

Common Council Meeting Minutes

August 11, 2014

Approved

Call to order at 7:00 pm by Mayor Stanek

Roll call: Klipstein, Krueger, Garvin, Huber, Pfof and Stanek – Here.

In addition: Steward, Jefferson, and Anderson and a kid video taping

Minutes: postpone until next time not in packet. All ayes. Carried.

Public Comment: None

Communications:

Mayor – Will be in Eau Claire for LWM Chief Executive workshop

Council – Garvin plans on attending the LWM conference; Klipstein purchased a kayak for use/rental at the Commons; Klipstein has concerns about the parking on both sides of the road by Kwik Trip – Streets Committee will take a look at that; Pfof would like to see the election ballot on the website now and in the future; Klipstein would like an update from the Warner's

Administrator – Steward provided handout on Wisconsin Towns Association and LWM conference registration

Consent:

- a) Discussion on EIF
 - a. Garvin/Pfof motion to approve EIF acceptance certificate for Well #4 testing and modification, pumping and testing of well #4, and construction of wellhouse #4. – all ayes. Carried.
- b) Discussion and possible action on archery authorization for Mark Pfof and Tony Green. Garvin questioned the process of the ordinance and what the approval means. He was hoping for a description in detail from the Police Chief.
 - a. Garvin/Huber motion to approve Mark Pfof's request for an archery range, but would like to see Tony Green at Council to describe his range. A separate file will be kept by the Police Chief. All ayes. Carried. Pfof abstained
 - b. Garvin/Krueger motion to approve Tony Green's request for an archery range with another officers authorization and a sketch. All ayes. Carried.
- c) See b
- d) Discussion and possible action on burn permit for Robert Schroeder
 - a. Garvin/Krueger motion to approve fire burn permit. Krueger would like someone to visit the site while burning to inspect. All ayes. Carried.
- e) Discussion and possible action on Class "B" temporary retailer license for Elroy Fire Department for Hunter's Night Out.
 - a. Huber/Garvin motion to approve. All ayes. Carried.
- f) Discussion and possible action on Park Exclusive Use permit for Elroy Lions Club for Apple Dumpling Days on September 6, 2014
 - a. Huber/Krueger motion to approve. All ayes. Carried.
- g) Review the 2015 Budget

- a. Steward reviewed the initial budget with the Council. Garvin explained the budget process to the Council. Revenues: Assumption to hold the tax levy the same as 2014. Expenses: Assumption – hold staffing at the same level as 2014; Assumption – to offer 2% salary increase and hold benefits as is; Capital Projects funding discussed. Discretionary items discussed.
 - b. Krueger brought up the Library budget and would like to see reduced hours and staffing. He brought up the Elroy Ambulance and costs exceeding in this department.
- h) Discussion and possible action on the State Trust Fund loan application.
 - a. Steward reported that the Commissioner on Public Lands suggested splitting the application into two applications. I am working with Jim Mann of Ehlers on this.
- i) Discussion and possible action on amending developer's agreement with Bardo and authorizing the City Administrator to submit WEDC CDIG application.
 - a. Jefferson explained the amended agreement due to change to the grant application process and requirements.
- j) Discussion and possible action on allocating funds for Baraboo River clean-up to allow canoeing.
 - a. Garvin explained that there have been a few meetings in July (Parks and Chamber) and the groups would like to pursue the continual cleaning of the Baraboo River with the intent of offering canoeing. City spent \$3,000 last year on a clean-up of the river within the city limits. There is enough money in this year's budget to handle half of the clean-up. Huber suggests that costs should be shared with the Chamber. Someone needs to approach Union Center to participate in the clean-up.
 - i. Garvin/Klipstein motion to authorize up to \$3,000 for the continued clean-up of the Baraboo River. Roll Call. All ayes. Carried.
- k) Discussion and possible action on authorization for City Administrator to contact consultants to prepare a floodplain analysis at the City Park.
 - a. Garvin explained that this came out of the Park meeting. The Park is in the floodplain and needs to be studied. Vierbicher did a study of the center of the river through the City for the floodproofing wall at the Powerhouse. Garvin recommends using Vierbicher to do the study and get a quote on doing the floodplain analysis from the bridge at Lincoln to the southern bridge by Sebranek's. Council to authorize Steward to make the call to Vierbicher.
- l) Discussion and possible action on allocating funds to retain architect to prepare concept plans and cost estimates for renovation of City Hall.
 - a. Garvin explained that when WTC instructor and students were in Elroy they went through City Hall extensively to get a feel for what we have here. Garvin wants to hire an architect to determine the cost to remodel City Hall to be more efficient and functional. Council to authorize Steward to talk to a couple of architects for a scope of services and options for rehabilitation or a new City Hall and bring back to September meeting.
- m) Discussion and possible action on allocating funds for maintenance work at City Hall.
 - a. Steward explained that the building needs mold remediation and the duct work cleaned. Council to authorize Steward to pursue contractors to remediate mold and clean the duct work and bring back to September meeting
- n) Expenditures

- a. Garvin/Huber motion to approve expenditures. Roll call. All ayes. Carried.

Reports:

Utility Commission: Steward reported that Collins will be retiring by the end of the year and a decision needs to be made on how to replace or if to replace. Also the Electric Department made adjustments to the lines and power at Bardo, and tree trimming in the lines. Sewer will be having their clarifier rebuilt.

Streets: Tree removal in September and October. Sidewalks will be addressed. Brush pick up will be downsized to only once a month, but citizens can use the brush drop off behind Hansen's. Weed killing needs to be addressed.

Ordinance: No meeting this month.

Parks: No meeting this month, but had a special meeting with interested parties on the long term use of Schultz Park

Finance Committee: No meeting.

CDA: Met earlier today and talked about Main Street and talked about a potential development

Administrator's update: Steward updated on 119 Main Street and the asbestos inspection

Garvin/Krueger motion to go into closed session pursuant to Wis. Stats. 19.85(e), to discuss economic development revolving loan fund for Country Pickin's Woodcrafts. Roll call. All ayes. Carried.

Garvin/Krueger motion to reconvene into open session. Roll call. All ayes. Carried.

Discussion and possible action on economic revolving loan fund for Country Pickin's Woodcrafts – Don and Linda Taskonis.

Garvin/Krueger motion to approve economic revolving loan fund in the amount of \$6,750 for roof repairs to Country Pickin's Woodcrafts. Roll call. All ayes. Carried.

Next meeting is tomorrow night at 6:45 pm for full council

Meet with Utility Commission on Sept 9 right away at 7pm in closed session on staffing and budget.

Pfost/Garvin motion to adjourn at 9:05 pm. All ayes. Carried.

Mark Steward
City Administrator