

Utility Commission Meeting Minutes
10.11.2022
approved

Call to Order: 5:00 PM by Lange

Roll Call: Campfield, Lange, Lindemann, Stanek, Retzlaff Other: Brown, Lind, Kuester, Skowronski, Sparling

Stanek/Campfield Approval of minutes as presented. All Ayes.

Public Comment: Announce Geena Skowronski- City Administrator

Election of President: Campfield/Retzlaff motion to nominate Bruce Lange as Commission President. Stanek moves to close nominations. All Ayes. Carried.

Election of Secretary: Campfield/Retzlaff motion to nominate Mark Stanek as Commission Secretary, Campfield move to close nominations. All Ayes. Carried

Appointment of Utility Clerk: Campfield/Stanek motion to appoint Geena Skowronski as Utility Clerk. All Ayes. Carried.

Electric Report-Kuester presented report- Update on bucket truck. Community Antenna has moved wire. Pole relocated into middle of alley. New Lisbon and Wonewoc assisted with moving of pole. Service at Kimball has been installed. Organized shed. Ackerman project has been held up at the PSC. All materials are here. Will work on tree removal.

Discussion on Flood Substation Grant Update. Will need H&H Study.

Water/Wastewater report: Lind present report- Water test good. Discussion on sludge at wastewater. Install water/sewer on Kimball Ave. Jetted sewer. 600-1000 ft. Working on fall oil changes. 85 feet of column pipe in well rehab. New stainless screen at well #3. Winterized pool and working on park. Phosphorus analyzer is more consistent.

Campfield/Stanek motion to approve 3-year contract for Hydro Corp in the amount of 11,484.00. Roll Call. All Ayes.

Discussion on 2023 Budget. Allocation for front desk/utility clerk position. Wages of a minimum 3%. will do wage survey going forward as needed. Vacation and Holiday Policy included. Final budget for approval at November meeting. Discussion on wages. Discussion on operating budgets and projects.

Admin Report- Skowronski presented report. Included in packet.

Stanek/Campfield motion to approve bills as presented. Roll Call. All Ayes.

Commission Communication: Discussion on new wastewater employee

Campfield/Stanek Motion to move to closed session. Roll Call. All Ayes

Campfield/Stanek Motion to move into open session. Roll Call. All Ayes.

Stanek/Retzlaff motion to adjourn. All Ayes.

Geena Skowronski
Utility Clerk