

## Common Council Meeting Minutes

November 7, 2016

*Approved*

Call to Order by Mayor Stanek in at 7:00pm

Roll Call

Pledge of Allegiance

Approval of Minutes

Garvin/Huber motion to approve minutes from October meetings. All ayes. Carried.

Public Comment:

None

Communications:

Mayor – None at this time.

Council – None

Administrator – None

Discussion and possible action on Operator's License for Courtney Newlun.

Lindemann/Garvin motion to approve subject to getting her beverage certificate. All ayes. Carried.

Discussion and possible action on Operator's License for Tracy Miller.

Garvin/Lindemann motion to approve. All ayes. Carried.

Discussion and possible action on writing off CDBG balances.

Garvin/Madden motion to approve writing off the following CDBG amounts: Leverenz - \$8,297.18; Miller – Murphy - \$4,500; Murry - \$8,920; Pollock/Cornelie - \$645.88 & \$18,639; Sanborn - \$1,491; Critchfield - \$19,294.01

Roll call. All ayes. Carried.

Discussion and possible action on City hall long term actions.

Discuss schedule and items to complete to move to new City Hall building.

Discussed at earlier meeting. Need to take in consideration the year end activities and utility billing into the move.

Discuss year to date revenues and expenditures.

Steward explained 2016 numbers. Planning to use about \$20k in fund balance to pay for the extra activities of the City. Need to look at replacing all the streets lights this next year to LED and City will pay a portion.

Discuss 2017 budget:

Steward presented the budget. 2% increase in revenues due to levy increase (0.62), more shared revenue and more street aids. Will see a 1% decrease in expenditures.

Good budget. One we can live with. More money for streets. No borrowing.

Expenditures.

Klipstein/Huber motion to approve expenditures. Roll call. All ayes. Carried.

Admin Report: Update on 3 properties to be razed – Jefferson developed contracts and they need to be approved and signed by Kendall Trucking. Steward will contact them. 103 S. Brooklyn – will allow our inspector in in November and inspector will set it up. 1421 academy inspector has not been in, Jefferson will contact her and Steward will authorize police to issue citation. City Hall repair update – 90% done. Waiting on siding to be finished this week and lights on back order.

CDA – Tailor Made may expand and the City is offering the Streets building. Heritage Manor sale should be finalized in December. They would like to add assisted living.

Streets – None

Library – Nothing

Finance and Personnel – None

Parks – None

Utility Commission – None

Garvin/Madden motion to go into closes session. Roll call. All ayes.

Garvin/Madden motion to reconvene into open session. Roll call. All ayes. Carried.

Discussion and possible action on purchasing property

Next meeting – Budget public hearing on November 22 at 6:30pm. Parks meeting at 6pm.

Klipstein/Garvin motion to adjourn at 7:57 pm. All ayes. Carried.

Mark Steward  
City Administrator