

CITY OF ELROY
PUBLIC NOTICE

COMMON COUNCIL MEETING

THE COMMON COUNCIL WILL HOLD THEIR REGULAR MONTHLY MEETING ON **TUESDAY, MARCH 14, 2017, AT 7:00 P.M., OR SHORTLY THEREAFTER**, IN THE COUNCIL CHAMBERS OF CITY HALL LOCATED AT 1717 OMAHA STREET FOR THE PURPOSE OF TAKING ACTION ON MATTERS CONCERNING THE CITY.

AGENDA

This meeting will follow Robert's Rules of Order, which provides common rules and procedures for deliberation and debate in order to place the whole membership on the same footing and speaking the same language.

- 1) Call to Order
- 2) Roll Call
- 3) Pledge of Allegiance
- 4) Approval of Minutes from 2/14/2017
- 5) Public Comment (5-minute limit, no action to be taken, items not on agenda)
- 6) Council Communications: Mayor Council Administrator
- 7) Elroy Public Library Annual Report
- 8) Consent Agenda:
 - a) Discussion and possible action on liquor license agent for Kwik Trip – Rebekah Olson
 - b) Discussion and possible action on the Restated Wholesale Power Agreement between Dairyland Power and UMMEG through Resolution 1013
 - c) Discussion and possible action on Sick Leave and Vacation policy
 - d) Discussion and possible action on Ordinance 418 – amending the kennel ordinance section
 - e) Discussion and possible action on Resolution 1014 regarding amending the ATV/UTV routes
 - f) Update on new City Hall, status of secure storage area, date of Open House; telephone system; Chamber phones and storage
 - g) Update on old City Hall; cleanout of all furniture and files; listing with Realtor
 - h) Discussion on TID revenues and potential projects for 2017
 - i) Discussion and possible action on Academy Street project
 - j) Discussion and possible action on writing off a CDBG-Housing loan
 - k) Expenditures
- 9) Reports:
 - a) Administrators report: Municipal Flood Control Grant; Stewardship grant status; Mile Bluff status;
 - i) Update on housing: efforts to collect costs for homes razed in 2016; 103 S. Brooklyn status; 201 Main Street status; 1421 Academy status; 1416 Academy status; 205 2nd Main Street status; 205 Spring Street;
 - b) Committee Reports: CDA, Finance, Ordinance, Parks, Streets
 - c) Commission Reports: Fire and Ambulance, Library, Police, Utility
- 10) Next meeting date(s) – Election on April 4; and Meetings on April 11 and/or the 18th
- 11) Adjourn

Mark R. Stanek, Mayor

Notification of this meeting has been posted in accordance with Wisconsin's Open Meeting Laws. The Common Council may take action on any item on the agenda. It is possible that members or a quorum of members from other governing bodies may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aids. For additional information or to request this service, contact Mark Steward City Administrator/Clerk/Treasurer (462-2400) or by writing to City Hall, 1717 Omaha Street.

Common Council Special Meeting Minutes
Joint Meeting
February 14, 2017
UnApproved

Call to order at 7:00 pm by Mayor Stanek

Roll Call.

Klipstein, Lindemann, Garvin, Huber, Madden and Stanek.

Also in attendance: Steward, Jefferson, Anna Straight

Pledge of allegiance

Garvin/Klipstein motion to approve the minutes. All ayes. Carried.

Public Comment (5 minute limit, no action to be taken, items not on agenda)

None

Garvin – top bricks at museum are in bad shape. He has contacted a tuck pointing guy. Early March he will come look at them.

Huber – Steve Green is complaining about the Warner building because of bricks fall off in alley way. Steward has pictures and will send letter.

Discussion and possible action on wall improvements behind reception

Steward presented a mural as well as other sign options. Lindemann and Madden like an idea of a clock on the wall with the back drop of an old city map with the rail lines.

Discussion and possible action on sick leave and vacation policy

Garvin presented on this topic. It has been discussed a few times before. The draft vacation policy was handed out. 2 changes – added a new vacation hours' chart. Item 4 – unused vacation will not get paid out. Maximum of 1 week carryover at the approval of the city administrator.

Garvin handed out sick leave policy definition of value at separation. Action at the March meeting.

Update on new city hall and cost split, secure storage and open house date and utility payment box

Steward reported on the cost split about 60 – 40. Looking at Tony Green and his students to build a secure room or a contractor, it doesn't need to be fancy. Open house after we get the reception area furniture. Payment drop box located at new city hall and will remove old drop box by the end of this week or early next week.

Update on old city hall

Steward reported on cleaning up the old city hall with a dumpster and selling desks and chairs. Historic items will come back to the new city hall or the historic society. Clean in March and sell in April.

Consideration of having Chamber of Commerce with phone line and storage space.

Steward working with Jason Huggins on the possibility of the phone system. We have storage capacity.

Discussion on TID projects/funding for 2017

Priorities are Academy Street, Tailor Made, Dollar General, and St. Joseph's/Gunderson Clinic build. Steward explained the priorities. Garvin talked about Academy and committing funds to it, and at least phase the project and do from Liberty to Main Street, and then phase to from Liberty to Badger. Revisit in March. Keep working with MSA.

Discussion and possible action on setting date for Spring Clean-up
May 5 – 7

Discussion and possible action on CDBG regional housing fund

Steward presented on the regional fund and our current revolving loan fund. Recommends using our revolving loan fund first and offer the regional fund.

Lindemann/Garvin motion to enter the regional housing fund. All ayes. Carried.

Update on housing

Steward presented the new matrix of housing. 11 razes. Inspection of 103 S. Brooklyn on March 6 at 1pm. 1421 Academy Street has 7 violations of their building permit; no word from county on 205 2nd Main Street. Huber will talk to 205 Spring Street.

Expenditures.

Klipstein/Garvin motion to approve expenditures. Roll call. All ayes. Carried.

Admin report – MFCG

CDA – None

Ordinance – had a meeting tonight. Making changes to ATV/UTV's and Kennels and then will start on Title 3 and 4.

Fire and Ambulance – 85 percent coverage. Fire truck is in but has to be sent back for one more item before it can be put into service.

Library – Painted downstairs. Averaged 104 people per day through the library in 2016. The roof is not good. Needs new roofing. Water damage on ceiling. No attic access – so needs one. Plaster is cracking and needs to be redone. Electric is not repairable due to company going out of business and parts not available. Will need to evaluate the system. Standing seem metal roof or architectural shingles or shakes. By March meeting we need estimates.

Police – Have a contract that needs to be signed.

Utility – Met earlier today. Discussed Academy Street. In negotiations with Dairyland Power for a new purchase power agreement. Looking to interview for Water and Sewer Technician position.

Klipstein/Madden motion to adjourn at 8:40 pm. All ayes. Carried.

Mark Steward
City Administrator

		BEGINNING	TOTAL	TOTAL	ENDING	AVERAGE
		BALANCE	DEBITS	CREDITS	BALANCE	DAILY
						BALANCE
GENERAL FUND						
10 -100020	COMMONS CC ACCOU	0.00	0.00	0.00	0.00	0.00
10 -100030	TAX ACCOUNT	0.00	0.00	0.00	0.00	0.00
10 -100090	LGIP#1 GENERAL	449,001.17	0.00	0.00	449,001.17	449,001.17
10 -100227	ELROY PD/HUNTER	451.30	0.00	0.00	451.30	451.30
10 -113000	CLAIM ON CASH	229,448.34	0.00	44,994.72CR	184,453.62	184,453.62
FUND 10 TOTAL		678,900.81	0.00	44,994.72CR	633,906.09	633,906.09
TIFF#2						
12 -113000	CLAIM ON CASH	3,268.47	0.00	100.00CR	3,168.47	3,168.47
FUND 12 TOTAL		3,268.47	0.00	100.00CR	3,168.47	3,168.47
TIFF#3						
13 -113000	CLAIM ON CASH	54,299.21CR	0.00	100.00CR	54,399.21CR	54,399.21CR
FUND 13 TOTAL		54,299.21CR	0.00	100.00CR	54,399.21CR	54,399.21CR
TIFF#4						
14 -113000	CLAIM ON CASH	109,850.33	0.00	215.00CR	109,635.33	109,635.33
FUND 14 TOTAL		109,850.33	0.00	215.00CR	109,635.33	109,635.33
TIFF#5						
15 -113000	CLAIM ON CASH	67,553.14	0.00	215.00CR	67,338.14	67,338.14
FUND 15 TOTAL		67,553.14	0.00	215.00CR	67,338.14	67,338.14
TIFF#6						
16 -113000	CLAIM ON CASH	22,499.34	0.00	865.00CR	21,634.34	21,634.34
FUND 16 TOTAL		22,499.34	0.00	865.00CR	21,634.34	21,634.34
REPORT TOTALS		827,772.88	0.00	46,489.72CR	781,283.16	781,283.16

VENDOR SET: 01 City of Elroy

BANK: 3 POOLED CASH

DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
1032	KWIK TRIP							
I-2116375/2119967	DIESEL FUEL-STREET DEPT	R	2/14/2017			031260		
10 5330-3900	STREETS ALLEYS OTHER EXPENSES	DIESEL FUEL-STREET D		146.60				146.60
6911	UNITED COOPERATIVE							
I-02012017	UNLEADED.DIESEL/KEROSENE	R	2/14/2017			031262		
62 5000-9330	TRANSPORTATION EXPENSE	UNLEADED/DIESEL FUEL		149.26				
63 5000-9331	VEHICLE FUEL	UNLEADED/DIESEL FUEL		123.20				
64 5000-8280	SEWER VEHICLE FUEL	UNLEADED/DIESEL FUEL		169.62				
10 5330-3900	STREETS ALLEYS OTHER EXPENSES	UNLEADED/DIESEL FUEL		1,097.56				
10 5210-4020	SQUAD MAINTENANCE/FUEL	UNLEADED FUEL		683.56				
10 5220-4040	FIRE DEPT. FUEL	UNLEADED/DIESEL FUEL		102.13				
10 5148-3900	MISC. EXPENSES	UNLEADED/DIESEL FUEL		22.00				
62 5000-9350	MAINTENANCE OF GENERAL PLANT	KEROSENE/GREAT STUFF		137.87				
63 5000-6500	DISTRIBUTION RESEVOIRS STANDPISALT			37.85				
64 5000-8270	SEWER SUPPLIES & EXPENSES	SALT		37.84				2,560.89
7122	MCED CONFERENCE							
I-02012017	ECONOMIC DEV CONFERENCE	R	2/14/2017			031263		
10 5145-3900	DUES/PROFESSIONAL DEVELOPMENT	ECONOMIC DEV CONFERE		50.00				50.00
2066	ROYAL BANK							
I-201702280977	TIFF6 INT PAYMENT REVENUE BOND	R	2/28/2017			031268		
16 5820-6200	TIFF#6 INTEREST EXP	TIFF6 INT REV BOND		5,283.44				5,283.44
64110	AMAZON.COM							
I-03012017	BOOKS, ETC	R	3/10/2017			031273		
10 5511-3910	LIBRARY OFFICE SUPPLIES	SUPPLIES		266.25				
10 5511-3960	LIBRARY INTERNET & TELEPHONE	TECHNOLOGY		129.00				
10 5511-3970	LIBRARY BOOKS & MATERIALS	BOOKS		760.40				
10 5511-3980	LIBRARY AUDIO & VISUAL	NONPRINT		477.12				
10 5511-3990	LIBRARY REPAIRS/MAINT/CLEANING	MAINTENANCE		90.25				1,723.02
1084	ARAMARK UNIFORM SERVICES							
I-03012017	TOWELS/RUGS/SHOP SUPPLIES	R	3/10/2017			031274		
10 5323-3900	GARAGES SHEDS OTHER EXPENSES	UNIFORMS/SUPPLIES		355.79				
62 5000-5400	OPERATION SUPPLIES AND EXPENSE	UNIFORMS/SUPPLIES		405.06				760.85
2088	BELLIN HEALTH OCCUPATIONAL HEA							
I-11837034	RANDOM DRUG SCREEN-KRUEGER	R	3/10/2017			031277		
10 5210-3900	POLICE OTHER EXPENSES	RANDOM DRUG SCREEN-K		45.00				45.00
4886	BARB BERES							
I-03012017	ELECTION POLLWORKER	R	3/10/2017			031278		
10 5144-1100	ELECTION SALARIES	ELECTION POLLWORKER		54.00				54.00

