

Council Meeting Minutes

March 18, 2014

Approved

Call to order at 7:00 pm by Mayor Stanek

Roll call: Klipstein, Krueger, Garvin, Mendum, Pfof and Stanek – Here.

In addition: Steward, Jefferson, and Eileen Nale

Pledge of Allegiance

Minutes:

Klipstein/Pfof Motion to approve February 11, 2014 minutes. All ayes. Carried.

Public Comment: Eileen Nale apologized for not getting the last meeting in the newspaper

Communications:

Mayor – None

Council –

Administrator – Steward will be on vacation the rest of the week.

Consent Agenda:

- a. Discussion and possible action on the park exclusive use permit Sportsman's Poker Run for July 26th and 27th.
Garvin/Mendum motion to approve the park exclusive use permit with a fee of \$250. All ayes. Carried. Garvin would like Parks Committee to take up the term "Exclusive Use". They will at the May Parks committee meeting.
- b. Discussion and possible action on the refinancing of Sewer Utility Debt.
Steward explained the process the options with Royal Bank, with State Trust Fund as a Revenue Bond. We will use Quarles & Brady as bond counsel and Ehlers as financial advisor.
Garvin/Mendum motion to authorize the City Administrator to obtain a revenue bond with Royal Bank, Ehlers and Quarles & Brady to refinance sewer debt. All ayes. Carried.
- c. Discussion and possible action on securing State Trust Fund loan dollars.
Not necessary now.
- d. Update on CDBG-PF projects.
Steward updated the Council on Chosen Valley Testing geotechnical report and the advertisement for bids on the project is posted now. Garvin recommends early notification.
- e. Discussion and possible action on bike storage agreement with Royall Schools.
Steward and Jefferson worked on the agreement and made changes.
Garvin would like to authorize Steward and Jefferson to proceed with the agreement and get a draft to Mark Gruen then a new version to the Council. Steward will drop of a bike rental agreement form at Jefferson's Law Office.
- f. Discuss City owned lots and a retention of a Realtor.

Garvin updated the Council on meetings with Realtors to sell City lots. Tammy Nevin of First Weber and Gary Rose of Castle Rock were interviewed to see what they can do for the community. Mendum suggested using ReMax. Garvin and Steward recommend Gary Rose and Castle Rock Realty. Minimum lot fee of \$1,000 to the realtor upon sale or 10%.

Garvin/Pfost motion to authorize the City Administrator to enter into a listing contract with Gary Rose and Castle Rock Realty for 12 months to market and sell City owned property. All ayes. Carried.

- g. Discussion and possible action on Ordinance increasing the court fee from \$28 to \$38.

Jefferson presented the ordinance for approval. The ordinance will be number 403.

Garvin/Klipstein motion to approve Ordinance Number 403 incorporating a statute to amend and clarify the court fees by the regional municipal court. Roll call. All ayes. Carried. Steward will publish the ordinance.

- h. Discussion and possible action on detouring Hwy 80-82 for the Easter Parade on April 19th from 10:30 until Noon.

Garvin/Pfost motion to approve the application for detouring the road for the Easter Parade. All ayes. Carried.

- i. Discussion and possible action on tree cutting per the Urban Forestry Operations Plan.

Steward presented on the tree cutting. There is a need to follow the forestry operations plan. Steward will get the lady out to mark the trees. Steward will see about tasking the Electric and Streets to cut the trees. Steward will then get additional bids (2 other).

Expenditures:

Garvin/Mendum motion to approve the February/March expenditures. Roll call. All ayes. Carried.

Reports:

Utility Commission – Steward updated on the well and sewer

Streets Committee – Steward updated on the Streets

Finance / Personnel Committee – No results from the audit. First week of April for the numbers

Ordinance Committee – Nothing

Parks Committee – Pfost updated the Council on hours of park, pool and commons.

Steward reported on the river clean-up and canoe use of the river. The idea is to get a business to rent canoes.

Administrator's Report – Steward updated on 5 year finance plan, update from City Conference and update on housing code issues.

No need to go into closed session.

Discussion and possible action on developer's agreement with Bardo Custom Blending.

Steward and Jefferson will meet with Barry Thomas next week Thursday

Discussion and possible action on purchasing 523 Franklin Street with the Municipal Flood Control Grant.

Steward and Jefferson presented on the offer of \$14,000 as negotiated and agreed to by the seller.

Mendum/Garvin motion to authorize the City Administrator and Mayor to enter into an offer to purchase for 523 Franklin Street for \$14,000 contingent upon receiving Municipal Flood Control Grant. 3 ayes, and 1 abstain (Pfof). Carried.

Discussion and possible action 119 Main Street.

Steward gave an update and will work with the CDA, Attorney Jefferson, Juneau County and Vierbicher on possible acquisition of the property and further demolition and development.

Next meeting agenda items:

April 15 is the next meeting and will be the organizational meeting as well. Finance Committee at 6:30, Streets at 3pm on the 15th.

Garvin/Pfof motion to adjourn the meeting at 8:30 pm. All ayes. Carried.

Mark Steward
City Administrator