

Common Council Meeting Minutes

March 13, 2012

Approved

Call to Order @ 7:00 pm by Mayor Knuth

Roll Call. Helgerson, Krueger, Garvin, Mendum, Myhre and Knuth.

Pledge of Allegiance

Approval of Minutes – February 14, 2012, February 21, 2012 and Joint Meeting with Utility Commission on February 21, 2012

Garvin/ Helgerson to approve February 14, 2012 with corrections. All ayes. Carried.

Myhre/Garvin to approve February 21, 2012 Joint meeting. All ayes. Carried.

Garvin/Helgerson to approve February 21, 2012 Council Meeting with corrections. All ayes. Carried.

Public Comment (5 minute limit, no action to be taken, items not on agenda)

Brian Downing from Hansen's IGA would like Council to reconsider position on open hours for liquor sales to match the State law, which is new. It allows for sales to begin at 6:00 am.

Communications:

Mayor's Comments, Communications and Recommendations

Mayor asked about the trip to get photo identification cards. Only one signed up so they didn't go.

Council's Communications

Administrator's Communications

Steward mentioned a letter of complaint regarding the police harassing a family. They have conducted illegal activity and received citations. Steward will follow up with a letter.

Reports:

Economic Development Initiative update.

Garvin reviewed summary of Economic Development activities from Oct. thru May 2012; In April Garvin will make a presentation to the Council, then on May 1 will present to the public at Royall High School.

Garvin reviewed draft news release. Garvin would like feedback within the next week, and then will make changes and put it in the paper.

Garvin review idea of "Business of the Month". Article in the Messenger with the idea of highlighting one business on a monthly basis. EAAC would pick up the bill for this article

Utility Commission update (Krueger)

The minutes of the last meeting were in the packet. Krueger has been hearing a lot about flags on Main Street. Rinderer doesn't want Street Department using the bucket truck. Krueger doesn't feel that everything needs to be billed directly to other funds, such as General Fund. The Council doesn't want bills between departments and utilities, as it is a service. Garvin/Mendum would request the utility commission have their electric staff put up the flags at no cost as there is work between departments that offsets this cost. Roll call. All ayes. Carried.

Administrator's report

Update on Mobile Home Park. Steward updated on the status. Garvin would like a letter to Retzlaff regarding the conditions to meet prior to getting the annual permit either from Bill or Mark. Garvin wants a letter on file for the Mobile Home Park to come into compliance. Currently operating without a 2012 permit, however, Jefferson is stated that the issues need to be verified before sending the letter.

Garvin/Myhre motion to authorize Steward to write the current owner a letter and give him 60 days to complete and correct the issues identified in the November 2010 letter from General Engineering. Roll call. All ayes. Carried.

Update on sale of City owned lots. Steward mentioned that the lots at TID2 will receive driveway permit approval by the DOT

Consent Agenda:

Discussion and possible action on an Operator's License for Lisa Johnson
Myhre/Mendum to approve. All ayes. Carried.

Discussion and possible action on an Operator's License for Elizabeth Miller
Mendum/Krueger to approve. All ayes. Carried.

Discussion and possible action on a new police squad car. Chief Green was in attendance to present on the purchase of a new squad car. We currently have a 2003 and a 2006 crown Victoria. The idea is to replace these 2 with one new vehicle. New cars will be better equipped for the new computer technology that is required for submitting forms. Crown Victoria's are no longer made. Oconomowoc dealership has won the state award, the car he is looking at is a Dodge Charger at \$25,775 total for car, graphics and change over. This dealership will deliver the car cheaper than we can go pick it up. Garvin/Helgerson accept proposal for Dodge Charger at \$22,379 for the car and additional graphics at a total of \$25,775. Roll call. All ayes. Carried.

Discussion and possible action on signage and missing signage within the City.

Mendum wants to know where all the little blue signs are that pointed directionally to all the industries. Where are the truck route is, manufacturers, and weight limit sign? Ladwig is working on getting new signs and will get them from the Juneau County Highway sign. Signs need to look good and be consistent with others. Signage needs to indicate the truck routes to the business/industries.

Discussion and possible action on agreement for the use of Hale – Schultz Park for Sportsman's Poker Run event August 3 – 5, 2012

Garvin questioned the need for security and who provides this. The City Police drive through and monitor, but the group self-polices the event. The Poker Run people reviewed the agreement and are okay with it.

