

Utility Commission Regular Meeting Minutes

10.8.2019

Approved

Call to Order @ 5:05 pm by Roger Campfield President

Roll Call: Campfield, Lange, Mendum, Eno, Lindemann Others: Brown, Kuester, Lind, Skowronski,

Eno/Mendum Motion to approve minutes from September 10, 2019.

Public Comment: None

Election of President: Campfield/Eno motion to nominate Ed Mendum as Commission President. All Ayes. Carried.

Election of Secretary: Mendum/Lindemann motion to nominate Bruce Lange as Commission Secretary. All Ayes. Carried

Appointment of Utility Clerk: Mendum/Lindemann motion to appoint Geena Skowronski as Utility Clerk. All Ayes. Carried.

Discussion on 2020 Draft Budgets/Capital Improvement projects: Electric department budget discussion on expenditures 2020. Discussion on Water Department budget and expenditures for 2020. Projects not included truck and hydrant relocation. Discussion on Sewer budget and expenditures for 2020.

Discussion on Water Rate Case: Johnson Block has sent a letter of engagement.

Lindemann/ Lange motion to approve Johnson Block to assist in the needs for Water Rate Case. Roll Call. All Ayes. Carried

Water/Wastewater Department Report:

Report—Lind presented report. Water test all good. Bridge was inspected all issues fixed. Contacted a company regrading concrete coating. Inspection done on ground reservoir. All Good. Discussion on power outage and Booster Station on the hill. Generator transfer switch not engaging, part is obsolete. New transfer switch is about 2,100.00 dollars. Discussion on wastewater inspection report from DNR.

Discussion of Change Order #4 for concrete bill on Academy Street Project.

Eno/Campfield motion to recommend for council to accept Change Order #4. Roll Call. All Ayes. Carried.

Campfield/Lange motion to recommend council to pay Gerke Final Pay application. Roll Call. All Ayes. Carried

Discussion on bids for Hydrant Relocation. MSA makes recommendation of J&J underground LLC, in the amount of 58,555.00.

Campfield/Lange motion to accept bid in the amount of 58,555.00 by J&J Underground LLC. Roll Call. All Ayes. Carried

Electric Superintendent Report:

Report—Kuester presented report. Bucket Truck is back working in great order. Will need to fix digger truck estimated cost to fix is 10,000.00. Suggested possibly not replacing F250 in 2021 and rather get new bucket truck then. Solar Field is up and running. Discussion on Substation. Ackerman will be going underground 7200.

Lindemann/Campfield motion to approve invoice from Krause engineering in the amount of 39,600.00 for assisting with Solar. Roll Call. All Ayes. Carried.

Discussion on Peaker Annual Generation Maintenance Agreement. In the amount of 33,000.00. Tabled, Kuester will call other places and get Peaker quote broke down.

Discussion on Dairyland Substation for purchase. Tabled will be reviewed by Richard Heineman.

Administrators Report:

Report— Brown presented report. Discussion on FEMA projects. Projects are moving forward. Ultimate Concrete will start building in October. 233 Main Street Demo is out for rebid with completion in 2020. Review of Insurance for employees. Safety Report. Academy Street Project is completed.

Bills:

Eno/Lange Motion to approve bills as presented. Roll Call. All ayes. Carried.

Discussion on Solar Field: generation, grass cutting, projects left to complete.

Eno/Campfield motion to adjourn 6:30 PM

Geena Skowronski
Utility Clerk