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VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
6505	BLU ZONE LLC							
I-MSP-26195	PHONES/EMAIL/SUPPORT	R	3/10/2017			031279		
10 5210-3960	POLICE INTERNET & TELEPHONE	PHONES/EMAIL		25.00				
10 5146-3900	TECHNOLOGY MANAGEMENT & SUPPOR	MONTHLY SUPPORT/PHON		285.72				
10 5143-3900	UTILITIES/PHONE	PHONES/EMAIL		65.46				
62 5000-9210	OFFICE SUPPLIES AND EXPENSES	PHONES/EMAIL/SUPPORT		129.14				
63 5000-9210	OFFICE SUPPLIES AND EXPENSES	PHONES/EMAIL/SUPPORT		129.14				
64 5000-8510	SEWER OFFICE SUPPLIES & EXPENS	PHONES/EMAIL/SUPPORT		118.65				753.11
4279	CAROLE BROWN							
I-03012017	MILEAGE REIMBURSEMENT	R	3/10/2017			031281		
10 5145-3900	DUES/PROFESSIONAL DEVELOPMENT	MILEAGE REIMBURSEMEN		38.52				38.52
7036	REBECCA BROWN							
I-02262017	CLEANING CITY HALL 2 HRS	R	3/10/2017			031282		
10 5141-3900	GENERAL OFFICE SUPPLES	CLEANING CITY HALL		15.00				
10 5210-3900	POLICE OTHER EXPENSES	CLEANING CITY HALL		7.50				
62 5000-9210	OFFICE SUPPLIES AND EXPENSES	CLEANING CITY HALL		2.50				
63 5000-9210	OFFICE SUPPLIES AND EXPENSES	CLEANING CITY HALL		2.50				
64 5000-8510	SEWER OFFICE SUPPLIES & EXPENS	CLEANING CITY HALL		2.50				30.00
1087	CENTURYLINK							
I-03012017	TELEPHONE BILLS	R	3/10/2017			031284		
10 5511-3960	LIBRARY INTERNET & TELEPHONE	LIBRARY		90.46				
10 5512-3900	MUSEUM OTHER EXPENSES	MUSEUM		4.00				
10 5143-3900	UTILITIES/PHONE	CLERK		74.45				
10 5650-3920	COMMONS UTILITIES	COMMONS		41.33				
63 5000-9210	OFFICE SUPPLIES AND EXPENSES	MONTHLY PHONE/FAX CH		91.11				
63 5000-6410	OPERATION SUPPLIES AND EXPENSE	MONTHLY PHONE/FAX CH		94.66				
64 5000-8510	SEWER OFFICE SUPPLIES & EXPENS	MONTHLY PHONE/FAX CH		94.78				
10 5542-3900	SWIMMING POOL OTHER EXPENSES	POOL		43.18				533.97
3844	CITY OF ELROY UTILITIES							
I-03012017-2	UTILITY BILLS-GENERAL	R	3/10/2017			031285		
10 5512-3900	MUSEUM OTHER EXPENSES	UTILITIES		104.64				
10 5143-3900	UTILITIES/PHONE	UTILITIES		107.83				
10 5323-3900	GARAGES SHEDS OTHER EXPENSES	UTILITIES		311.84				
10 5366-3900	RECYCLING OTHER EXPENSES	UTILITIES		18.28				
10 5520-3900	PARKS OTHER EXPENSES	UTILITIES		64.34				
10 5650-3920	COMMONS UTILITIES	UTILITIES		167.74				
10 5511-3920	LIBRARY UTILITIES (GAS & ELECT	UTILITIES		370.52				
10 5211-3900	TRAFFIC CONTROL OTHER EXPENSES	UTILITIES		7.33				
10 5200-3900	EMERGENCY GOVT OTHER EXPENSES	UTILITIES		8.96				
10 5520-3900	PARKS OTHER EXPENSES	UTILITIES		135.31				
10 5520-3900	PARKS OTHER EXPENSES	UTILITIES		123.98				
10 5542-3900	SWIMMING POOL OTHER EXPENSES	UTILITIES		207.18				1,627.95

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VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
6596	ELLIOTT CLARK							
I-03012017	CELL PHONE REIMBURSEMENT	R	3/10/2017			031286		
10 5330-3900	STREETS ALLEYS OTHER EXPENSES	CELL PHONE REIMBURSE		16.00				16.00
3863	COPERS LLC							
I-1616	COPERS SUPPORT	R	3/10/2017			031287		
10 5210-3900	POLICE OTHER EXPENSES	COPERS SUPPORT		1,150.00				1,150.00
3883	DWD UI							
I-03012017	HUGGINS UNEMPLOYMENT	R	3/10/2017			031289		
10 5196-3900	UNEMPLOYMENT COMPENATION	HUGGINS UNEMPLOYMENT		373.00				373.00
1065	ELROY AUTO SUPPLY							
I-03012017	MISC PART	R	3/10/2017			031291		
10 5210-4020	SQUAD MAINTENANCE/FUEL	OIL FILTERS		17.14				
10 5324-3900	MACHINERY & EQUIP OTHER EXPENSES	FUEL TUBING/WASHER F		152.73				
63 5000-6410	OPERATION SUPPLIES AND EXPENSES	SEAFOAM		17.99				
63 5000-9332	VEHICLE MAINTENANCE	GAS LINE ANTIFREEZE		3.50				
64 5000-8270	SEWER SUPPLIES & EXPENSES	SHIPPING		15.44				
64 5000-8290	SEWER VEHICLE MAINT	LUBE/ANTIFREEZE/FILT		45.76				252.56
1063	ELROY FIRE & AMBULANCE ASSOCIA							
I-03012017	FIRE AND AMBULANCE ASSESSMENT	R	3/10/2017			031292		
10 5220-3900	FIRE OTHER EXPENSES	FIRE ASSESSMENT		3,941.67				
10 5230-3900	AMBULANCE OTHER EXPENSES	AMBULANCE ASSESSMENT		3,608.42				7,550.09
3791	ELROY LIBRARY							
I-03012017	REIMBURSE FOR EXPENSES	R	3/10/2017			031293		
10 5511-3910	LIBRARY OFFICE SUPPLIES	REIMBURSE FOR EXPENS		35.56				
10 5511-3960	LIBRARY INTERNET & TELEPHONE	REIMBURSE FOR EXPENS		142.99				
10 5511-3970	LIBRARY BOOKS & MATERIALS	REIMBURSE FOR EXPENS		269.41				
10 5511-3990	LIBRARY REPAIRS/MAINT/CLEANING	REIMBURSE FOR EXPENS		382.50				
10 5511-8000	LIBRARY CAPITAL OUTLAY	REIMBURSE FOR EXPENS		54.98				885.44
6800	EO JOHNSON CO, INC.							
I-20221743	LEASE AGREEMENT-COPIER/FAX	R	3/10/2017			031295		
62 5000-9210	OFFICE SUPPLIES AND EXPENSES	LEASE AGREEMENT LANI		26.34				
63 5000-9210	OFFICE SUPPLIES AND EXPENSES	LEASE AGREEMENT LANI		26.33				
64 5000-8510	SEWER OFFICE SUPPLIES & EXPENSES	LEASE AGREEMENT LANI		26.33				
10 5210-3900	POLICE OTHER EXPENSES	LEASE AGREEMENT LANI		39.50				
10 5141-3900	GENERAL OFFICE SUPPLES	LEASE AGREEMENT LANI		39.50				158.00
1037	EO JOHNSON COMPANY							
I-INV70013	COPIER MAINT CONTRACT	R	3/10/2017			031296		
10 5511-3910	LIBRARY OFFICE SUPPLIES	COPIER MAINT CONTRAC		134.89				134.89

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3754	JOYCE ERICKSON							
I-03012017	ELECTION POLLWORKER	R	3/10/2017			031297		
10 5144-1100	ELECTION SALARIES	ELECTION POLLWORKER		59.38				59.38
5083	GENERAL ENGINEERING							
I-03012017	FEBRUARY BUILDING PERMITS	R	3/10/2017			031298		
10 5240-3900	BLDG INSPECTION OTHER EXPENSES	FEBRUARY BUILDING PE		99.00				99.00
4123	GRAY ELECTRIC LLC							
I-21049	INSTALL PROJECTOR ETC	R	3/10/2017			031299		
10 5511-8000	LIBRARY CAPITAL OUTLAY	INSTALL PROJECTOR ET		886.00				886.00
1040	HANSENS IGA							
I-03012017	MISC EXPENSES	R	3/10/2017			031300		
64 5000-8270	SEWER SUPPLIES & EXPENSES	PAPER TOWELS/TP/COFF		52.93				
10 5141-3900	GENERAL OFFICE SUPPLES	BATTERIES/PAPER PROD		52.76				
10 5148-3900	MISC. EXPENSES	ELLIOTT ANNIVERSARY		20.00				
63 5000-6410	OPERATION SUPPLIES AND EXPENSE	FUEL FOR GENERATOR		17.01				142.70
7124	HASHEIDER ROOFING & SIDING, LT							
I-0001197	FIX ROOF AT OLD CITY HALL	R	3/10/2017			031302		
10 5170-8000	CITY HALL CAPITAL OUTLAY	FIX ROOF AT OLD CITY		872.61				872.61
6875	HOLLOWAY APPRAISAL SERVICE							
I-581	ASSESSING	R	3/10/2017			031306		
10 5153-3900	ASSESS OF PROPERTY TAX OTHER	EASSESSING		1,500.00				1,500.00
1026	JOHN DEERE FINANCIAL							
I-03012017	PARTS AND REPAIRS	R	3/10/2017			031308		
10 5324-3900	MACHINERY & EQUIP OTHER EXPENSE	PARTS AND REPAIRS		446.59				
62 5000-1060	TOOLS	PARTS AND REPAIRS		1.88				448.47
6798	JOHNSON BLOCK & COMPANY INC							
I-434545	AUDIT PROGRESS BILLING	R	3/10/2017			031309		
10 5156-3900	INDEPENDENT AUDITING OTHER EXP	AUDIT		6,235.00				
62 5000-9230	OUTSIDE SERVICES/AUDIT	AUDIT		4,356.67				
63 5000-9230	OUTSIDE SERVICES/AUDIT	AUDIT		3,141.67				
64 5000-8520	OUTSIDE SERVICES/AUDIT	AUDIT		1,526.66				
12 5319-3900	TIFF#2 EXPENSES	AUDIT		100.00				
13 5319-3900	TIFF#3 EXPENSES	AUDIT		100.00				
14 5319-3900	TIFF#4 EXPENSES	AUDIT		215.00				
15 5319-3900	TIFF#5 EXPENSE	AUDIT		215.00				
16 5319-3900	TIFF#6 EXPENSES	AUDIT		865.00				16,755.00