Garvin/Krueger to approve the agreement for the Sportsman's Poker Run. All ayes. Carried. Myhre abstained.

Discussion and possible action on City's role with Royall PEP Grant, including Health Fair on Friday, April 27.

Garvin explained what is happening at the school in regards to the PEP Grant. The City is a partner in the project and they have 29 partners. The School is looking for assistance with the Health Fair as volunteers. We could sponsor a booth or help with set up and tear down. Garvin would like to see participation from Council Members and Staff. What about bicycle safety stuff? We may not have enough laying around here. Officer Thompson will look into that. Possibly raffle off bicycles we have upstairs.

Discussion and possible action on Spring Clean Up date, correspondence and follow-up steps.

Steward asked about the date of the Spring Clean Up and asked for consensus as to that date. When will we start yard clean up? Steward will have to talk to Ladwig about starting lawn debris clean up. Steward presented the follow-up letter to the Spring Clean-up and the enforcement tasks for the clean-up. Steward

and staff are looking for Council support to this process to clean-up and beautify the City. Garvin would like to see this take place. He understands it will take time, but it is needed.

Myhre/Garvin to proceed with Spring Clean Up and the follow up letter and enforcement tasks. All ayes. Carried.

Discussion and possible action on action plan to inspect and raze buildings using General Engineering

Mark Jankowski from General Engineering spoke on the process to raze buildings within Elroy. The City is targeting 3 houses right now for razing through a DNR Municipal Flood Control Grant.

Potential Costs:

Engineering \$12,500

Inspection \$2,500 for the 3 houses

Demolition \$9,500 - \$12,500 - where would concrete go and do we have fill for the empty basements.

Bring the property back to grade

Steward explained the MFCG

Garvin/Helgerson Authorize General Engineering to inspect three properties within Elroy, 2 in the floodplain (1007 Academy and 514 Franklin) and one on Main Street (blue apartment building next to Sportsmans) at a cost of approximately \$2500. Roll call. 4 ayes, 1 nay (Krueger). Carried

Discussion and possible action on Resolution No. 925 Authorizing the Municipal Flood Control Grant Submittal to the Wisconsin Department of Natural Resources For Acquisition and Demolition of Properties in the Floodplain

Garvin/Mendum authorize City Administrator to submit floodplain grant 514 Franklin Street and 1007 Academy Street properties as part of the grant submittal. Roll call. 4 ayes, and 1 nay (Krueger). Carried

Update on CDBG-EAP Flood-proofing project at the Powerhouse

Kurt Muchow was in attendance and presented on the project. He explained the floodplain mapping and the process involved there. The next steps include working with DNR/FEMA on the floodplain mapping.

Discussion and possible action to award geotechnical contract to Nummelin Testing for the CDBG EAP Flood-proofing project at the Powerhouse

Garvin/Helgerson to accept the NTS proposal for geotechnical drilling in the amount of \$2600. Roll call. All ayes. Carried.

Discussion and possible action on partnership opportunity with the Elroy Fair.

The City gives \$1000 out of the budget to the Fair.

Myhre/Helgerson to give \$100 more to the Fair.

Discussion and possible action on Expenditures.

The Council asked a few questions.

Myhre/Garvin to approve the expenditures \$385,453.43. Roll call. All ayes. Carried.

Closed Session:

Garvin/Mendum to Convene into closed session pursuant to Wis. Stats. § 19.85 (1)(e), deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specific public business, whenever competitive or bargaining reasons require a closed session. Discussion on offers to purchase land in TID2 and bids for HVAC system. Roll call. All ayes. Carried

Reconvene into open session immediately following closed session.

Mendum/Myhre to go back into open session. Roll call. All ayes. Carried.

Consent Agenda:

Discussion and possible action on the sale of City owned property in TID2.

Garvin/Mendum make counter offer to Mr. Sebranek of \$15000 with \$5000 returned to the purchaser at the completion of the construction of a \$50,000 building by September 30, 2012. Roll call. All ayes. Carried.

Discussion and possible action on HVAC system replacement/upgrade

Myhre/Mendum accept bid and contract with BTU for a new Trane Furnace. Roll call. All ayes. Carried.

Next meeting date – March 27, 2012 – Committee of the Whole

Agenda Items?

Public Comment (5 minute limit, no action to be taken, items not on agenda)

Helgerson/Mendum to Adjourn at 10:25 pm

Mark Steward
City Administrator