

## Utility Commission Regular Meeting Minutes

November 18, 2014

*Approved*

Call to Order @ 5:30 pm by Joe Madden, Utility Commission President

Roll Call. Lange, Eno, Madden and Campfield. Also Bill Collins, Craig Rinderer, Mark Steward

Campfield/Eno motion to approve meeting minutes from September and October. All ayes. Motion carried.

Public Comment: None

Electric Superintendent – Rinderer report:

Written report included in the packet. Electric has the opportunity to purchase spare transformers for \$19,314.34 for a total of 11 transformers (8 pole units and 3 pad mounts). This was discussed with Commission at a previous meeting. Craig will store the pad mounts outside and the pole mounts would be kept out of the weather with other pole mounts. It would make sense to build a building to put materials inside and to meet future needs. Craig will pick up the transformers but will need a crane to offload one of the transformers. Eno/Lange motion to approve purchase of transformers. All ayes. Motion carried.

Walker Stainless approached Craig to upgrade their electric service. Cold and frost delaying the Bardo project a little bit. Electric department will be squirrel proofing the power lines near Brunner's.

Water and Wastewater Superintendent Report – Collins report:

Collins reported on moving compressor and air dryer equipment. New equipment coming next week and should be ready for winter. They are currently working on oil changes. Some curb stops need repair and might need to be jack hammered due to frost. Allen Steele started on sewer lines at Brunner's today.

Collins has suggestions of raising minimum sewer rates. New rates would need new contract with Juneau County. No contract recommended for Monroe County. New septic tank sludge minimum charge will be \$30.00. Holding tank sewage minimum charge will be \$15.00. Minimum leachate charge will be \$25.00 and fee per gallon will increase to \$15/1000 gallons. Minimum for offsite wastewater will be \$15.00. Campfield/Eno motion to recommend to council to approve and update sewer rates. All ayes. Motion carried.

City Administrator Report-Steward report:

Steward updated the Commission on the Department of Public Works position. The position was offered and he is waiting on candidate's decision.

Steward presented the 2015 Electric, Water, and Sewer budgets. Included in budgets is a 2% wage increase and insurance provided by the City. The sewer rate increases are not reflected in sewer revenues.

Campfield/Lange motion to approve 2015 budgets. All ayes. Motion carried.

Additional information on deferred payment agreements was in the packets. Steward asked Commission to review the information and keep it fresh in their minds as it will need to be decided upon in the near future.

Eno/Lange motion to approve bills as presented. All ayes. Motion carried.

Commission Communication:

Joe Madden was called upon by an unsuccessful DPW candidate that felt he was slighted by the City. He can come to next Utility Commission meeting to discuss with Commission. Discussion on the DPW position and the qualifications specifically related to the Electric department.

Campfield/Eno motion to adjourn @ 6:45 pm. All ayes. Motion carried.

Mark Steward  
City Administrator