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VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
6608	JUNEAU COUNTY PUBLIC WORKS							
I-0002941	SAND AND SALT	R	3/10/2017			031310		
10 5349-3900	SNOW ICE CONTROL OTHER EXPENSES			10,832.05				10,832.05
1025	KMART							
I-03012017	SUPPLIES	R	3/10/2017			031312		
10 5141-3900	GENERAL OFFICE SUPPLES	SUPPLIES		23.87				23.87
6335	L.G. NUZUM LUMBER COMPANY, INC							
I-326017	8' MAXRIB ULTRA	R	3/10/2017			031314		
10 5170-3900	CITY HALL OTHER EXPENSES	8' MAXRIB ULTRA		57.72				57.72
8361	LENORUD SERVICES, INC							
I-26276	GARBAGE/RECYCLING FOR FEB	R	3/10/2017			031315		
10 5362-3900	GARBAGE OTHER EXPENSES	GARBAGE/RECYCLING FO		2,974.30				2,974.30
6952	LEWIS COUNTY PRESS, LLC dba TH							
I-03012017	ELECTION NOTICES/WW OPERATOR	R	3/10/2017			031316		
10 5144-3900	ELECTION OTHER EXPENSES	ELECTION NOTICES/WW		39.00				
63 5000-9210	OFFICE SUPPLIES AND EXPENSES	ELECTION NOTICES/WW		57.00				
64 5000-8560	SEWER MISC GEN EXPENSE	ELECTION NOTICES/WW		57.00				153.00
6510	RENEE MCCRACKEN							
I-03012017	ELECTION POLLWORKER	R	3/10/2017			031321		
10 5144-1100	ELECTION SALARIES	ELECTION POLLWORKER		116.38				116.38
3725	METCO							
I-167113	2017 ANNUAL FUEL PUMP TESTING	R	3/10/2017			031322		
10 5330-3900	STREETS ALLEYS OTHER EXPENSES	ANNUAL TESTING		44.50				
10 5210-3900	POLICE OTHER EXPENSES	ANNUAL TESTING		44.50				
62 5000-9330	TRANSPORTATION EXPENSE	ANNUAL TESTING		29.67				
63 5000-9330	TRANSPORTATION EXPENSE	ANNUAL TESTING		29.67				
64 5000-8290	SEWER VEHICLE MAINT	ANNUAL TESTING		29.66				178.00
1088	MG&E							
I-03012017-2	GAS BILLS-GENERAL	R	3/10/2017			031323		
10 5143-3900	UTILITIES/PHONE	GAS BILLS		382.93				
10 5323-3900	GARAGES SHEDS OTHER EXPENSES	GAS BILLS		270.65				
10 5511-3920	LIBRARY UTILITIES (GAS & ELECT	GAS BILLS		334.86				
10 5512-3900	MUSEUM OTHER EXPENSES	GAS BILLS		189.95				
10 5520-3900	PARKS OTHER EXPENSES	GAS BILLS		22.40				
10 5542-3900	SWIMMING POOL OTHER EXPENSES	GAS BILLS		22.40				1,223.19

VENDOR SET: 01 City of Elroy

BANK: 3 POOLED CASH

DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
3737	MSA PROFESSIONAL SERVICES							
I-R00060065.0 5	ONLINE GIS	R	3/10/2017			031326		
10 5146-3900	TECHNOLOGY MANAGEMENT & SUPPOR			134.88				
62 5000-9230	OUTSIDE SERVICES/AUDIT GIS MAPPING-WEB HOST			134.88				
63 5000-9230	OUTSIDE SERVICES/AUDIT GIS MAPPING-WEB HOST			134.88				
64 5000-8520	OUTSIDE SERVICES/AUDIT GIS MAPPING-WEB HOST			134.86				539.50
6191	LORI OLSON							
I-03012017	ELECTION POLLWORKER	R	3/10/2017			031329		
10 5144-1100	ELECTION SALARIES ELECTION POLLWORKER			38.25				38.25
2059	POSTMASTER/ELROY							
I-03012017	POSTCARD STAMPS	R	3/10/2017			031331		
10 5142-3900	POSTAGE POSTCARD STAMPS			44.20				44.20
6310	READER SERVICE							
I-03012017	BOOKS	R	3/10/2017			031332		
10 5511-3970	LIBRARY BOOKS & MATERIALS BOOKS			37.18				37.18
2066	ROYAL BANK							
I-03012017-2	WAITING ROOM FURNITURE	R	3/10/2017			031334		
10 5170-3900	CITY HALL OTHER EXPENSES WAITING ROOM FURNITU			500.00				
62 5000-9210	OFFICE SUPPLIES AND EXPENSES WAITING ROOM FURNITU			141.67				
63 5000-9210	OFFICE SUPPLIES AND EXPENSES WAITING ROOM FURNITU			141.66				
64 5000-8510	SEWER OFFICE SUPPLIES & EXPENSWAITING ROOM FURNITU			141.66				924.99
1077	ROYALL SCHOOL DISTRICT							
I-03012017	MOBILE HOME TAX	R	3/10/2017			031335		
10 217610	OTHER ACCTS DUE SCHOOL DISTRICMOBILE HOME TAX			239.23				239.23
6934	SCOTT MERRIMAN, INC.							
I-059202	PARKING TICKETS	R	3/10/2017			031337		
10 5210-3900	POLICE OTHER EXPENSES PARKING TICKETS			548.65				548.65
6338	MARTHA SPLITTGERBER							
I-03012017	ELECTION POLLWORKER	R	3/10/2017			031339		
10 5144-1100	ELECTION SALARIES ELECTION POLLWORKER			65.25				65.25
3915	MARK STANEK							
I-03012017	MILEAGE REIMBURSEMENT	R	3/10/2017			031341		
10 5145-3900	DUES/PROFESSIONAL DEVELOPMENT MILEAGE REIMBURSEMEN			48.15				48.15
1074	STAPLES ADVANTAGE							
I-3330003599	OFFICE SUPPLIES	R	3/10/2017			031342		
62 5000-9210	OFFICE SUPPLIES AND EXPENSES ENV/LABELS/TAPE			10.81				
63 5000-9210	OFFICE SUPPLIES AND EXPENSES ENV/LABELS/TAPE			10.81				
64 5000-8510	SEWER OFFICE SUPPLIES & EXPENSENV/LABELS/TAPE			10.81				
10 5141-3900	GENERAL OFFICE SUPPLES ENV/LABELS/TAPE			32.40				64.83

VENDOR SET: 01 City of Elroy

BANK: 3 POOLED CASH

DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
6757	MARK STEWARD							
I-03012017	CELL PHONE REIMBURSEMENT	R	3/10/2017			031343		
10 5140-3900	CLERK OTHER EXPENSES			16.00				
I-03012017-2	MILEAGE REIMBURSEMENT	R	3/10/2017			031343		
10 5145-3900	DUES/PROFESSIONAL DEVELOPMENT MILEAGE REIMBURSEMEN			160.50				176.50
4016	TEAM LABORATORY CHEMICAL CORP							
I-INV0005180	ALGAECIDE FOR THE POOL	R	3/10/2017			031345		
10 5542-3900	SWIMMING POOL OTHER EXPENSES ALGAECIDE FOR THE PO			439.50				439.50
4233	LYNN THORSON							
I-03012017	MILEAGE REIMBURSEMENT-POLICE	R	3/10/2017			031347		
10 5210-3950	POLICE TRAINING, DUES & TRAVELMILEAGE REIMBURSEMEN			26.75				26.75
6766	TOWN OF WONEWOC							
I-03012017	TAXES FOR LOCKEN ANNEXATION	R	3/10/2017			031348		
10 5148-3900	MISC. EXPENSES TAXES FOR LOCKEN ANN			2,016.50				2,016.50
6615	US CELLULAR							
I-0179160924	TABLETS AND POLICE CELLS	R	3/10/2017			031352		
10 5210-3960	POLICE INTERNET & TELEPHONE POLICE CELL PHONES			71.74				
10 5146-3900	TECHNOLOGY MANAGEMENT & SUPPORSTREET DEPT TABLET			24.02				
62 5000-9210	OFFICE SUPPLIES AND EXPENSES ELECTRIC DEPT TABLET			33.01				
63 5000-9210	OFFICE SUPPLIES AND EXPENSES WATER DEPT TABLET/PH			33.01				
64 5000-8510	SEWER OFFICE SUPPLIES & EXPENSSEWER DEPT TABLET/PH			33.01				194.79
6933	WIESER CONCRETE PRODUCTS INC							
I-03012017	SEMINAR REGISTRATION FEE	R	3/10/2017			031354		
10 5145-3900	DUES/PROFESSIONAL DEVELOPMENT SEMINAR REGISTRATION			20.00				20.00
6924	SAM WILLIAMS							
I-03012017	CLEANING THE LIBRARY	R	3/10/2017			031355		
10 5511-3990	LIBRARY REPAIRS/MAINT/CLEANINGCLEANING THE LIBRARY			150.00				150.00

* * T O T A L S * *

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	54	66,023.27	0.00	66,023.27
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	0.00

TOTAL ERRORS: 0

VENDOR SET: 01 City of Elroy

BANK: 3 POOLED CASH

DATE RANGE: 0/00/0000 THRU 99/99/9999

** G/L ACCOUNT TOTALS **

G/L ACCOUNT	NAME	AMOUNT
10 217610	OTHER ACCTS DUE SCHOOL DISTRIC	239.23
10 5140-3900	CLERK OTHER EXPENSES	16.00
10 5141-3900	GENERAL OFFICE SUPPLES	163.53
10 5142-3900	POSTAGE	44.20
10 5143-3900	UTILITIES/PHONE	630.67
10 5144-1100	ELECTION SALARIES	333.26
10 5144-3900	ELECTION OTHER EXPENSES	39.00
10 5145-3900	DUES/PROFESSIONAL DEVELOPMENT	317.17
10 5146-3900	TECHNOLOGY MANAGEMENT & SUPPOR	444.62
10 5148-3900	MISC. EXPENSES	2,058.50
10 5153-3900	ASSESS OF PROPERTY TAX OTHER E	1,500.00
10 5156-3900	INDEPENDENT AUDITING OTHER EXP	6,235.00
10 5170-3900	CITY HALL OTHER EXPENSES	557.72
10 5170-8000	CITY HALL CAPITAL OUTLAY	872.61
10 5196-3900	UNEMPLOYMENT COMPENATION	373.00
10 5200-3900	EMERGENCY GOVT OTHER EXPENSES	8.96
10 5210-3900	POLICE OTHER EXPENSES	1,835.15
10 5210-3950	POLICE TRAINING, DUES & TRAVEL	26.75
10 5210-3960	POLICE INTERNET & TELEPHONE	96.74
10 5210-4020	SQUAD MAINTENANCE/FUEL	700.70
10 5211-3900	TRAFFIC CONTROL OTHER EXPENSES	7.33
10 5220-3900	FIRE OTHER EXPENSES	3,941.67
10 5220-4040	FIRE DEPT. FUEL	102.13
10 5230-3900	AMBULANCE OTHER EXPENSES	3,608.42
10 5240-3900	BLDG INSPECTION OTHER EXPENSES	99.00
10 5323-3900	GARAGES SHEDS OTHER EXPENSES	938.28
10 5324-3900	MACHINERY & EQUIP OTHER EXPENS	599.32
10 5330-3900	STREETS ALLEYS OTHER EXPENSES	1,304.66
10 5349-3900	SNOW ICE CONTROL OTHER EXPENSE	10,832.05
10 5362-3900	GARBAGE OTHER EXPENSES	2,974.30
10 5366-3900	RECYCLING OTHER EXPENSES	18.28
10 5511-3910	LIBRARY OFFICE SUPPLIES	436.70
10 5511-3920	LIBRARY UTILITIES (GAS & ELECT	705.38
10 5511-3960	LIBRARY INTERNET & TELEPHONE	362.45
10 5511-3970	LIBRARY BOOKS & MATERIALS	1,066.99
10 5511-3980	LIBRARY AUDIO & VISUAL	477.12
10 5511-3990	LIBRARY REPAIRS/MAINT/CLEANING	622.75
10 5511-8000	LIBRARY CAPITAL OUTLAY	940.98
10 5512-3900	MUSEUM OTHER EXPENSES	298.59
10 5520-3900	PARKS OTHER EXPENSES	346.03
10 5542-3900	SWIMMING POOL OTHER EXPENSES	712.26
10 5650-3920	COMMONS UTILITIES	209.07
	*** FUND TOTAL ***	47,096.57
12 5319-3900	TIFF#2 EXPENSES	100.00
	*** FUND TOTAL ***	100.00

