

## Utility Commission Regular Meeting Minutes

February 14, 2017

*approved*

Call to Order @ 5:00 pm by Roger Campfield, Utility Commission Secretary

Roll Call: Campfield, Eno, Lange, and Lindemann. Madden excused absent. Plus Steward, Saemisch, Kuester and Lind and Garvin

Lange/Eno motion to approve minutes. All ayes. Carried.

Public Comment:

None

Electric Superintendent Report:

Kuester reported that the generators are done. Not a lot was done to the Fairbanks. Valve leaking on a Cat generator. Thermometer on substation was just hanging there. Dairyland will fix that. Regulators out to spring or fall. Dairyland would like us to purchase everything but ... We are keeping everything we need and Dairyland will take out the rest. Cancelled the generator running in February and moved it to summer.

Had a 69kV out in Wonewoc so we were out of power. Had trouble syncing caterpillars, but Jonathon started them individually and got them running. Public got in the way and Kuester ran interference so people would not come in the building. Campfield said there is a policy we should follow.

Clearing right a way's.

Campfield asked about back-up when Jon and Shawn are not around. Nobody right now, but we can count on New Lisbon but the generators and panels are different.

Lindemann suggests cross training with New Lisbon so we can start theirs and they can start ours.

Water Report:

Lind reported that the water samples were good. Center street water main break. Leak at the end of Weger Road – might be the valve. It is a small garden hose leak and will dig it on Thursday of this week. Hopefully just the bolts. Could be the packing. Has been looking for parts but without know the problem has not ordered parts.

Discussion on Academy Street Water Main Project.

Steward report on discussions with MSA about this project. City needs to commit TIF funds and street funds by the end of September. City score on the project is not very good and trying to improve that to get state funding. Suggestion to do the project in 2 phases. Phase 1 – Liberty to Main; then do LMI study and check for leaded joints and submit to SDWLP and CDBG. Then Phase 2 from Liberty to Badger.

Lind and City received an award for Fluoride.

Wastewater Report:

Getting things going for the season. Infiltration is done every other year.

Our contested case is March 13, 2017.

Clarifier is working good since being repaired.

Admin Report:

Steward

Closed Session:

Lange/Lindemann motion to go into closed session pursuant to Wis. Stats. 19.85 (1)(e). Roll call. All ayes. Carried.

Lindemann/Eno motion to reconvene into open session. Roll call. All ayes. Carried.

**Bills:**

Lindemann/Eno motion to approve bills. All ayes. Carried.

**Commission Communication**

Campfield brought up the job applications for the Water/Sewer departments. Steward said there are 11 applicants and some highly qualified. Campfield, Eno and Lange would like to be more involved in the interview and hiring process. The Utility Commission would like to be involved from review to interview to the hiring.

Campfield and Stanek will meet with Joe Madden to discuss his position on the Commission.

Lindemann/Lange motion to adjourn at 6:10 pm. All ayes. Carried.

Mark Steward  
City Administrator / Utility Manager