

Council Meeting Minutes

July 9, 2013

Approved

Joint meeting with Utility Commission

Call to order at 7:05pm

Roll call. All here, but Larry Eno.

Discussion and presentation on CDBG – PF grant program by Rob Uphoff and Chuck Sulik of MSA.

Sulik gave an overview of the program. City of Elroy has been a past recipient of funds from this program. Program has moved into the Department of Administration and the application submittal timeframe has been moved to once a year with a deadline of September 13. Awards made by November. The LMI survey is still valid and we qualify under that guideline. Program provides up to \$500,000 or 50% of project costs. There is community need which validates that the City is a good candidate for this program. City needs to decide on project that would qualify.

Project ideas: Fire station upgrades; Upgrades to the sewer treatment plant; another water main loop across the river; elimination of dead end; water main in alley behind City Hall; Merrill Avenue; etc. The idea is to combine projects to solve a community issue.

MSA has a task order of \$3500 to \$5000 to start the project. City needs to identify projects.

Garvin/Pfost motion to authorize MSA to proceed with the grant application and agree to task order of \$3500 to \$5000. Roll call vote. All ayes. Carried.

Discussion on 2014 budget.

Garvin brought up this discussion for the benefit of the budget of both parties. Garvin's biggest concern is staffing. Utility has five and Street's has 3.5 for a total of 8.5. Is that enough, too many, or not enough? Garvin is advocating for a Public Works Department – one group. He feels it may work better than 3 separate departments. Garvin is looking at all department staffing levels. Opening this up for discussion as part of the budget.

Krueger doesn't know where the city would cut. Sewer and water tried to run on 2 people then tried with 2.5 and found they need 3. More demands on each department from the state rules. Save money by offering the Commons to the Chamber.

Pfost – look at number of overtime hours to determine seasonal needs.

Campfield is an advocate for a Public Works Department and has brought it up before. Restructuring of the department is the way to go.

Collins is concerned with the amount of training certain staff will need to have or currently don't have. Also, mentioned that the public works director would be in the office doing paperwork and less out in the field.

Discussion on refinancing City and Utility Debt.

Garvin explained what took place in the Finance Committee. Refinancing debt either with Royal Bank or Ehlers and continuing the bond.

Garvin/Mendum motion to authorize City Administrator to meet with Ehlers to refinance the City and Utility debt with City debt at \$1.4M with options and utility of \$500,000. Roll call. All ayes. Carried.

Garvin/Krueger to adjourn joint meeting. All ayes. Carried.

Adjourned at 8pm

Common Council Meeting:

Call to order at 8:00 pm by Mayor Stanek

Approval of minutes:

Mendum/Garvin to approve minutes as written. All ayes. Carried.

Public Comment:

None

Communications:

Mayor to appoint Larry Krueger to the Library Board.

Mendum/Garvin motion to approve Larry Krueger to the Library Board. All ayes. Carried

Pfost – Garvin contacted him regarding bringing together kids and law enforcement to build a better relationship. Are there programs out there for that? There are urban programs. Thompson mentioned that the officers due go to the school often and eat lunch there as well. There is a DARE program but would cost \$15,000 the first year. Green suggested a public safety day or Eddie the Eagle program that is geared toward guns and gun safety. School is best place to take advantage of the interaction with Police Officers.

Krueger mentioned there are feral pigs on the loose.

Steward mentioned

Consent Agenda:

Garvin/Mendum to approved park exclusive use permit for Tailor Made on August 17. All ayes. Carried.

Krueger/Mendum to approve Lyons, Bender and Keller for operator licenses. All ayes. Carried.

Krueger/Mendum motion to **not** approve Matt Kaczmarek based on criminal history and law enforcement issues specifically outlined in Wis. Stats. § 125.04 (5)(a) and (b) and by recommendation of the Police Chief. All ayes. Carried.

Garvin/Pfost motion to approve resolution #941. All ayes. Carried.

Discussion on city land adjacent to cemetery.

CDA discussed this yesterday at their meeting. The CDA recommends the City sell the 35 acres to the west of the city cemetery. The recommendation is to reserve 1 – 2 acres for cemetery expansion and the remaining 35 acres be advertised for bid in the newspaper. City Administrator to set a minimum bid and work with city attorney to develop a bid package, and the funds for the purchase remain in TID3 funds.

Garvin/Pfost motion to have City Admin work with City Attorney to develop a bid package for selling the 35 acres west of the city cemetery with a minimum price established through the assistance of a realtor. 4 ayes, 1 nay (Krueger). Carried.

Discussion on junk vehicle ordinance.

A new version has been developed by the

Klipstein/Garvin motion to approve Ordinance number 402 on Junk vehicle ordinance. All ayes. Carried.

Discuss meeting with Police and Library Commission.

Garvin suggests meeting with Police Commission in August and Library in September.

Discussion on expenditures.

Mendum/Garvin motion to approve expenditures. Roll call. All ayes. Carried.

Reports:

Garvin reviewed CDA meeting and sites downtown for redevelopment as part of the downtown redevelopment plan. Reviewed lands around the City for industrial development and authorized City Attorney to research available land for sale.

Garvin updated on financing plan will be in draft form in August

Klipstein updated on Ordinance Committee. Junk vehicle ordinance, violations and lawn mowing issues.

Pfost updated on Parks Committee. Discussed how the Fair went, and comments were not good. Not making money and turnout is not that high. Time to look at other options. Looking at repairing park where mud bog left damage. Reviewing rate schedule for Parks.

Krueger update on Streets Committee. Getting bids on loader and tractor to determine which way to go. Krueger received a complaint about smoking in the Streets building. He would like to see the street sweeper out cleaning gutters because storm sewers are getting full.

Collins reported on utility commission. Electric has finished some projects on their list. Water/Sewer worked really well with DL Gasser on the 80/82 project. Western Avenue is completed and came in under budget. About 1300 feet of sewer will be lined and seal coated. Location is along Pfaff, Brooklyn, Western Avenue, and Cedar Street area.

Steward updated on the three raze buildings. 509 Franklin will be burned at the end of the month, still working on a purchase with 514 Franklin Street but they will have an August 1

deadline. 1007 Academy started their demolition but was halted by asbestos. Jefferson will contact the landowner to determine what is going on and timeframe to complete.

Jefferson presented on open meetings laws, closed sessions, voting procedures, vetoes, etc.

Closed Session:

Garvin/Krueger motion to go into closed session pursuant to Wis. Stats. § 19.85 (1)(c) and (e). Roll call. All ayes. Carried.

Garvin/Mendum motion to reconvene into closed session. Roll call. All ayes. Carried.

Garvin/Pfost motion to authorize the City Administrator to obtain an appraisal and inspection on 523 Franklin Street for possible enrollment in the Municipal Flood Control Grant Program. All ayes. Carried.

Garvin/Krueger motion to adjourn at 10:10 pm. All ayes. Carried.

Mark Steward
City Administrator