VENDOR SET: 01 City of Elroy

BANK: 3 POOLED CASH

DATE RANGE: 0/00/0000 THRU 99/99/9999

** G/L ACCOUNT TOTALS **

G/L ACCOUNT	NAME	AMOUNT
13 5319-3900	TIFF#3 EXPENSES	100.00
	*** FUND TOTAL ***	100.00
14 5319-3900	TIFF#4 EXPENSES	215.00
	*** FUND TOTAL ***	215.00
15 5319-3900	TIFF#5 EXPENSE	215.00
	*** FUND TOTAL ***	215.00
16 5319-3900	TIFF#6 EXPENSES	865.00
16 5820-6200	TIFF#6 INTEREST EXP	5,283.44
	*** FUND TOTAL ***	6,148.44
62 5000-1060	TOOLS	1.88
62 5000-5400	OPERATION SUPPLIES AND EXPENSE	405.06
62 5000-9210	OFFICE SUPPLIES AND EXPENSES	343.47
62 5000-9230	OUTSIDE SERVICES/AUDIT	4,491.55
62 5000-9330	TRANSPORTATION EXPENSE	178.93
62 5000-9350	MAINTENANCE OF GENERAL PLANT	137.87
	*** FUND TOTAL ***	5,558.76
63 5000-6410	OPERATION SUPPLIES AND EXPENSE	129.66
63 5000-6500	DISTRIBUTION RESEVOIRS STANDPI	37.85
63 5000-9210	OFFICE SUPPLIES AND EXPENSES	491.56
63 5000-9230	OUTSIDE SERVICES/AUDIT	3,276.55
63 5000-9330	TRANSPORTATION EXPENSE	29.67
63 5000-9331	VEHICLE FUEL	123.20
63 5000-9332	VEHICLE MAINTENANCE	3.50
	*** FUND TOTAL ***	4,091.99
64 5000-8270	SEWER SUPPLIES & EXPENSES	106.21
64 5000-8280	SEWER VEHICLE FUEL	169.62
64 5000-8290	SEWER VEHICLE MAINT	75.42
64 5000-8510	SEWER OFFICE SUPPLIES & EXPENS	427.74
64 5000-8520	OUTSIDE SERVICES/AUDIT	1,661.52
64 5000-8560	SEWER MISC GEN EXPENSE	57.00
	*** FUND TOTAL ***	2,497.51

VENDOR SET: 01	BANK: 3	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
			54	66,023.27	0.00	66,023.27
BANK: 3		TOTALS:	54	66,023.27	0.00	66,023.27
REPORT TOTALS:			54	66,023.27	0.00	66,023.27

Elroy Public Library Board of Trustees Meeting
will be held on **Friday, February 10th, 2017 at 11:00 a.m.**
at the Elroy Public Library (501 2nd Main St., Elroy)

AGENDA

1. Call to Order
2. Approval of Minutes from previous meeting
3. Financial Report from Treasurer
4. Audit and approval of monthly expenditures
5. Subject matter of issue to be considered by board
 - A. Review and approval of Annual Report
 - B. Request to use donated funds for updates to Elroy History Room
6. Librarian's Monthly report
7. Building repairs & upkeep
8. Other
10. Adjournment

Meetings are open to the public. If special accommodations are required in order for you to attend this meeting, contact the Elroy Public Library at 501 2nd Main St., Elroy, WI 53929 (608-462-2407) at least 24 hours in advance.

Elroy Public Library Board of Trustees Meeting

January 5, 2017

The meeting was called to order at 8:33 a.m.

Present: John Weger, Barbara Beres, JoAnne Rondestvedt, Dorene Kammin, Joyce Erickson, Cindy Mueller; Library Director Kari Preuss. **Absent:** Tessa Klipstein

Minutes of November 14, 2016 meeting were approved as printed.

Treasurer's Report/Review of Bills (Nov.)

Motion by JoAnne, seconded by Barb to accept Treasurer's Report and approve monthly expenditures. Carried.

Review and of Library By-Laws and Policy Manual

Kari made the changes discussed at the last meeting.

Motion by Dorene, seconded by Joyce to approve the revised Library By-Laws. Carried.

Motion by Dorene, seconded by Joyce to approve the revised Policy Manual. Carried.

Librarian's Report for January 7 (attached) – Kari gave the Librarian's Report dated January 7 (copy attached.) Among other things, it was noted that it has been one year since she was hired as Director. In the absence of a current tool for evaluation, a vote of confidence was given to Kari by the Board.

Budget - No news from the City yet as to approval.

Meeting adjourned at 9:15 a.m.

Respectfully submitted:

Cindy Mueller, Secretary

ELROY PUBLIC LIBRARY ANNUAL REPORT SUMMARY 2016

32,820 people walked through our doors in 2016

Averaging 104 people a day.

WE HAVE QUITE A COLLECTION ON SITE INCLUDING:

- 14,817 Books
 - 1,308 Audio Books
 - 2,211 DVDs

Also have available E-books for our patrons via Winding Rivers Library System:

148,384 books and 38,199 audio books

**WE ADDED 1,317 BOOKS, 104 AUDIO MATERIALS, AND 262 DVDS
THIS YEAR**

(Many of these were direct donation from our patrons. Donations keep our collection ever-changing and interesting!)

WE HAVE A STRONG USE RESOURCES ON HAND INCLUDING:

Total number of check outs was **26,581**

- With our inter-library loan program, we lent out **8,702** items to other libraries, and we borrowed **6,498** items from others.
- Elroy patrons use of e-books was **1,707**

Our direct station log-ins for the internet was **3,751**

4,537 people attended library programs

Annual Report Comparisons

I. Library Collection	2015	2016	<i>the % change</i>
Books in print	16,485	14,817	-10%
added	837	1,317	57%
Audio	1,398	1,309	-6%
added	43	104	142%
Video	1,998	2,211	11%
added	205	262	28%
II. Library Services			
Total Circulation	22,199	26,581	20% *
Children material circs	5,658	8,535	51%
Interlibrary Loan (ILL)			
ILL provided to	8,754	8,702	-1%
ILL received from	5,968	6,498	9%
Registered Users			
Resident	1,242	1,314	6%
non-resident	828	925	12%
Total Users	2,070	2,239	8% *
Library Visits	26,410	32,820	24% *
Internet Use			
Public Computers	4,880	3,751	-23%
Wireless Use	n/a		
Ebook	1,001	1,002	0%
Eaudio	504	704	40%
Evideo	4	4	0%
Total E use	1,509	1,707	13%

General Programs

Child program	53	42	-21%
Child attendance	1,576	1,291	-18%
YA program	22	40	82%
YA attendance	308	318	3%
Other program	40	40	0%
Other attendance	1,956	1,291	-34%
Total program	115	110	-4%
Total attendance	3,840	2,900	-24%

V. Library Operating Revenue

Total Operating Income	\$ 109,766	\$ 128,632	17%
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XI. Loans to Non-Residents

Total Circ to Non-Resident	9,754	11,590	19% *
In County - with Library	533	1,193	124%
In County - w/o Library	4,834	4,610	-5%
Total in County	5,367	5,803	8%
Out of County - with Library	766	997	30%
Out of County - w/o Library	3,078	4,790	56%
Total Out of County	3,844	5,787	51% *
Circ all other WI	338	219	-35%
Circ out of state	39	35	-10%

Circ to Adjacent County

Monroe	2,212	3,470	57%
Vernon	756	775	3%
Jackson	2	-	
Adams	-	1	
Sauk	165	172	4%

XIII. Youth Services

LITERACY OFFERING

Children in SRP	52	81	56%
#other programs	5	1	-80%
Children in other prog	293	152	-48%
YA in SRP	6	17	183%
#other YA program	1	1	0%
YA in other prog	6	7	17%
All age in SRP	19	28	47%
#other program	2	2	0%
All age in other	20	24	20%
Total # in SRP	77	126	64% *
Total # in other program	319	183	-43%

DROP IN

# of program Children	3	5	67%
# children participate	295	394	34%
# of program YA	4	5	25%
# YA participate	252	315	25%
# of program All Age	5	4	-20%
# All Age participat	700	745	6%
TOTAL program	12	14	17%
TOTAL participate	1,247	1,454	17%

BOOKS	
16485	2015
1317	add
17802	total
14817	have end 2016
2,985	removed from circulation

Meet the New Staff of Elroy Public Library



Nikole Verde

Nikole lives up in the hills near Elroy with her husband and three home-educated daughters, plus, two cats, a dog, a bunny named Blue, and a goose named Jupiter Zeus. She loves to read, garden, paint, and try out new skills even if she makes a creative mess of it at first. Nikole is a contributing columnist for Juno Magazine. She grew up in a Minnesota suburb and now loves living out in the country with rolling hills, fruit trees, and fertile land.

Renee Smith McCracken

Renee's laugh will be recognized by many of the locals. She lives in Elroy, but grew up on the family farm outside of town. Renee's favorite thing to do is to visit her beloved son, Regen. Other than visiting him, Renee enjoys reading suspense novels, volunteering for her church, cheering on her godchildren, and laughing while feasting with her friends.



Brad Lindberg



Brad is currently a resident of Tomah, where his wife Dawn is a pastor at Peace Lutheran Church. Her family grew up in the NOW School District, so they've almost made it home. Brad grew up in a smallish town just north of the Twin Cities, MN. "Dawn and I are avid state sports fans, so we consider ours a bit of a mixed marriage. I am a graduate of St. Olaf College and have worked in the church for the past 20+ plus years. I'm excited for this change and with two children at home (Ages 4 & 8), I am thrilled to get to get the opportunity to lead Story Time. Along with my work here at the library, I also have the

privilege of coaching track at Brookwood."

Librarian's Report for February 2017

Library Operation

Staff: Included in the bio from new staff. Training is going well and each staff person has shown an aptitude for customer service.

Upkeep: Painting the community space is well underway and very positive to date.

- Current cleaning staff has been fully using the 10 hours in a month (2 hours a week and 2 hours to cover basement space e/o week). With increased use of basement, would like to request increase from 10 hours to 12 hours a month so basement can have weekly cleaning.

Technology Plan: New Access Points have been established on both levels of library. Patrons indicate a very strong signal throughout building.

- Bid from Gray electric on placing the projector in ceiling attached for review and action.

Capital Improvement: Purchase of loveseats led to order placed for teal based seats that arrived in a black base. Negotiated a discount on 50% of cost for the error (would not allow return as custom made).

Building Maintenance

Issues to address in future meetings:

1. Plaster
2. Roof
3. Access to attic of new addition



Wisconsin Department of Public Instruction
PUBLIC LIBRARY ANNUAL REPORT
 PI-2401 (Rev. 11-16)
 S. 43.05(4) & 43.58(6)
FOR THE YEAR 2016

INSTRUCTIONS: Complete and return two (2) original signed copies of the form and attachments to your system headquarters.

