

Common Council Special Meeting Minutes
Joint Meeting
February 14, 2017
Approved

Call to order at 7:00 pm by Mayor Stanek

Roll Call.

Klipstein, Lindemann, Garvin, Huber, Madden and Stanek.

Also in attendance: Steward, Jefferson, Anna Straight

Pledge of allegiance

Garvin/Klipstein motion to approve the minutes. All ayes. Carried.

Public Comment (5 minute limit, no action to be taken, items not on agenda)

None

Garvin – top bricks at museum are in bad shape. He has contacted a tuck pointing guy. Early March he will come look at them.

Huber – Steve Green is complaining about the Warner building because of bricks fall off in alley way. Steward has pictures and will send letter.

Discussion and possible action on wall improvements behind reception

Steward presented a mural as well as other sign options. Lindemann and Madden like an idea of a clock on the wall with the back drop of an old city map with the rail lines.

Discussion and possible action on sick leave and vacation policy

Garvin presented on this topic. It has been discussed a few times before. The draft vacation policy was handed out. 2 changes – added a new vacation hours' chart. Item 4 – unused vacation will not get paid out. Maximum of 1 week carryover at the approval of the city administrator.

Garvin handed out sick leave policy definition of value at separation. Action at the March meeting.

Update on new city hall and cost split, secure storage and open house date and utility payment box

Steward reported on the cost split about 60 – 40. Looking at Tony Green and his students to build a secure room or a contractor, it doesn't need to be fancy. Open house after we get the reception area furniture. Payment drop box located at new city hall and will remove old drop box by the end of this week or early next week.

Update on old city hall

Steward reported on cleaning up the old city hall with a dumpster and selling desks and chairs. Historic items will come back to the new city hall or the historic society. Clean in March and sell in April.

Consideration of having Chamber of Commerce with phone line and storage space.

Steward working with Jason Huggins on the possibility of the phone system. We have storage capacity.

Discussion on TID projects/funding for 2017

Priorities are Academy Street, Tailor Made, Dollar General, and St. Joseph's/Gunderson Clinic build. Steward explained the priorities. Garvin talked about Academy and committing funds to it, and at least phase the project and do from Liberty to Main Street, and then phase to from Liberty to Badger. Revisit in March. Keep working with MSA.

Discussion and possible action on setting date for Spring Clean-up
May 5 – 7

Discussion and possible action on CDBG regional housing fund

Steward presented on the regional fund and our current revolving loan fund. Recommends using our revolving loan fund first and offer the regional fund.

Lindemann/Garvin motion to enter the regional housing fund. All ayes. Carried.

Update on housing

Steward presented the new matrix of housing. 11 razes. Inspection of 103 S. Brooklyn on March 6 at 1pm. 1421 Academy Street has 7 violations of their building permit; no word from county on 205 2nd Main Street. Huber will talk to 205 Spring Street.

Expenditures.

Klipstein/Garvin motion to approve expenditures. Roll call. All ayes. Carried.

Admin report – MFCG

CDA – None

Ordinance – had a meeting tonight. Making changes to ATV/UTV's and Kennels and then will start on Title 3 and 4.

Fire and Ambulance – 85 percent coverage. Fire truck is in but has to be sent back for one more item before it can be put into service.

Library – Painted downstairs. Averaged 104 people per day through the library in 2016. The roof is not good. Needs new roofing. Water damage on ceiling. No attic access – so needs one. Plaster is cracking and needs to be redone. Electric is not repairable due to company going out of business and parts not available. Will need to evaluate the system. Standing seem metal roof or architectural shingles or shakes. By March meeting we need estimates.

Police – Have a contract that needs to be signed.

Utility – Met earlier today. Discussed Academy Street. In negotiations with Dairyland Power for a new purchase power agreement. Looking to interview for Water and Sewer Technician position.

Klipstein/Madden motion to adjourn at 8:40 pm. All ayes. Carried.

Mark Steward
City Administrator