

Utility Commission Meeting Minutes
10.10.2023
approved

Call to Order: 5:00 PM by Lange

Roll Call: Lange, Lindemann, Stanek, Campfield Absent: Retzlaff Other: Skowronski, Sparling, Lind, Kuester

Campfield/Stanek Approval of Minutes September 12, 2023

Public Comment: Mark Stanek Reappointed to Commission for 5-year term.

Election of President: Campfield/Lindemann motion to nominate Bruce Lange as Commission President. Stanek moves to close nominations. All Ayes. Carried.

Election of Secretary: Lindemann/Campfield motion to nominate Mark Stanek as Commission Secretary, Lange move to close nominations. All Ayes. Carried

Appointment of Utility Clerk: Lindemann/Stanek motion to appoint Michelle Zimmermann as Utility Clerk. All Ayes. Carried.

Electric Report: Kuester Presented Report. Discussion on Safety Meeting in Richland Center. Work has been completed at the clinic. Transformers at School are all made up and grounded. Junction Box still needs work. Flags on Main Street will come down for season. Walker has questions about transformer size and upgrades for additions. This would be updating the trans closure, which is illegal. City will be required to upgrade the trans closure. Discussion on Wisconsin updating their service to remove trans closure feeding them. UMMEG Meeting coming up. UMMEG is working together to attempt to get funding for special projects through state and federal funding. Georgetown conversion has been put on hold a bit. We have changed out 4 of the 30 transformers.

Campfield/Lindemann motion to approve quote for decorative streetlights with Viking Electric in the amount of 6,970.00. Roll Call. All Ayes.

Discussion on 2023-year end budget assumptions. Open Floor for Discussion. Discussion on intent to borrow for Bucket Truck and Georgetown etc. Review of need to have approval for borrowing from PSC until further notice.

Admin Report- Skowronski presented report. Ehlers is assisting with financial review. Working on updating capital improvement plan. Splashpad is a work in progress. Pool and Commons closed for the season. Archive Social has been implemented. Clinic land has been transferred to Gundersen. Health Care Infrastructure Grant. HMGP- Still a home to be demolished on Marshall Lane. A few zoning issues are being addressed. School is coming along well. Electric rate case update. Substation floodproofing is coming along. Project must be completed by 2025.

Water/Wastewater Report: Report included in packet. Also included in packet in Compliance Maintenance report for CMAR. Discussion on zinc issues. Sanitary Survey Report also included in packet. Waiting for results for sludge for land application. Will apply to normal fields. LW Allen is still working on SCADA remotely. Prospect service saddle needed repair. Repaired two saddles. Brunner sampling discussion. A flowmeter is a must to get an accurate sample.

Stanek/Lindemann motion to approve bills as presented. Roll Call. All Ayes.

Commission Communication- None.

Lindemann/Campfield motion to move into closed session. Roll Call. All Ayes.

Lindemann/Stanek motion to reconvene into open session. Roll Call. All Ayes.

Discussion on 2024 Budget Assumptions.

Lindemann/Stanek motion to adjourn. All Ayes.

Geena Skowronski
Utility Clerk