Board-approved, signed annual reports for 2016 are due to the DPI Division for Libraries and Technology no later than March 1, 2017.

I. GENERAL INFORMATION					
1. Name of Library Elroy Public Library		2. Public Library System Winding Rivers Library System			
3a. Head Librarian First Name Kari	3b. Head Librarian Last Name Preuss	4a. Certification Grade Gr 2	4b. Certification Type Temporary	5. Certification Expiration Date 04/30/2017	
6a. Street Address 501 Second Main St.	6b. Mailing Address or PO Box 501 Second Main St.	7. City / Village / Town Elroy	8a. ZIP 53929	8b. ZIP4 1255	9. County Juneau
10. Library Phone Number (608)462-2407	11. Fax Number (608)462-2408	12. Library E-mail Address of Director elroypl2@wrlsweb.org			
13. Library Website URL http://www.wrlsweb.org/elroy		14. No. of Branches 0	15. No. of Bookmobiles Owned 0	16. No. of Other Public Service Outlets 3	
17. Does your library operate a books-by-mail program? No	18. Some public libraries are legally organized as joint libraries, with neighboring municipalities or a county and municipality joining to operate a library. Is your library such a joint library legally established under Wis. Stat. s. 43.53? No				
19a. Winter Hours Open per Week 46	19b. Number of Winter Weeks 26	19c. Summer Hours Open per Week 46	19d. Number of Summer Weeks 26		
20. Square Footage of Public Library 7,800	21. Did your library or a branch move to a new facility or expand an existing facility during the fiscal year? No		22. DUNS Number <i>Nine digits</i> 159441542		

II. LIBRARY COLLECTION		
	a. Number Owned / Leased	b. Number Added
1. Books in Print <i>Non-periodical printed publications</i>	14,817	1,317
2. Electronic Books <i>E-books</i>	148,384	
3. Audio Materials	1,309	104
4. Electronic Audio Materials <i>Downloadable</i>	38,199	
5. Video Materials	2,211	262
6. Electronic Video Materials <i>Downloadable</i>	944	
7. Other Materials Owned <i>Describe</i> Genealogy collection	358	
8. Electronic Collections <i>Locally Owned or Leased</i>	0	
9. Total Electronic Collections <i>Local, regional, and state</i>	47	
10. Subscriptions <i>Include periodicals and newspapers, exclude those in electronic format</i>	84	

III. LIBRARY SERVICES

1. Circulation Transactions			2. Interlibrary Loans			
a. Total Circulation		b. Children's Materials	a. Items Loaned <i>Provided to</i>		b. Items Received <i>Received from</i>	
26,581		8,535	8,702		6,498	
3. Number of Registered Users			4. Reference Transactions		5. Library Visits	
a. Resident	b. Nonresident	c. TOTAL	a. Method	b. Annual Count	a. Method	b. Annual Count
1,314	925	2,239	Actual Count	1,009	Actual Count	32,820
6. Uses of Public Internet Computers		7. Uses of Public Wireless Internet		8a. Local Electronic Collection Retrievals	8b. Total Electronic Collection Retrievals	
a. Method	b. Annual Count	a. Method	b. Annual Count			
Actual Count	3,751	Router Count	4,126	0		
9. Uses of Electronic Materials by Users of Your Library						
a. E-Books	b. E-Audio	c. E-Video	d. Total Uses of Electronic Materials	e. Uses of Children's Electronic Materials		
1,002	704	1	1,707	77		
10. Programs and Program Attendance Annual Count					11. Number of Public Use Computers	
	a. Children (0-11)	b. Young Adult (12-18)	c. Other (all ages)	d. TOTAL	a. Total	b. Internet Access
Number of Programs	42	40	28	110	9	9
Total Attendance	1,291	318	1,291	2,900		

IV. LIBRARY GOVERNANCE

Library Board Members. List all members of the library board as of the date of this report. List the president first. Indicate vacancies. Report changes to the Division for Libraries and Technology as they occur. When reporting such changes, indicate the departing board members.

First Name	Last Name	Street Address	City	ZIP+4	Email Address
PRESIDENT					
1. John	Weger	N2418 Weger Rd.	Elroy	53929	jweger30@centurytel.net
2. Barbara	Beres	114 Grove Ave.	Elroy	53929	ClarenceBarbara608@presto.com
3. Joyce	Erickson	202 Duhig St.	Elroy	53929	jo5y4cee@centurylink.net
4. Dorene	Kammin	N2681 Cedar St.	Elroy	53929	kammin@centurytel.net
5. Tessa	Klipstein	117 Kimball Ave.	Elroy	53929	tessaklip@yahoo.com
6. Cynthia	Mueller	301 Lincoln St.	Elroy	53929	cindym542005@yahoo.com
7. Joanne	Rondestvedt	214 Railroad St.	Elroy	53929	hjrondo@centurytel.net
8.					
9.					
10.					
11.					
12.					

No. of Library Board Members
Include vacancies in this count

7

V. LIBRARY OPERATING REVENUE

Report operating revenue only. Do not report capital receipts here.

1. Local Municipal Appropriations for Library Service *Only Joint libraries report more than one municipality here*

Municipality Type	Name	Amount
City	Elroy budget allocation	\$97,255
City		
City		
City		
Subtotal 1		\$97,255

2. County

a. Home County Appropriation for Library Service

Subtotal 2a \$17,833

b. Other County Payments for Library Services

County Name	Amount	County Name	Amount
Jackson	\$42		
Monroe	\$6,686		
Sauk	\$547		
Vernon	\$2,604		
Subtotal 2b			\$9,879

3. State Funds

a. Public Library System State Funds

Description	Amount	Description	Amount
Resource Grant	\$1,875		
b. Funds Carried Forward from Previous Year	\$0	c. Other State Funded Program	0
Subtotal 3			\$1,875

4. Federal Funds *Name of program—for LSTA grant awards, grant number and project title*

Program or Project	Amount	
	\$0	
Subtotal 4		\$0

5. Contract Income *From other governmental units, libraries, agencies, library systems, etc.*

Name	Amount	Name	Amount
	\$0		
Subtotal 5			\$0

6. Funds Carried Forward <i>Do not include state aid. Report state funds in 3b above.</i>	7. All Other Operating Income	8. Total Operating Income <i>Add 1 through 7</i>	9. What is the 2017 annual appropriation provided by your governing body/bodies for your public library?	10. Was your library's municipality exempt from the county library tax for 2016? <i>Wis. Stat. s. 43.64(2)</i>
\$0	\$1,790	\$128,632	\$95,988	Yes

VI. LIBRARY OPERATING EXPENDITURES

Report operating expenditures from all sources. Do not report capital expenditures here.

1. Salaries and Wages <i>Include maintenance, security, plant operations</i>		2. Employee Benefits <i>Include maintenance, security, plant operations</i>	
\$56,752		\$30,882	
3. Library Collection Expenditures			
a. Print Materials	b. Electronic Materials	c. Audiovisual Materials	d. All Other Library Materials
\$8,518	\$0	\$1,602	\$0
			e. Subtotal 3
			\$10,120
4. Contracts for Services <i>Include contracts with other libraries, municipalities, and library systems here. Include service provider.</i>			
Provider	Amount	Provider	Amount
Video License	\$173		
DPI - WISCAT	\$200		
Timing Software	\$954		
WRLSWEB	\$5,791		
WRLS - Overdrive	\$657		
			Subtotal 4
			\$7,775
5. Other Operating Expenditures			\$24,741
6. Total Operating Expenditures <i>Add 1 through 5</i>			\$130,270
7. Of the expenditures reported in item 6, what were operating expenditures from federal program sources?			

VII. LIBRARY CAPITAL REVENUE, EXPENDITURES, DEBT RETIREMENT, AND RENT

1. Capital Income and Expenditures by Source of Income. <i>Do not report any expenditures reported above. Provide a brief description of any expenditures.</i>			
Source	Brief Description of Expenditure	Revenue	Expenditure
a. Federal			
b. State			
c. Municipal	update building, carpeting, furniture, computer	\$3,000	\$3,262
d. County			
e. Other			
2. Debt Retirement	3. Rent Paid to Municipality/County	Total Revenue	Total Expenditure
\$0	\$0	\$3,000	\$3,262

VIII. OTHER FUNDS HELD BY THE LIBRARY BOARD

IX. TRUST FUNDS

All funds under the library board's control must be reported. Report in this section any funds in the library board's control (except Trust Funds) that have not been reported in a previous section. <i>Wis. Stat. s. 43.58(6)(a)</i>	1. Total Amount of Other Funds at End of Year	1. Total Amount of Trust Funds Held by the Library Board at End of Year
	\$84,991	\$0

X. STAFF

1. Personnel Listing. *Libraries with 15 or fewer employees may report all staff under 1a. Libraries with more than 15 employees, list head librarian, chief assistants, branch librarians, division heads, and other supervisory personnel in 1a. and all other positions in 1b.*

a. Employees Holding the Title of Librarian. Indicate advanced degrees in Type of Staff.

Position	Type of Staff	Annual Salary	Hours Worked per Week	Position	Type of Staff	Annual Salary	Hours Worked per Week
Director / Head Librarian	No MLS	\$39,800	40.00				
Library Assistant	Librn. no-MLS	\$12,324	23.00				

b. Other Paid Staff *See instructions*

Position	Type of Staff	Total Annual Wages	Hours Worked per Week	Position	Type of Staff	Total Annual Wages	Hours Worked per Week

2. Library Staff Full-Time Equivalents (FTEs). Divide the total hours worked per week for each category by 40 to determine full-time equivalents.

a. Persons Holding the Title of Librarian

Master's Degree from an ALA Accredited Program (FTE)

0.00

Other Persons Holding the Title of Librarian (FTE)

1.00

Subtotal 2a

1.00

b. All Other Paid Staff (FTE) *Include maintenance, plant operations, and security*

0.58

c. Total Library Staff (FTE)

1.58

XI. PUBLIC LIBRARY LOANS OF MATERIAL TO NONRESIDENTS

1. Of the total circulation reported for your library from Section III, item 1, what was the total circulation to nonresidents *See instructions for definition of nonresident*
 11,590

Divide nonresident circulation among the following categories. The total of 2 through 6 below should not be greater than the number reported in item 1 above.	a. Those with a Library	b. Those without a Library	c. Subtotal
2. Circulation to Nonresidents Living in Your County	1,193	4,610	5,803
3. Circulation to Nonresidents Living in Another County in Your System	997	4,790	5,787
4. Circulation to Nonresidents Living in an Adjacent County Not in Your System	40	172	212

5. Circulation to All Other Wisconsin Residents
 219

6. Circulation to Persons from Out of the State
 35

7. Are the answers to items 1 through 6 based on actual count or survey/sample? Actual	8a. Does your library deny access to any residents of adjacent public library systems on the basis of Wis. Stat. s. 43.17(11)(b)? No	8b. If yes, do you allow residents in adjacent systems to purchase library cards? No
-----------------------------------------------------------------------------------------------	---------------------------------------------------------------------------------------------------------------------------------------------	---------------------------------------------------------------------------------------------

9. Circulation to Nonresidents Living in an Adjacent County Who Do Not Have a Local Public Library

Name of County	Circulation	Name of County	Circulation
a. Monroe	3,470	f.	
b. Vernon	775	g.	
c. Jackson	0	h.	
d. Adams	1	i.	
e. Sauk	172	j.	

