

Utility Commission Meeting Minutes

4.19.2022

*Approved*

Call to Order: 5:02 PM by Mendum

Roll Call: Campfield, Lindemann, Lange, Mendum, Stanek Other: Brown, Kuester, Lind, Skowronski, Sparling, Rob Uphoff, Todd Fitzwilliams

Campfield/Stanek Approval of Minutes. All Ayes.

Public Comment: None

Project Updates MSA- Updates on Treatment Plant Upgrades. Discussion on roadmap in place for future funding opportunities. Planning required for grant funding. Try to work with City Staff and DNR to forecast the need for improvements. Plant has good structure/components. Need to update plan to improve the life of plant. Must have a facility plan in place to qualify for grants. Will take about 1 year to have a solid facility plan. This will be a 20-year plan. An approved facility plan is good for 3 years. Will look at 100 flood elevation.

*Campfield/Stanek* motion for approval of facility planning for wastewater treatment plant with MSA in the amount of 40,000.00. Roll Call. All Ayes.

Discussion of ongoing projects with MSA- park walking trail, Ackermann Rd, CDBG loans used for utility relocations downtown, FEMA demolition, alternate properties, municipal flood control grants, Woleske is back on site of downtown for water relocation. Hired GEI to help design wall downtown. Discussion on wall design. GEI working with Shawn and Dave Krause on 3 phase relocation, Flood Proofing Substation grant in amount of 525,000.00.

Discussion on Rate Case- Discussion on projects included in rate case. Brunner Feed, Ackermann, Alley Project, Flood Proofing of Substation, truck, power transformer. Discussion on 7200 transformers and availability. Discussion on what PSC will allow us to include in rate case. Currently looking at 8-10 percent rate increase. Discussion on debt payments. Discussion on rate of return. Discussion on construction authorization.

*Lindemann/Stanek* approve submission of electric rate case with a revenue bond not to exceed 1.5 million. Roll Call. All Ayes.

Discussion on Water Rate Case- Rate increase of 4.87% projected by Johnson Block. Simplified Rate case will fulfill the needs.

*Lange/Lindemann* motion to approve simplified rate case increase. Roll Call. All Ayes.

Water/Wastewater Report- Lind presented report. Completed W. Elroy saddles project and 2<sup>nd</sup> Main leak repaired. 2<sup>nd</sup> Main still needs gravel.

PFAS Discussion- Discussion on limits and costs.

*Campfield/Stanek* motion to sample for PFAS with State Lab of Hygiene. All Ayes.

Discussion on Well #3 Rehab. Well rehab has been included in budget for 2022. CTW lowest bid.

*Lindemann/Campfield* motion to approve bid for CTW in amount of 15,500.00 to rehab Well #3. Roll Call. All Ayes.

Electric Report- Kuester presented report. Two leaking transformers. Monitoring transformer near Brunner.

Discussion on EPS Quote for replacement of Oil Level Gauge, for spare.

*Campfield/Lange* motion to approve repair of oil level gauge on transformer in the amount of \$6,575.51. Roll Call. All Ayes.

Discussion on Polymer Cutouts. Cheaper to order by pallet. We are not sure when they will arrive.

*Stanek/Lindemann* motion to purchase Polymer Cutouts in the amount of 5,130.00. Roll Call. All Ayes.

Discussion on Service Rules. City of Elroy will implement service rules as provided.

*Campfield/Stanek* motion to add items discussed to service rules of Elroy Electric Utility. All Ayes

Admin Report- Brown presented report. Ed will be resigning from Utility Commission June 14, 2022 will be his last meeting. We have not received many applications for summer help. We have received one application from another current City Employee looking to switch departments. Discussion on how to move forward with hiring of Water/Wastewater position. Will repost for another 30 days. Police vehicle has sold. Joint Miller Rd Project letter from DOT in packet. Information regarding Tom Johnson complaint/invoice for bill for electrician.

*Stanek/Lange* motion to approve bills. Roll Call. All Ayes.

Commission Communication: Discussion of overtime with being down a person. Request to put discussion on scheduled overtime on the agenda for May meeting per Sparling and Campfield.

*Campfield/Stanek* motion to adjourn. All Ayes.

Geena Skowronski  
Utility Clerk