

Common Council Meeting Minutes

November 11, 2014

Approved

Call to order at 6:50 pm by Mayor Stanek

Roll Call.

Klipstein – here

Krueger – Excused

Garvin – here

Huber – here

Pfost – here

Stanek – here

Also in attendance: Mark Steward, City Administrator and William Jefferson, Attorney

Moment of silence for the recent passing of Lester (Larry) Krueger.

Pledge of Allegiance.

Approval of minutes.

Garvin/Huber motion to approve minutes from 10/14 and 10/28, with Pfost not in attendance at the 10/14 meeting. All ayes. Carried.

PUBLIC COMMENT:

None

Public Hearing on Petition 01-2014 a Rezone of City owned properties on West Elroy Street.

Mayor calls to order the public hearing at 6:53 pm.

Steward explained the need for the public hearing – to change the zoning on city owned lots that are for sale from Agriculture to R-1: Residential. Only single family residences allowed.

No public comment.

Mayor closes the public hearing

Pfost/Garvin motion to approve Ordinance #406 from A-1 to R-1. Roll call. All ayes. Carried.

Klipstein/Garvin motion to approve operator's license for Samantha Page. All ayes. Carried.

Discussion on Holiday Schedule. Garvin wishes to keep the dates and days as is.

Garvin/Huber motion to approve the Holiday schedule with no changes. All ayes. Carried.

Public Hearing on 2014 Special Assessments & Charges

Discussion and possible action on Resolution # 968 – 2014 Special Assessments & Charges Payable 2015

Steward explained the special assessments and charges. No public to make comment.

Garvin/Pfost make motion to approve Resolution #968 on Special Assessments and Charges. Roll Call. All ayes. Carried.

Discussion and possible action on Resolution # 969 – Residential Equivalent Units (REU)

Steward explained the REU's. "Residential equivalent unit (REU)" means a unit of measure for impact fees equivalent to one residential dwelling unit. For purposes of calculating the public water impact fee, one REU is considered equal to the basic residential meter size of 5/8 inch or 3/4 inch.

No public to make comment.

Garvin/Pfost motion to approve Resolution #969 on REU's. Roll call. All ayes. Carried.

Public Hearing on 2015 Budget and Property Tax Levy

Discussion and possible action on Resolution # 970 – 2015 Fee Schedule

Steward explained the fee schedule. The fee schedule was not altered for 2014, no changes seem necessary at this time. No public to make comment.

Garvin/Huber motion to approve Resolution #970 on the 2015 Fee Schedule.

Discussion and possible action on Resolution # 971 – 2015 Budget and Property Tax Levy

Steward explained the budget and tax levy in detail.

Discussion on ambulance budget. Rodney Knuth spoke about the ambulance coverage and had money in the reserves and used that to help it run. Garvin would like a separate discussion with the Ambulance association on what they want to do and be and where to go from here. Plan to have a meeting after the first of the year.

Steward explained that money to balance out the increase in Ambulance request by taking \$2,000 out of the Audit expense, having staff with Dean insurance pay a portion of their fee to the total of \$2,354 and apply carry forward to the revenues to balance out the budget.

Klipstein feels there has been lack of communication with by the Ambulance Commission to the City. She would like to have the Ambulance Commission report to the City about their budget and expenditures.

Pfost is not happy that the budget was changed without approval by the Council, and the Council made the motion to keep it around \$35,465.

No further public to make comment.

Garvin/Huber motion to approve Resolution #971 and adopt budget as presented with a 1.5%/\$6,809 increase in the property tax levy to \$460,750. Roll Call. All ayes. Carried.

Adjourn Public Hearings about the budget and move into regular Common Council meeting at 7:35 p.m.

Garvin/Pfost motion to go into closed session pursuant to Wis. Stats. 19.85 (1)(c). Roll call. All ayes. Carried.

Garvin/Pfost motion to reconvene into open session. Roll call. All ayes. Carried

Garvin motion /Klipstein and Eno second motion to authorize the City Administrator to proceed with discussions with the top candidate to offer the position of Public Works Director. Roll call of the Council and Commission. All ayes. Carried.

Garvin/Huber motion to authorize the City Administrator and City Attorney to proceed with the negotiations as discussed today to purchase property in TID3 and eliminating the contingency. All ayes. Carried.

5 minute break.

1) Communications:

- a) Mayor's Comments, Communications and Recommendations: None
- b) Common Council Communications: Garvin presented a letter that is drafted to the Fire and Ambulance Commission and is looking at authorization from the Council to send the letter. He would like to have a meeting with the Fire and Ambulance Commission and would like to have the 3 members of the City appointees attend a meeting with the Council. Huber would like to see the members removed and appoint new members to represent the City on the Commission. Council agrees to send the letter and Mayor will sign the letter. We will meet with the members in January.
Klipstein took a walk around her Ward and found a few things that could be fixed up including sidewalks. 101 Edward looks like he is putting up a fence with pallets and has junk there also. 304 Merrill needs a new roof.
- c) Administrator's Communications: Bill Collins will be retiring and the letter is included in the packet and his last day is December 5.

2) Consent Agenda:

- a)
- b)
- c) Discussion and possible action on Resolution #972 for a Revenue Obligation Trust Fund Loan through the Board of Commissioners of Public Lands for TID4.
Garvin/Pfost motion to approve Resolution 972. Roll call. All ayes. Carried.
- d) Discussion and possible action on Auditing Services of Johnson Block
Pfost/ Garvin motion to approve the auditing and accounting by Johnson Block. Roll call. All ayes.
- e) Discussion on housing citations and potential buildings to raze.
Garvin reported on the housing citations. Officer Brown issued citations to the three properties requested last month. Might need to get the building inspector involved if looking for a raze order. Waiting on court date. Will continue to monitor.
- f) Discussion and possible action on bids to raze 119 Main Street.
Will postpone the bids until the spring and maybe package with other properties.
- g) Expenditures
Garvin/Huber motion to approve expenditures. Roll Call. All ayes. Carried.

3) Reports:

Utility Commission update – Steward gave the update.

Streets did not meet this month – Streets Committee plus Jamie, Craig, Bill and Mark met with the DOT to hear the plans for the 80/82 project from the library to the north end of the City. Plan is to widen the road by one foot each side.

No finance committee meeting.

No CDA meeting this month.

No ordinance committee meeting

No parks committee until January

Admin report – Steward reported on the CDBG-PF project coming to a close. Bardo project underway, Steward wrote storm water and erosion control plan, Collins is done with the water work and Rinderer is working on the transformer; WEDC grant should hear something in next few weeks; Mold has been remediated from City Hall, and work has started on the facility study; Warner building project will more than likely not happen. Council would like clean up around the building and new windows.

- 4) Next meeting date – Special meeting to discuss Safe Drinking Water Loan Program on November 26, 2014 during the day. Next regular meeting is on December 9, 2014.

Klipstein/Pfost motion to adjourn at 9:35 p.m.

Mark Steward
City Administrator