XII. TECHNOLOGY

1. Does your library provide wireless Internet access for patrons' mobile devices? Yes	2. What type of Internet connection do you have? <i>Mark all that apply</i> <input checked="" type="checkbox"/> a. State TEACH line <input type="checkbox"/> b. Other broadband connection <i>Local cable, telco, community network, etc.</i>	3. Does your library use any type of Internet filtering software or service? <input type="checkbox"/> a. Yes, on all Internet workstations <input type="checkbox"/> b. Yes, on some Internet workstations <input checked="" type="checkbox"/> c. No filtering on any Internet workstation	4. Does your library use door counters? Yes
-----------------------------------------------------------------------------------------------	--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	----------------------------------------------------

XIII. LITERACY OFFERINGS AND DROP-IN ACTIVITIES

1. Literacy Offerings <i>Umbrella events that include programs and/or drop-in activities planned for a limited duration which specifically encourage individuals involved to read or build literacy skills in a focused way.</i>	a. Children (0-11)	b. Young Adult (12-18)	c. Other (all ages)	d. TOTAL
	Number of Summer Literacy Offerings	3	2	1
Total Unduplicated Individuals Involved	81	17	28	126
Number of Other Literacy Offerings	1	1	2	4
Total Unduplicated Individuals Involved	308	7	24	339

2. Drop-in Activities <i>Planned, independent activities available for a definite time period which introduce participants to any of the broad range of library services or activities that directly provide information to participants.</i>	a. Children (0-11)	b. Young Adult (12-18)	c. Other (all ages)	d. TOTAL
	Number of Drop-in Activities	5	5	4
Total Drop-in Activity Participation	394	315	745	1,454

3. Name and email address of primary staff person who serves as the children, youth, or teen librarian. *Only the primary person is displayed here.*

a. First Name Kari	b. Last Name Preuss	c. Email Address elroypl2@wrlsweb.org
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XIV. PUBLIC LIBRARY ASSURANCE OF COMPLIANCE WITH SYSTEM MEMBERSHIP REQUIREMENTS

We assure the Public Library System of which this library is a member and the Division for Libraries and Technology, Department of Public Instruction that this public library is in compliance with the following requirements for public library system membership as listed in *Wis. Stats.* A check (X) or a mark in the checkbox indicates compliance with the requirement.

- The library is established under s. 43.52 (municipalities), s. 43.53 (joint libraries), or s. 43.57 (consolidated county libraries and county library services) of the Wisconsin Statutes [s. 43.15(4)(c)1].
- The library is free for the use of the inhabitants of the municipality by which it is established and maintained [s. 43.52(2), 73 Op. Atty. Gen. 86(1984), and OAG 30-89].
- The library's board membership complies with statutory requirements regarding appointment, length of term, number of members and composition. [s. 43.54 (municipal and joint libraries), s. 43.57(4) & (5) (consolidated and county library services), and s. 43.60(3) (library extension and interchange)].
- The library board has exclusive control of the expenditure of all moneys collected, donated, or appropriated for the library fund [s. 43.58(1)].
- The library director is present in the library at least 10 hours a week while library is open to the public, less leave time [s. 43.15(4)(c)6]
- The library board supervises the administration of the library, appoints the librarian, who appoints such other assistants and employees as the library board deems necessary, and prescribes their duties and compensation [s. 43.58(4)].
- The library is authorized by the municipal governing board to participate in your public library system [s. 43.15(4)(c)3].
- The library has entered into a written agreement with the public library system board to participate in the system and its activities, to participate in interlibrary loan of materials with other system libraries, and to provide, to any resident of the system area, the same library services, on the same terms, that are provided to the residents of the municipality or county that established the member library. This shall not prohibit a municipal, county, or joint public library from giving preference to its residents in library group programs held for children or adults if the library limits the number of persons who may participate in the group program, or from providing remote access to a library's online resources only to its residents. [s. 43.15(4)(c)4].
- The library's head librarian holds the appropriate grade level of public librarian certification from the Department of Public Instruction [s. 43.15(4)(c)6 and Administrative Code Rules PI 6.03].
- The library annually is open to the public an average of at least 20 hours each week except that for a library in existence on June 3, 2006, annually is open to the public an average of at least 20 hours or the number of hours each week that the library was open to the public in 2005, whichever is fewer [s. 43.15(4)(c)7].
- The library annually spends at least \$2,500 on library materials. [s. 43.15(4)(c)8].

XV. CERTIFICATION

I CERTIFY THAT, to the best of my knowledge, the information provided in this annual report and any attachments are true and accurate and the library board has reviewed and approved this report.

President, Library Board of Trustees Signature ➤	Name of President <i>Print or type</i>	Date Signed
Library Director / Head Librarian Signature ➤	Name of Director / Head Librarian <i>Print or type</i>	Date Signed

STATEMENT CONCERNING PUBLIC LIBRARY SYSTEM EFFECTIVENESS

As required by Wis. Stat. s. 43.58(6)(c), the following statement with the appropriate wording indicated (that the library system either did or did not provide effective leadership and adequately meet the needs of the library) must be approved by the library board. The decision about whether the library system did or did not provide effective leadership and adequately meet the needs of the library should be made in the context of the public library system's statutory responsibilities and the funding which it has available to meet those responsibilities.*

County
Juneau

The Elroy Public Library Board of Trustees hereby states that in 2016, the
Name of Public Library

Winding Rivers Library System
Name of Public Library System / Service

- Indicate with an X one of the following two statements.
- Did provide effective leadership and adequately meet the needs of the library.
- Did not provide effective leadership and adequately meet the needs of the library.

Explanation of library board's response. *Attach additional sheets if necessary.*

* The statement *may* be sent directly to Wisconsin Department of Public Instruction, ATTN: Jamie McCanless, Division for Libraries and Technology, P.O. Box 7841, Madison, WI 53707-7841. This page need not be forwarded to your library system.

CERTIFICATION

The preceding statement was approved by the Public Library Board of Trustees.

Division staff will compile the statements received for each library system and, as required by Wis. Stat. s. 43.05(14), conduct a review of a public library system if at least 30 percent of the libraries in participating municipalities that include at least 30 percent of the population of all participating municipalities report that the public library system did not adequately meet the needs of the library. This statement may be provided to your public library system.

President, Library Board of Trustees Signature 	Name of President <i>Print or type</i>	Date Signed
--------------------------------------------------------	----------------------------------------	-------------

COMMENTS

SECTION_V

Amount

Previous Library Director retired and payout of \$8,512 for accumulated sick and vacation time increased Operating Revenue paid by Municipality.--2017-01-16

SECTION_VI

5. Other Operating Expenditures

Payout of vacation and sick time for retiring Library Director led to \$8,512. Additionally, paid salary/benefits of retiring Library Director for month of January which is captured here as "Other" cost.--2017-01-16

Other Library Funds

Additions

Received \$54,032 from one patron's estate.--2017-01-16

⋮

Elroy Police Department
225 Main Street
Elroy, WI 53929
(608) 462-2424

February 27, 2017

City of Elroy
225 Main Street
Elroy, WI 53929

Operator's Licenses --- Records Check

Dear Common Council,

The **undersigned** did not find any records to preclude this applicant from becoming the agent on the liquor license for Kwik Trip in the City of Elroy on February 27, 2017--

Rebekah A. Olson
DOB 08/04/1986

If you have any questions, or need further assistance, do not hesitate to contact us.

Thank you,



Lynn Thorson, Police Secretary
Elroy Police Department

⋮



Legal

PHONE 608-781-8988

FAX 608-793-6120

1626 Oak St., P.O. Box 2107

La Crosse, WI 54602

www.kwiktrip.com

February 20, 2017

Lynn Thorson, Deputy Clerk
City of Elroy
225 Main St.
Elroy, WI 53929

RE: Appointment of Agent Change
Kwik Trip 320
1003 Academy St.

Dear Lynn:

Recently, a new manager, Rebekah A. Olson, has been assigned to take over leadership responsibilities of our Kwik Trip 320 convenience store located in the City of Elroy. Therefore, we would like to appoint Becky as the agent of the store.

Enclosed please find the completed Appointment of Agent and Auxiliary Questionnaire forms reflecting this change. In addition, enclosed is a \$10.00 check to cover the administrative fee for this service. I respectfully request that you include this change on the agenda of your next City Council meeting for consideration.

Please contact me at (608) 791-7385 or gcannestra@kwiktrip.com if you require anything further. Thank you for your assistance with this matter.

Yours truly,

Gena Cannestra
Licensing Agent

Enclosures

SCHEDULE FOR APPOINTMENT OF AGENT BY CORPORATION/NONPROFIT ORGANIZATION OR LIMITED LIABILITY COMPANY

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by the officer(s) of the corporation/organization or members/managers of a limited liability company and the recommendation made by the proper local official.

To the governing body of: Town Village City of City of Elroy County of Juneau

The undersigned duly authorized officer(s)/members/managers of Kwik Trip, Inc.
(registered name of corporation/organization or limited liability company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as
Kwik Trip 320
(trade name)

located at 1003 Academy St., Elroy, WI 53929

appoints Rebekah A. Olson
(name of appointed agent)

201 E. Logan St., Tomah, WI 54660
(home address of appointed agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

Yes No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

Is applicant agent subject to completion of the responsible beverage server training course? Yes No All my life
How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin?

Place of residence last year 201 E. Logan St., Tomah, WI 54660

For: Kwik Trip, Inc.
(name of corporation/organization/limited liability company)

By: [Signature]
(signature of Officer/Member/Manager)

And: [Signature]
(signature of Officer/Member/Manager)

ACCEPTANCE BY AGENT

I, Rebekah A. Olson, hereby accept this appointment as agent for the
(print/type agent's name)

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

X Rebekah Olson 2/9/2017 Agent's age 30
(signature of agent) (date)

201 E. Logan St., Tomah, WI 54660 Date of birth 8/4/86
(home address of agent)

**APPROVAL OF AGENT BY MUNICIPAL AUTHORITY
(Clerk cannot sign on behalf of Municipal Official)**

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on _____ by _____ Title _____
(date) (signature of proper local official) (town chair, village president, police chief)

**AUXILIARY QUESTIONNAIRE
ALCOHOL BEVERAGE LICENSE APPLICATION**

WI Dr. Lic. #: O425-7218-6784-06

Submit to municipal clerk.

Individual's Full Name (please print) (last name)		(first name)		(middle name)	
Olson		Rebekah		Anne	
Home Address (street/route)	Post Office	City	State	Zip Code	
201 E. Logan St.	Tomah		WI	54660	
Home Phone Number	Age	Date of Birth	Place of Birth		
715-896-4823	30	08/04/1986	St. Paul, MN		

The above named individual provides the following information as a person who is (check one):

- Applying for an alcohol beverage license as an individual.
- A member of a partnership which is making application for an alcohol beverage license.
- Agent** of **Kwik Trip, Inc.**
(Officer/Director/Member/Manager/Agent) (Name of Corporation, Limited Liability Company or Nonprofit Organization)

which is making application for an alcohol beverage license.

The above named individual provides the following information to the licensing authority:

1. How long have you continuously resided in Wisconsin prior to this date? All my life
2. Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality? Yes No
If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.)
3. Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality? Yes No
If yes, describe status of charges pending.
4. Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit? Yes No
If yes, identify. (Name, Location and Type of License/Permit)
5. Do you hold and/or are you an officer, director, stockholder, agent or employe of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin? Yes No
If yes, identify. (Name of Wholesale Licensee or Permittee) (Address By City and County)
6. Named individual must list in chronological order last two employers.

Employer's Name	Employer's Address	Employed From	To
Pilot-Flying J, General Mgr.	780 WI-54 Trunk, Black River Falls, WI	Oct. 2009	Aug. 2014
Pilot-Flying J, Co-General Mgr.	780 WI-54 Trunk, Black River Falls, WI	Sept. 2005	Oct. 2009

The undersigned, being first duly sworn on oath, deposes and says that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application.

