

## Common Council Meeting Minutes

October 14, 2014

*Approved*

Call to order at 7:00 pm by Mayor Stanek

Roll call: Klipstein, Garvin, Huber, Pfof and Stanek – Here. Krueger excused absent  
In addition: Steward, Jefferson, Madden, Anderson, and Cosmus

Approval of Minutes: Klipstein/Garvin motion to approve minutes from July and September. All ayes. Carried.

Public Comment (5 minute limit, no action to be taken, items not on agenda)  
None

### **PUBLIC HEARING:**

- a) Petition 01-2014 Rezone: The Mayor calls to order a public hearing on a petition to rezone certain lands in the City of Elroy, Juneau County, Wisconsin, from A-1 Agriculture to an R-1 Residential District. Lands are owned by the City of Elroy and are described as Lots 1-4 of Certified Survey Map 4387, Vol. 19 CSM PG 184, located in the NW1/4 – SE1/4, Section 32, Township 15 North, Range 2 East. Said lands contain 8.88 acres of land more or less and is located on West Elroy Street.
- b) Discussion and possible action on Ordinance No. 406, the rezoning of land. Adjourn the public hearing to the next meeting of the Common Council in November. City attorney will double check all was posted properly. Klipstein/Krueger motion to adjourn meeting to November 11, 2014 at 6:50 pm. All ayes. Carried.

### **Communications:**

- c) Mayor's Comments, Communications and Recommendations      None
- d) Council's Communications      Garvin is going to the League of Wisconsin Municipalities Meeting in Middleton. Klipstein commented about the parade route. She would like the parade for homecoming to come through downtown and go past the businesses. They should line up at the Legion and start at the turnaround at Elroy and Main. Klipstein will talk to the Superintendent of Schools Gruen. Klipstein would like the police to focus on vandalism and not the kids toilet papering during homecoming week. Huber wanted clarification on why it took so long to get test results on the water issue and to notify the public. Steward explained the process.
- e) Administrator's Communications      Will be going to LWM conference as well.

### **Consent Agenda:**

Discussion and possible action on temporary Class "B" retailer's license for Elroy Fire Department for October 4, 2014 – the fall feed

- i) Garvin/Huber motion to approve. All ayes. Carried.

Discussion and possible action on Operator's License for Michelle Page.

- ii) Klipstein/Krueger motion to approve. All ayes. Carried.

Discussion and possible action on State Trust Fund Bond

- iii) Garvin/Klipstein motion to authorize the City Administrator to submit the request to the BCPL for the state trust funds for TID4 and TID6. All ayes. Carried.

Discussion and possible action on Floodplain Study at City Park

- iv) Steward explained the need for the study. Define the floodway and floodfringe limits for future development and improvements. Options were discussed, but consensus for the Park Planning Group to come up with ideas first at their November meeting. The item is postponed until the November meeting.

Discussion and possible action City Hall renovation plan

- v) Steward and Garvin explained the submittal by Cameron Aslaksen Architects to study City Hall.
- vi) Garvin/Huber motion to enter into an agreement with Cameron Aslaksen for a study of City Hall for a potential remodel. for a cost not to exceed \$14,500. Roll call. All ayes. Carried.

Discussion and possible action on City Hall mold remediation

- vii) Steward explained the need for mold remediation
- viii) Garvin/Huber motion to approve the mold remediation for a cost not to exceed \$2800. Roll call. All ayes. Carried.

Review potential housing citations

Garvin distributed a list a few months ago for the City to take action on outside code violations. Steward asked the police to issue citations to 1416 and 1421 Academy and 306 2<sup>nd</sup> Main. Garvin is concerned with 205 2<sup>nd</sup> Main; 206 Elroy Street not finishing the projects they started and received permits for. 103 North Brooklyn may be the next one on the raze list.

Review homes with building permits and status of construction

The packet contained a list of permits issued in the last two years.

Update on Director of Public Works position advertisement

Received 6 applications. Only about 3 qualified. Will set up a committee to review and interview.

Discussion and possible action on award of bid for sewer and water utility work at Brunner Wire Products on the old South Brooklyn Avenue right-of-way

Steward explained the project and the bids.

Garvin/Huber motion to approve the bid from Allen Steele Company in the amount of \$114,681. Roll call. All ayes. Carried.

Review YTD budget; yearend projections; and discuss potential funding of projects being considered

Steward reviewed the year to date budget and that we are projected to have a minimal carryforward.

Review 2015 draft budget and set dates for final budget review and approval.

Steward presented the draft 2015 budget. Asked if the Council would consider a levy limit increase. Council agreed to increase the levy by the minimal amount allowed.

Council will meet on October 28 to discuss the final draft of the budget for publication.

#### Expenditures

Garvin/Krueger motion to approve expenditures. Roll call. All ayes. Carried.

Discussion and possible action on developer's agreement with RBJ Developments and Brunner Wire Products.

Steward and Garvin presented on the developer's agreements and the need for these. The RBJ Developments agreement is for the stormwater retention area by the Hilltop facility in TID4. The Brunner Wire Products agreement is for sewer and water work at the lower plant along Brooklyn Avenue and TID and Sewer funds will be used for this project as well.

Garvin/Pfost motion to approve developers agreement with RBJ Developments. Roll Call. All ayes. Carried.

Garvin/Pfost motion to approve developers agreement with Brunner Wire Products. Roll Call. All ayes. Carried.

#### 2) Reports:

##### a) Utility Commission update

i) Krueger reported on the Utility Commission

##### b) Update from Streets, Ordinance, Parks, and Finance Committees and CDA meetings

i) Streets was the only committee to meet and they went through Jamie's to do list, the wrap up of street work and the prep for winter.

##### c) Administrator's report: Update on Street/Water Project; Update on Bardo Construction Project; Update on WEDC CDIG Submittal; Update on City Hall Maintenance; building inspection results at 110 S. Main, 209 Academy, and 119 Main Street building; 523 Franklin raze schedule; mobile home park update; update on 205 Spring Street renovation schedule; update on 108 Prospect status; Warner building status

i) Steward reported that the street and water project is 90% complete, working to get reimbursements; Bardo project is underway; won't here on the grant until December; City Hall maintenance will begin next week; Inspections have been completed and 523 Franklin will be demoed on Saturday; The owners of 108 Prospect have moved to Elroy and intend on fixing up the old church and making it their home. No word from the Warner's.

#### 3) Next meeting dates – November 11, 2014 at 7:00 pm

Budget meeting on October 28 at 6:30pm

Garvin/Huber motion to adjourn at 9:15pm. All ayes. Carried.

Mark Steward  
City Administrator