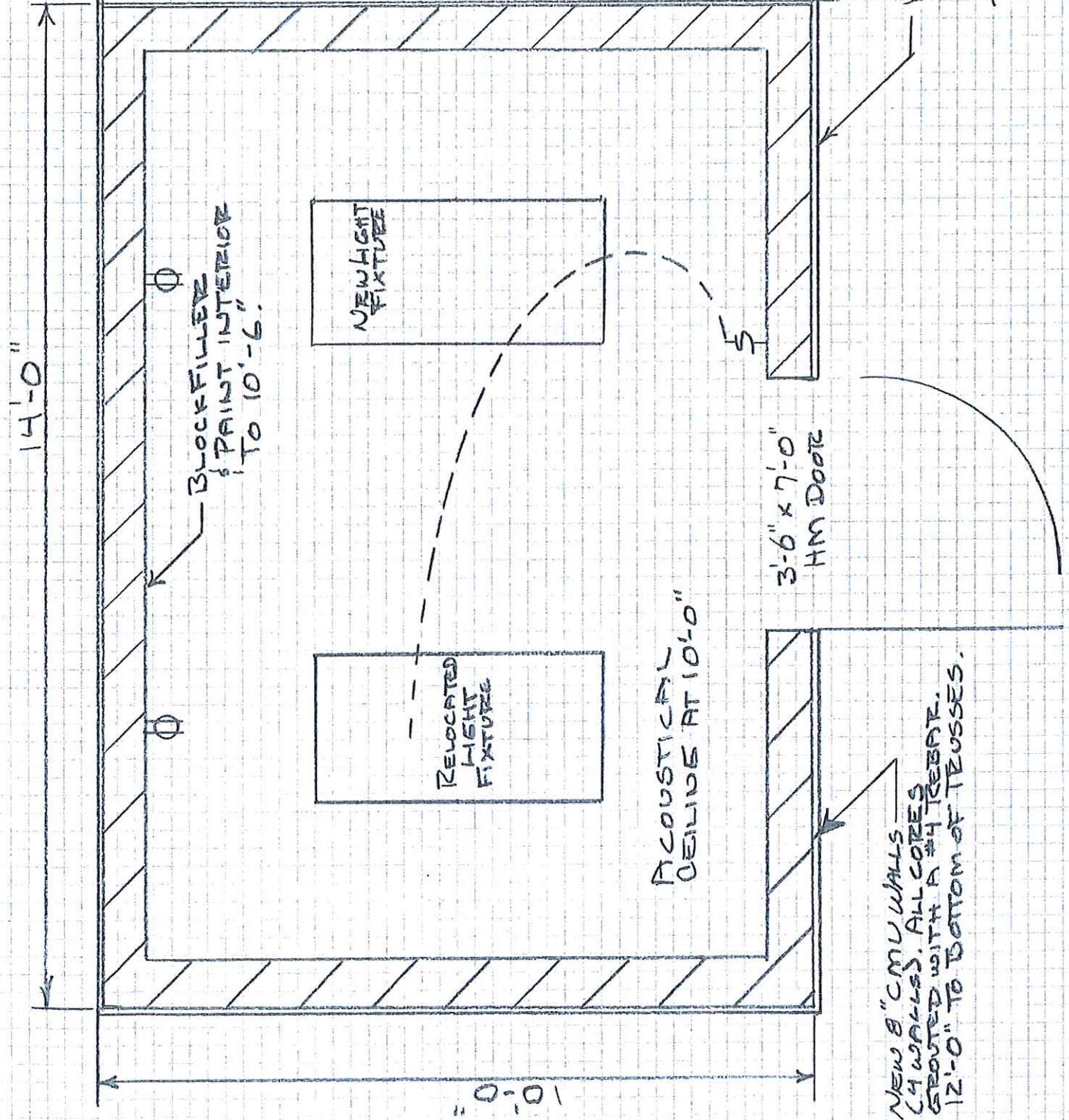
EXISTING EXTERIOR WALL

EXISTING FURNACE ROOM

NOTES:

- \* HARDFACE FABRIC TO BOTTOM OF TRUSSES.
- \* ADD A RETURN AIR INSIDE ROOM.
- \* MOVE EXISTING DIFFUSER AS NOTED TO CLEAR LIGHT FIXTURES
- \* ADD NEW CEILING LIGHT FIXTURE AS FURNACE

ELROY CITY HALL  
SECURE ROOM  
1/2" = 1'-0" 12-02-2016



HAT CHANNEL #5/8" DEW WALL (2 WALLS)  
PAINT TO 10'-6"

NEW 8" CMU WALLS (4 WALLS). ALL CORES GROUTED WITH A #4 REBAR. 12'-0" TO BOTTOM OF TRUSSES.

ACOUSTICAL CEILING AT 10'-0"

3'-6" x 7'-0"  
HM DOOR

NEW LIGHT FIXTURE

RELOCATED LIGHT FIXTURE

BLOCK FILLER PAINT INTERIOR TO 10'-6"

14'-0"

12'-0"

EXISTING EXTERIOR WALL

EXISTING FURNACE ROOM

NOTES:

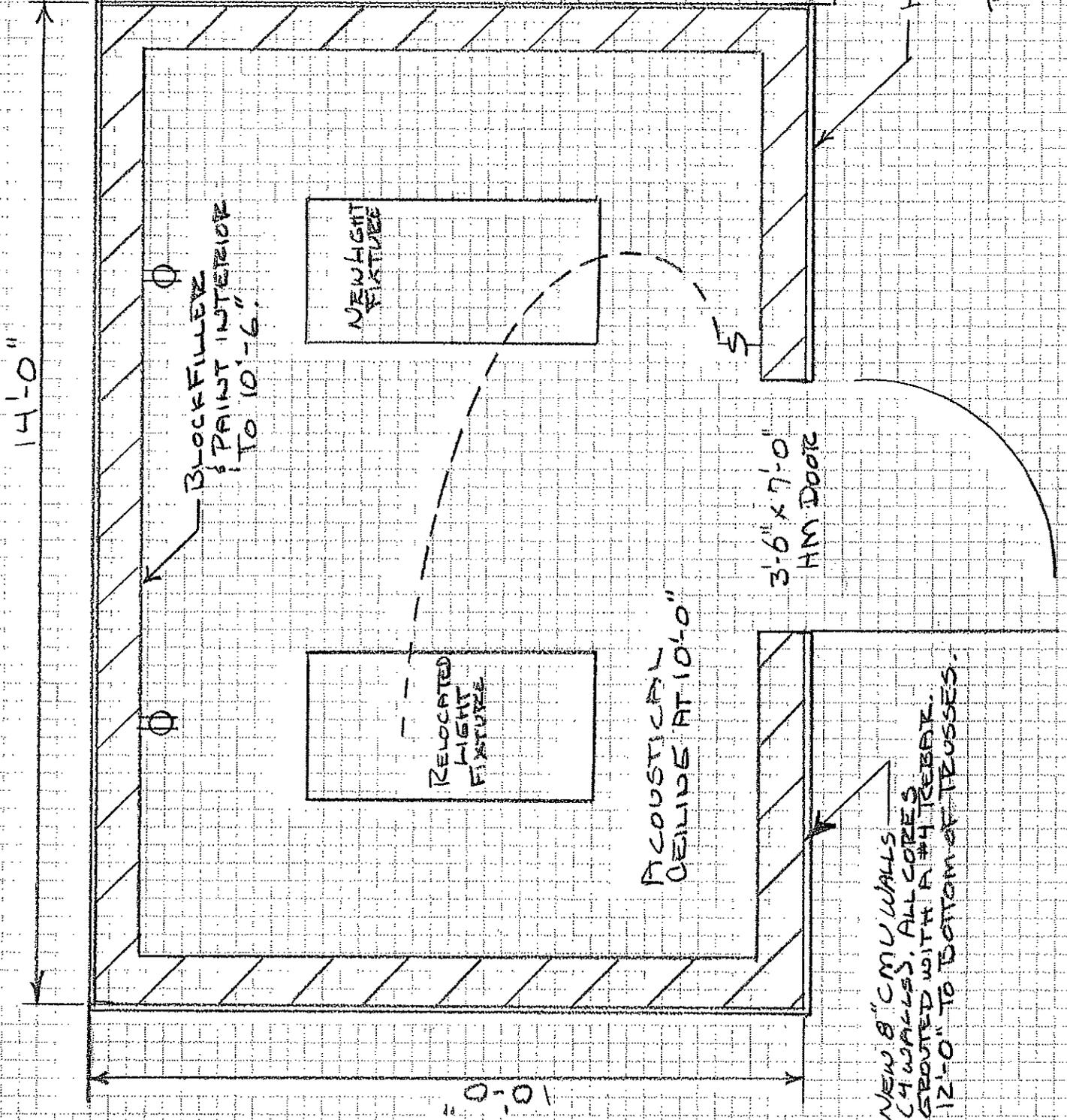
- \* HANG FABRIC ON BOTTOM OF TRUSSES,
- \* ADD A RETURN AIR INSIDE ROOM
- \* MOVE EXISTING DIFFUSER AS NOTED TO LEAN LIGHT FIXTURES
- \* ADD NEW CEILING LIGHT FIXTURE IN FURNACE ROOM