Subscribed and sworn to before me

Notary Public

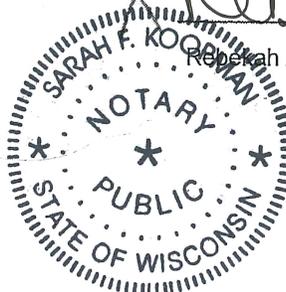
this 9th day of February, 2017

Sarah F. Kogerman
(Clerk/Notary Public)

My commission expires 10-19-2018
Juneau County, WI

X Rebekah Olson
(Signature of Named Individual)

Rebekah A. Olson



Printed on Recycled Paper

Wisconsin Department of Revenue

WISCONSIN SELLER / SERVER CERTIFICATION

Trainee Name: rebekah a OLSON
Date of Completion: 02/09/2017

School Name: 360training.com, Inc.
Certification # WI-53138



I, Rebekah A. Olson
certify that the above named person
successfully completed an approved
Learn2Serve Seller/Server course.

COMPLIES WITH WISCONSIN STATUTES 125.04, 125.17, 134.66



Corporate Headquarters
13801 Burnet Rd., Suite 100
Austin, Texas 78727
P: 800-442-1149

SUMMARY OF RESTATED AND AMENDED CONTRACT

- Term

Fixed, twenty year initial term, effective Jan. 1, 2019. Existing contract remains intact until then. There is no off-ramp for early exit; the earliest the contract can be terminated is January 1, 2039, with provision of five year notice.

- Rate Options for Energy Provided from DPC Resources

In return for longer term, UMMEG (on behalf of its members) can choose from among three power supply rate options:

- (i) **Market Rate** (this is a fixed energy price, based on MISO Locational Market Price, exactly as with the current contract, including the same rate mitigation provisions).
- (ii) **Resource Rate** (based on the three year average of actual operating costs of DPC's Genoa #3 unit, with provisions for a replacement unit if Genoa is decommissioned at some point in the future).
- (iii) **System Formula Rate** (equivalent to DPC's Class A energy rate for the distribution coops, reflecting DPC's average embedded system costs).
 - Beginning in 2017, DPC will provide indicative pricing for all three options to UMMEG on July 1 for the rate year beginning 18 months later.
 - UMMEG Board will have until October 1 to allocate the specific portion of its member load to be served by any one or all of the three rate/resource options.
 - The resource and system rates will be fixed by the DPC managers' board at their annual budget meeting in December, prior to the beginning of the contract year.

- Third Party Resources

UMMEG will be able to continue utilizing its existing Rugby and Cashton Greens wind resources. In addition, UMMEG members will be able to (i) utilize existing, behind the meter capacity resources or replacements; (ii) utilize new behind the meter resources, including renewables; (iii) utilize new resources from anywhere within or outside the Dairyland system; and (iv) contract with third party providers to hedge market rate exposure for the portion of total UMMEG load served by the "Market Rate" product. The contract includes language to ensure that DPC is held harmless economically for UMMEG's use of third party resources, as well as a detailed schedule that illustrates exactly how the calculation of energy charges will work if such resources are brought in.

- Fixed Cost Contribution

UMMEG members will pay a non-escalating, fixed cost contribution (FCC) for each MWh of member's entire feeder load, which will appear as a separate line item on each member's power bill. The new FCC represents a substantial reduction from the FCC currently being imposed by DPC on UMMEG members for MWh load net of MWh from the wind resources.

- Capacity

The contract continues to allow UMMEG members to meet their Firm Capacity Obligation (FCO) as per the current contract and utilizes the same procedures for doing so. However, if UMMEG members in the aggregate do not have sufficient capacity to meet their combined FCO, then individual members with a capacity deficit will be subject to a demand charge for the applicable seasonal period, which varies depending on whether DPC has sufficient capacity to cover the deficit. UMMEG members will not be restricted from adding local generation, but that will not affect the load that is subject to the FCC. UMMEG members also have the flexibility to enter third party capacity contracts, or to obtain capacity from other UMMEG members, as is the case currently. DPC also retains its right of first refusal for purchase of UMMEG's excess capacity.

- Conversion to Dairyland Distribution Service

The contract memorializes the ability currently possessed by UMMEG members to enter into service contracts with DPC's distribution cooperatives. Such situations must be by mutual agreement and must allow such members, including members currently being served by the distribution coops, to continue utilizing the power supply resource provisions of this contract under DPC's A-9 tariff (which is designed to pass through wholesale service being provided by DPC to UMMEG members).

- Utility Scale Solar

The contract allows DPC and UMMEG to discuss development of a utility-scale or community solar project, with the understanding that the parties are not obligated to reach agreement.

- Language Updates

The contract contains numerous modifications of definitions and corrections designed to update the contract so that it is aligned with current MISO terminology and the change in UMMEG's entity status.

RESOLUTION 1013

**RESTATED WHOLESALE POWER AGREEMENT
BETWEEN DAIRYLAND POWER AND UMMEG**

WHEREAS, the City of Elroy Electric Utility is a party to a wholesale power contract with Dairyland Power Cooperative (Dairyland) and a member of the Upper Midwest Municipal Energy Group (UMMEG); and,

WHEREAS, on December 19, 2011 the City of Elroy approved the wholesale power agreement between UMMPA and Dairyland Power; and,

WHEREAS, the Dairyland power contract has been renegotiated and restated in good faith; and,

WHEREAS, the Utility Commission of the City of Elroy has approved and recommends that the Common Council of the City of Elroy approved the restated agreement.

NOW, THEREFORE BE IT RESOLVED, by the City of Elroy Common Council:

That the Restated Wholesale Power Agreement By and Among Dairyland Power Cooperative, the Upper Midwest Municipal Energy Group and the City of Elroy be hereby approved;

That Mark Steward, City Administrator, is authorized to execute and deliver the Agreement to the counterparties.

Dated this 14th day of March 2017.

CITY OF ELROY

By: _____
Mark R. Stanek, Mayor

Introduced: March 14, 2017

Passed: March 14, 2017

Vote: Ayes: _____

No: _____

Absent:

Attest:

Mark Steward
Administrator Clerk/Treasurer



CITY OF ELROY

Policy: Sick and Bereavement Leave

Policy Number: 7.07

Page: 1 of 2

Approved by Committee:

Revision Approved by Committee: 12/9/08

Approved by Council:

Revision Approved by Council: 6/14/2011

Policy

It is the policy of the City of Elroy to assist eligible City employees who are unable to work because of personal Sickness or injury or due to sickness or injury as it relates to the following:

All regular full-time employees shall accrue sick leave credits at the start of their employment. Sick leave will accumulate at the rate of one (1) day, (8 hours) per full month of employment, until a maximum total of ninety (90) workdays have been accumulated. Accumulated sick leave may be used for illness of the employee or illness of spouse or children. Sick leave hours may be used for doctor/dental appointments and/or for the care of the employee, spouse, children, parents, father-in-law, mother-in-law or grandchildren. ***Sick hours shall be used in fifteen (15) minute increments.***

Bereavement Leave

In the event of the death of a member of the family, as defined below, three (3) consecutive days will be provided for.

1. Spouse, child, parents, father-in-law, mother-in-law, brothers, sisters, son-in-law, daughter-in-law, brother-in-law, sister-in-law, grandparents or grandchildren.
2. The department head or supervising authority may, in advance, of the leave request verification of the funeral.

Worker's Compensation

Any employee incurring a bona fide work related injury shall suffer no loss in pay during the first three (3) calendar days of disability. Any time lost must be submitted by a doctor's certification. Employees may use accrued sick leave or Worker's Compensation benefits, but not both, unless otherwise required by law.

Part-time Employee

Part-time, temporary or seasonal employees of the City of Elroy are not entitled to sick leave.

Notification

Employees unable to report for their work day because of illness or injury shall notify their supervising authority or department head one half hour prior to their scheduled starting time unless an emergency prevents them from doing so. Failure to give such notice may be cause for disciplinary action.

Medical Verification

The City of Elroy reserves the right to require written medical certification from an employee in the event of three (3) consecutive days of absence or in the case of the repeated and systematic absence of an employee. If the department head is suspicious of repeated use of sick leave, medical verification may be requested immediately.

Abuse of Sick Leave

Use of sick leave benefits for reasons other than those stated herein shall be just cause of disciplinary action.

Sick Leave At Separation

Applies to All Sick Leave

The value of accumulated sick leave shall be computed at the regular hourly rate in effect at the time of the payout, excluding any shift differentials or wage augmentations and after deducting all taxes, forfeitures, or other amounts due to the City from said employee. Accumulated sick leave shall be paid only if the employee resigns in good standing, is terminated without cause, retires or dies while an employee. Employees shall not receive compensation for hours accumulated over and above the maximum allowable sick leave as stated herein.

Employees Hired Prior to 6/14/11

Employees hired prior to 6/14/11 who separate from employment shall have the option of being paid fifty percent (50%) of the employee's accumulated sick leave as severance pay, with the remaining fifty percent (50%) credited to pay one hundred percent (100%) of the City of Elroy's group health and dental insurance plan until exhausted; or having one hundred percent (100%) of the accumulated sick leave being used to pay one hundred percent (100%) of the City's monthly health and dental insurance premiums until exhausted. If the retiree dies or death of the employee occurs prior to expending the accumulated sick leave, the amount shall be applied to the monthly contributions for the City's group health insurance plan continuance for the surviving spouse, until all credits are exhausted. The maximum number of accumulated sick leave days for the benefits under this paragraph shall be fifty six and one quarter (56.25).

Employees Hired After 6/14/11, But Before 3/14/17

Employees hired after 6/14/2011, but before 3/14/17, who separate from employment, shall be paid fifty percent (50%) of the employee's accumulated sick leave as severance pay, not to exceed a maximum of three hundred sixty (360) hours or forty-five (45) days. In case of the death of the employee, the payment shall be made to the surviving spouse or if no surviving spouse, payment shall be made to the employee's estate.

Option for Employees Hired After 6/14/11

Employees hired after 6/14/11 shall have the **option** of using one-half (1/2) of their sick leave for severance pay and one-half (1/2) to pay one hundred percent (100%) of the monthly health insurance premiums under the City of Elroy's group health and dental plan until exhausted. If the retiree under this section dies or death of the employee occurs prior to expending sick leave benefits, the amount shall be applied to the monthly contributions for the City's group health insurance plan continuance for the surviving spouse, until all sick leave benefits are exhausted. The maximum number of accumulated sick days under this section which may be used as severance pay and/or insurance is three hundred sixty (360) hours or forty-five (45) days. All employees hired after 6/14/11, must work for the City of Elroy a minimum of ten (10) years to receive a sick leave payout or insurance payment.

Mark Steward

From: Jefferson Law Office <jeffersonlaw@centurytel.net>
Sent: Thursday, March 09, 2017 11:19 AM
To: garvinjames@centurytel.net; msteward@elroywi.com
Subject: sick leave policy

Jim and Mark I changed the last sentence to 3/14/17 but don't know if the change came through to you. I have a clean copy which I will bring to the meeting.

Regards,

William Jefferson

PLEASE REPLY TO: jeffersonlaw@centurytel.net

JEFFERSON LAW OFFICE

P.O. Box 86

Elroy, WI 53929

(608) 462-8271

(608) 462-8272 FAX

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Sec. 7-1-3 Issuance of Dog, Cat, and Kennel License.

(a) Dog and Cat Licenses.

