

## Utility Commission Regular Meeting Minutes

06.09.2020

*approved*

Call to Order @ 5:04 by Bruce Lange

Roll Call: Campfield, Lange, Lindemann, Stanek Others: Brown, Lind, Kuester, Skowronski, Sparling, Tim Brunner, Rob Uphoff

Campfield/Lindemann Approval of Minutes. All Ayes.

Public Comment: None

Discussion and possible action on Brunner Wire Products concerns surrounding outages. Tim Brunner was in attendance to discuss the letter he had sent regarding the outage, due to high winds, on June 2, 2020. His concerns stem from the power outage at Brunner Metal Finishing Facility at 405 Elroy Street. Brunner was under the impression that the line running to the plant was an isolated line. He was not aware that in the conversion to 7200 that his line would be on the same circuit as others. Brunner stated that if the plant is down for too long that they can lose production and believes it is a safety issue in the event that his generator would not fire. Discussion on furnaces and how they can be impacted when an outage occurs. Brunner questioned what would happen if generators at Brunner would not start. Brunner generators are tested monthly. In the past the plant has operated on the idea that if their generators did not fire the likelihood of the city generators not firing would be unlikely. Brunner would like to go back to having his own circuit. Brunner believes that if there was better coordination with the City less issues at the plant would be likely to occur. He is also requesting that we do tree maintenance on the lines so less issues happen in the future.

Shawn Kuester stated that our plan going forward would be to add another breaker and add on to the sub house if the budget would allow for it. Kuester stated he would ask Dave Krause if we could separate if the breaker does go out. Kuester stated it could take up to an hour to respond to an outage and to provide Brunner with time frames on the outage as we do not have paid staff on call on the weekends. Kuester stated it is not as simple as just throwing the breaker back in as that can be very dangerous and could even lead to death.

Brunner would like an answer back in writing from the City about their plans moving forward in terms of communications.

Brown suggested that Shawn Kuester contact Dave Krause to get information regarding the cost surrounding adding additional breaker and add on to sub house.

Discussion and possible action on Five Year Capital Improvement Plan prepared by MSA. Rob Uphoff, MSA, presented 5-year capital improvement Plan. Highlighted estimated costs and broken down by department. Costs are rough estimates. This is a living document that is used as a tool to identify projects. Explanation on funding. Funding can stem from many sources. Group at MSA monitors program funds available and try to align to city wants.

Water/Wastewater Department Report:

Report—Lind presented report. Water reports good. Few plugs at plant near intake pipe. Since Covid many people flushing non toilet paper items. Looking at getting portable crane for pulling pumps. Pool is up in the air at this time. Gerke has been keeping department busy with road project. Lind spoke about top on valve near school. Costs to replace is around 500.00 to install new top on valve. CMAR look good.

Discussion and possible action on WWTP Chemical Feed Project Bids. Rob Uphoff, MSA, presented bids for treatment plant. 5 bids between 191,065 and 237,777. MSA recommended awarding bid to RJ Jurowski Construction out of Whitehall WI in the amount of 191,065. Currently doing an upgrade in Fountain City. MSA has worked with them in the past on projects. The bid includes everything needed.

Campfield/ Lindemann motion to approve award of bid for upgrade at WWTP to Rj Jurowski Construction In the amount of 191,065.00. Roll Call. All Ayes.

Discussion and possible action on Resolution #1087 Easement for Hillsboro Telephone. Phase I of easement to come across solar field. Distance from existing utility recommended.

Lindemann/Staneck motion to approve Resolution #1087 Easement for Hillsboro Telephone. All Ayes.

Discussion and Possible action on Resolution #1084UC CMAR. Discussion by Lind on one violation due to high zinc. Noted a couple times of high flows.

Campfield/ Staneck motion to approve Resolution #1084UC CMAR as presented. All Ayes.

Discussion and possible action on cleaning and televising sewer near river. Discussion on provided bids from Flowrite and Visu-Sewer.

Lindemann/Campfield motion to approve bid from Flowrite to televise/clean sewer.

#### Electric Superintendent Report:

Report—Kuester presented report. JR Underground to work on projects in the area tomorrow. Tailormade looking at adding another 2500 breaker. Rush was here to check out generators. Energist came here to check breaker that was damaged during storm. Jon managed the big storm well and was by himself as Shawn was out with surgery. Further discussion on Brunner Outage. Discussion on costs. Discussion on following PSC Guidelines when it comes to billable items.

Discussion and possible action on Electric debt for HWY 80/82 Overhead Rebuild Project and Substation Purchase.

Lindemann/ Staneck motion to recommend to council to finance Hwy 80/82 and substation purchase with Royal Bank at 1.95% interest.

#### Administrators Report:

Report—Report included in packet for review.

Campfield/Staneck motion to approve bills. Roll Call. All Ayes.

#### Commission Communication:

Campfield/Staneck motion to adjourn 6:15PM. All Ayes.

Geena Skowronski  
Utility Clerk