ELROY CITY HALL  
SECURE ROOM

12'-10" 12-02-2016

HAT CHANNEL  
#5/8" DRYWALL  
(2 WALLS)

PAINT TO 10'-6"



BLOCK FILLER  
PAINT INTERIOR  
TO 10'-6"

NEW LIGHT  
FIXTURE

RELOCATED  
LIGHT  
FIXTURE

ACOUSTICALLY  
CEILING AT 10'-0"

3'-6" x 7'-0"  
H.M. DOOR

NEW 8" CMU WALLS  
#4 WALLS, ALL CORES  
GROUTED WITH A #4 TIE BAR.  
12'-0" TO BOTTOM OF TRUSSES.

**markstewardelroy@hotmail.com**

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**From:** Gary <gary@garyroserealestate.com>  
**Sent:** Wednesday, November 30, 2016 11:18 AM  
**To:** Mark Steward  
**Cc:** Pat Connors  
**Subject:** Pricing Thoughts on your Downtown Building!!

Mark;

I did not want you to think that I forgot about you, or your Downtown Building. I wanted to spend a few minutes with Pat Connors to discuss his thoughts about your situation, 2 heads are always better than one! (Even better when one of those heads is mine!!) LOL!

Here is our problem. The question presents itself, 'When was the last time a Building SOLD in either downtown Elroy, Necedah, New Lisbon, etc. for more than \$50,000.00'?? As we all know, the Downtown Areas of nearly all smaller Communities seem to be evaporating, and that's really a shame. I know that you/the City spent more than \$50,000.00 on your recent Improvements, making a Sale Price of \$50,000.00 basically unacceptable.

Could you ask \$100,000.00? You could, but is that a number that would even be a possibility for a Buyer who has an idea?? Maybe, or would you be better off Listing the Building at \$100,000.00, and offering a Seller Assist to Buyers to help with Down Payment for the Buyers Loan?? Could you List at \$100,000.00, offer up to \$25,000.00 in Down Payment Assistance, or even a Land Contract??

You may be better off finding a Quality Tenant, but it will certainly take a long time to generate \$50,000.00, and you still will need to maintain the Building. Seems like a Quick Sale may be in the City's Best Interest, but at what Price?? Lot's to think about.

My Instincts tell me that \$100,000.00 is the 'Top of the Mountain' and to achieve that number, we would need to probably offer some type of Down Payment Assistance. Your thoughts??

Thanks, Mark.

Gary Rose  
Sales Associate  
Castle Rock Realty  
608-547-6885  
gary@garyroserealestate.com