1. It shall be unlawful for any person in the City of Elroy to own, harbor or keep any dog or cat more than five (5) months of age without complying with the provisions of Sec. 174.05 through Sec. 174.10, Wisconsin Statutes, relating to the listing, licensing and tagging of the same.
2. The owner of any dog or cat more than five (5) months of age on January 1 of any year, or five (5) months of age within the license year, shall annually, or on or before the date the dog or cat becomes five (5) months of age, pay a license tax and obtain a license. Owners are allowed a maximum of 2 dogs over 5 months of age unless they comply with Section 7-1-3(b).
3. Dog and cat owners shall pay the City Administrator annually the sum of Three Dollars (\$3.00) for each neutered male dog or cat and spayed female dog or cat, and Eight Dollars (\$8.00) for each unneutered male or unspayed female dog or cat. These charges may be changed annually by the Common Council by Resolution.
4. Upon payment of the required license tax and upon presentation of evidence that the dog or cat is currently immunized against rabies, as required by Section 7-1-2 of this Chapter, and upon presentation of liability insurance covering said dog or cat, (in compliance with paragraph 5 below), the City Administrator shall complete and issue to the owner a license for such dog or cat containing all information required by state law. The City Administrator shall also deliver to the owner, at the time of issuance of the license, a tag of durable material bearing the same serial number as the license, the name of the county in which issued and the license year.
5. The owner of a dog or cat shall provide proof of public liability insurance in a single amount of at least \$100,000.00 for bodily injury to, or death of any person or persons, or for damage to property owned by any persons which may result from the ownership, keeping or maintenance of said animal. If the owner of the property where the animal is kept is not the owner of the animal, the property owner must give written permission to animal owner to keep this animal (and the property owner must show proof of liability insurance in the same amount required of the owner of the animal).
6. The owner shall securely attach the tag to a collar and the collar with the tag attached shall be kept on the dog or cat for which the license is issued at all times, except as provided in Section 7-1-2(e).
7. The fact that a dog or cat is without a tag attached to the dog or cat by means of a collar shall be presumptive evidence that the dog or cat is unlicensed. Any law enforcement or humane officer shall seize, impound or restrain any dog or cat for which a dog or cat license is required which is found without such tag attached.
8. Notwithstanding the foregoing, every dog specifically trained to lead blind or deaf persons or to provide for mobility to impaired persons is exempt from the dog license tax, and every person owning such a dog shall receive annually a free dog license from the City Administrator upon application therefore.

(b) **Multiple Dog Licenses.**

1. Any person who wishes to keep more than 2 dogs over 5 months of age shall, instead of the license tax for each dog required by this Chapter, apply for multiple dog license
 - (a) Such person shall pay for the license year \$100 One Hundred Dollars for a Multiple License for three (3) dogs and an additional \$10.00 for each dog in excess of three.
 - (b) Upon payment of the required license tax herein, presentation of evidence that all dogs over five (5) months of age are currently immunized against rabies, receipt of a satisfactory inspection required under paragraph 5 herein, presentation of liability insurance covering said dogs, in accordance with Section 7-1-3(a)(5), and after public hearing and approval by the Common Council the City Administrator shall issue the multiple license and a number of tags equal to the number of dogs authorized to be kept in the kennel. The license tax may be adjusted annually by the Common Council by Resolution.
 - (c) Licenses issued under Section 7-1-3(b) may only be located in residential areas and a license may only be issued following a public hearing and approval by the Common Council; the Common Council may attach conditions to such approval as a conditional use under the City's Zoning Code. At the public hearing the Common Council shall consider:
 1. The proposed location of a kennel if required at the time of issuance of the license
 2. Construction plans,
 3. Comments and concerns of neighbors
 4. The recommendation of the official designated by the City to investigate multiple license applications
2. The owner or keeper shall keep at all times a license tag attached to the collar of each dog over five (5) months old kept by the owner or keeper under a multiple dog license but this requirement does not apply to a show dog during competition. The rabies vaccination tag or substitute tag shall remain attached to the dog for which it is issued at all times but this requirement does not apply to a show dog during competition.
3. A condition of a multiple dog license shall be that the licensed premises shall be entered and inspected prior to the issuance of the license and thereafter, at any reasonable hour by appropriate City official or their agents, without any warrant, and the application for a license hereunder shall be deemed a consent to this provision. Any refusal to permit such inspection shall automatically operate as a revocation of any license issued hereunder and shall be deemed a violation of this Section. Should any kennel, if required, not meet the requirements for licensing and operation under this paragraph or other parts of this Ordinance, the official designated by the City shall certify such fact to the City Clerk and a notice shall be served on the licensee and order the same to be remedied within ten (10) days. Failure to comply with the order by the expiration of ten (10) days will cause immediate revocation of the license and the license will be subject to prosecution under the penalty provision of this ordinance.

4. **Construction of Kennel.** A kennel shall provide shelter of suitable size to accommodate the number of dogs permitted. The facilities shall be structurally sound and maintained in good repair to protect and contain the dogs. Either a foundation or other barrier shall be constructed to prevent dogs from digging out of said kennel. An official designated by the City of Elroy shall provide the City with a written certification that the kennel and enclosure are acceptable as prescribed by law.
5. Kennels shall be operated in accordance with the following requirements:
 - (a) All animals shall be maintained in a healthy condition, or, if ill, shall be given appropriate treatment immediately.
 - (b) The quarters in which the animals are kept shall be maintained in a clean condition and in a good state of repair.
 - (c) Animal pens or enclosures shall be large enough to provide freedom of movement to the animals contained therein.
 - (d) Food supplies shall be stored in rodent proof containers, and food and water containers shall be kept clean.
 - (e) Litter and/or bedding materials shall be changed as often as necessary to prevent an odor nuisance.
 - (f) Feces shall be removed from yards, pens and enclosures daily and stored in tightly covered and appropriate containers until final disposal.
 - (g) Yards, pens, premises and animals shall be kept free of insect infestations.
 - (h) No odor nuisances shall be permitted.

(c) **Kennel Licenses.**

1. Any person who keeps or operates a commercial kennel may, instead of the license tax for each dog required by this Chapter, apply for kennel license for the keeping or operating of the kennel.
 - (a) Such person shall pay for the license year \$100 One Hundred Dollars for a Kennel License for three (3) dogs and an additional \$10.00 for each dog in excess of three.
 - (b) Upon payment of the required kennel license tax, presentation of evidence that all dogs over five (5) months of age are currently immunized against rabies, receipt of a satisfactory inspection required under paragraph 5 herein, presentation of liability insurance covering said dogs, in accordance with Section 7-1-3(a)(5), and after public hearing and approval by the Common Council the City Administrator shall issue the kennel license and a number of tags equal to the number of dogs authorized to be kept in the kennel. The license tax may be adjusted annually by the Common Council by Resolution.
 - (c) Kennels may only be located in commercial or industrial areas and a license may only be issued following a public hearing and approval by the Common Council; the Common Council may attach conditions to such approval as a conditional use under the City's Zoning Code. At the public hearing the Common Council shall consider:
 1. The proposed location of the kennel
 2. Construction plans,

3. Comments and concerns of neighbors
 4. The recommendation of the official designated by the City to investigate kennel license applications.
2. The owner or keeper of a kennel shall keep at all times a kennel license tag attached to the collar of each dog over five (5) months old kept by the owner or keeper under a kennel license but this requirement does not apply to a show dog during competition, to a dog securely confined indoors or to a dog securely confined in a fenced area. These tags may be transferred from one dog to another within the kennel whenever any dog is removed from the kennel. The rabies vaccination tag or substitute tag shall remain attached to the dog for which it is issued at all times but this requirement does not apply to a show dog during competition, to dog securely confined indoors or to a dog securely confined in a fenced area. No dog bearing a kennel tag shall be permitted to stray or to be taken anywhere outside the limits of the kennel unless the dog is on a leash or temporarily for the purposes of hunting, breeding, training or competition.
3. There shall be a maximum number of two (2) kennel licenses granted in the City of Elroy. After the maximum number has been reached, no additional kennel licenses shall be issued unless an existing license is surrendered and the total number of licenses issued is less than two (2), except that the City, or its agents and assigns, may own and operate a kennel for stray or abandoned animals in addition to the two (2) kennel licenses. Holders of kennel licenses at the time of this ordinance, may keep their licenses even if the number of licenses is in excess of the maximum licenses of two (2).
 4. A condition of a kennel license shall be that the licensed premises shall be entered and inspected prior to the issuance of the license and thereafter, at any reasonable hour by appropriate City official or their agents, without any warrant, and the application for a license hereunder shall be deemed a consent to this provision. Any refusal to permit such inspection shall automatically operate as a revocation of any license issued hereunder and shall be deemed a violation of this Section. Should any kennel not meet the requirements for licensing and operation under this paragraph or other parts of this Ordinance, the official designated by the City shall certify such fact to the City Clerk and a notice shall be served on the licensee and order the same to be remedied within ten (10) days. Failure to comply with the order by the expiration of ten (10) days will cause immediate revocation of the license and the license will be subject to prosecution under the penalty provision of this ordinance.
 5. Construction of Kennel. A kennel shall provide shelter of suitable size to accommodate the number of dogs permitted. The facilities shall be structurally sound and maintained in good repair to protect and contain the dogs. Either a foundation or other barrier shall be constructed to prevent dogs from digging out of said kennel. An official designated by the City of Elroy shall provide the City with a written certification that the kennel and enclosure are acceptable as prescribed by law.
 6. Kennels shall be operated in accordance with the following requirements:

- (a) All animals shall be maintained in a healthy condition, or, if ill, shall be given appropriate treatment immediately.
- (b) The quarters in which the animals are kept shall be maintained in a clean condition and in a good state of repair.
- (c) Animal pens or enclosures shall be large enough to provide freedom of movement to the animals contained therein.
- (d) Food supplies shall be stored in rodent proof containers, and food and water containers shall be kept clean.
- (e) Litter and/or bedding materials shall be changed as often as necessary to prevent an odor nuisance.
- (f) Feces shall be removed from yards, pens and enclosures daily and stored in tightly covered and appropriate containers until final disposal.
- (g) Yards, pens, premises and animals shall be kept free of insect infestations.
- (h) No odor nuisances shall be permitted.

State Law Reference: Sec. 174.053, Wis. Stats.



03/07/2017

Mark Steward
City of Elroy WI
1717 Omaha Street Elroy, WI 53929

Dear Mr. Mark Steward,

I am writing this memo in regards to your letter dated 2/17/2017, expressing concern over my clients' property located at 201 Main St. Elroy, WI 53929. The meeting between Joyce Warner, you and myself on 2/20/2017 in your office.

As we stated during our meeting we have also been in contact with several attorneys that specialize in certain areas of law. We have always had the intention of making a solution work with the City of Elroy and my clients. We are not disagreeing that property is in a current state of disrepair but as we explained last year that we would need to raise the funds to make the necessary repairs to "stabilize" the property until we can find alternative plans that are mutually beneficial for both parties.

As you well know, the property has been considerably devalued and there are few financial institutions that will collateralize the property. My clients are also on fixed incomes which adds to the financial issues. We have had a plan but with both funds taking considerably longer than expected and the inclement weather we have had to adjust it to the spring of 2017. We now have limited resources to make the following corrections happen this spring; Repair with metal roofing and gutter system (city building permit) and stabilize brick veneer with mechanically fastened cementitious substrate stucco system. My clients will need assistance to repair the store front and were hoping to apply for the grant with the City of Elroy in the future.

The plan is to begin the building repairs the week of 3/13/2017 and to be complete by the end of June 2017, including the store front. The structural integrity of the building is sound, the exterior brick is a veneer over 2" X 12" full dimension lumber wall structures, there should be no concern for structural failure if the roof is repaired in a timely manner. We will be securing metal lathe over the brick veneer.

Sincerely,



Jon Warner, Principal Consulting Manager