

## Utility Commission Regular Meeting Minutes

August 18, 2015

*Approved*

Call to Order @ 5:30 pm by Joe Madden, Utility Commission President

Roll Call: Eno, Lange, Lindemann, Madden and Campfield; and Mark Steward, Dave Lind, Mark Saemisch, Mark Stanek, and Jonathon Brock.

Eno/Campfield motion to approve minutes from 7/21/15 meeting and 8/5/15 special meeting with a change to the special meeting minutes changing Elliott Clark to Mark Saemisch and indicating that Steward will contact Craig Rinderer about his sick and vacation payout. All ayes. Carried.

Public Comment:

None

Electric Superintendent Report:

Rinderer provided written report in packet.

Rinderer's last day was August 8.

What jobs need to be completed? –Try to complete jobs already started before moving on to others.

Hopefully New Lisbon can help us with some projects until we can get someone hired.

Discussion on back pay for Rinderer from 2010. Commission felt there is no need for back pay as the issue never surfaced during the budgets over the last 4 years. Issued should be dropped and Steward should send Rinderer a letter indicating as much.

Apprentice info:

Steward spoke with Kathy O'Sullivan of Workforce Development about Brock's situation and she requested a letter. Steward provided a copy of a letter that he and Bob Anderson from New Lisbon signed saying New Lisbon would work with the City and sponsor Brock until a superintendent is hired.

Discussion on more responsibilities for Brock. Labor trade with other utilities could cost money. Brock has a structured pay rate from his apprenticeship program, and the Commission will consider a raise due to his new responsibility.

Lindemann/Eno motion to raise Brock to the March 2016 pay grade. All ayes. Carried.

Water Report:

Staff have been exercising valves by the booster station. Cedar Street project unearthed a cobbled mess of mains and valves. So we made it right.

Had rusty water issues but got that cleared up

Taking care of pool – heaters giving them grief

Wastewater Report:

Lift station issues – used Electric Pump but they caused more problems so we will no longer use them. Steward sent a letter to Electric Pump about their bill and our refusal to pay. The matter has been turned over to the City Attorney.

Dump station – S&S Concrete to do work for vac truck dumping station and cement pad for lift station at Pfaff Street. \$6500 for dumping area and \$800 for pad.

7 manholes need work and we have a past estimate that will be honored by the contractor.

Saemisch is working on getting all warranties up to date.

Decanter pit – can we get other use out of it from contractors or other projects? Yes, we can use for dewatering sand and soil plus many other uses.

Discussed using poles instead of a pad at the lift station. Commission wants Saemisch to research poles for mounting the electric before going with S&S and pouring a pad.

Campfield/Eno motion to approve dump station work by S&S Concrete and manhole maintenance of 7 manholes. All ayes. Carried. Will do the work on the manholes when the money is available.

Lindemann/Lange motion to postpone lift station pad until more research is done. All ayes. Carried.

Administrators report:

Steward reported on the status of the 2015 budget and discussed 2016 budget regarding 2% pay increase and insurance for property and health. City is exploring other options for property insurance and will receive 3 quotes. City will also get an alternative quote on health insurance through the partnership of the League with WEA Trust.

Lange/Eno motion to pay bills. All ayes. Carried.

Commission to meet in a week or two to discuss work agreements, if needed.

Eno/Campfield motion to adjourn at 6:25 pm. All ayes. Carried.

Mark Steward  
City Administrator / Utility Manager