

## Utility Commission Regular Meeting Minutes

April 15, 2014

*Approved*

Call to Order @ 5:30 pm by Joe Madden, Utility Commission President

Roll Call. Lange, Eno, Krueger and Madden. Campfield absent. Also Steward, Rinderer and Jim Garvin.

Eno/Lange motion to approve minutes. All ayes. Carried.

Public Comment: None

Garvin here to just listen

Electric Superintendent Report:

His report was written and in the packet.

The Department had the best Urge Test in 5 years. Generators working at their mass capacity and running well.

Update on Saturday April 12 Power Outage: Lightning strike, generators worked but a relay was tripped. People got into the work zone and that affects the time to get power back on but then the focus is to keep people safe. Sometimes it takes longer to get power back as things have to be done in sequence. A lot of preventative maintenance has been done to prevent these outages and we see less outages than most.

Steward presented idea to follow the incident command process and will have a meeting on Wednesday with Police, Fire and Sewer/Water staff; and then with Larry Dudzinski the Emergency Management Director.

The goal is to provide a safe work zone for our employees and the utility.

Water and Sewer Superintendent – Collins report:

Steward reported for Collins. Steward reported on the status of Well #4, back on-line after testing. Also reported on the water main breaks and fixes.

City Administrator Report

Discussion on refinancing Sewer Debt. Steward said Council will make the final authorization next week

Steward reported on the bid results from the CDBG-PF project for Streets and water and stated Council will make the official decision on Tuesday April 22. The low bidder was Badger Environmental out of Westby.

The City will make application for the Safe Drinking Water Loan Program to get loan assistance for the Water Department for the CDBG-PF project this year.

Steward reported that the Utility has started using a new service to notify our customers, and it is a phone notification service (robo-calls) that is a function through our software.

Eno/Krueger motion to approve the bills. All ayes. Carried.

Commission Communication:

None from the Commissioners.

Kreuger/Lange motion to adjourn at 6:10 p.m. All ayes. Carried.

Mark Steward  
City Administrator