

Utility Commission Regular Meeting Minutes

4.21.2020

Approved

Call to Order @ 5:00 by Bruce Lange

Roll Call: Campfield, Lange, Lindemann Others: Brown, Lind, Kuester, Skowronski, Stanek, Sparling

Campfield/ Lindemann Approval of Minutes. All Ayes.

Public Comment: None

Water/Wastewater Department Report:

Report—Lind presented report. All water test okay. Department has been busy locating. New transducer was installed at Sprinkman Lift Station. Check valve will go in, ordering parts. Department will install check valve themselves to save money, attempt this week or next. Last week department thought hydrant valve on North Brooklynn was leaking. Two contractors thought we same. Attempted to dig. Took three days to find repair band leak 200 yards from original dig site. Had to put road back together. Ran into snag on academy with Hwy 80/82 Project. 8-inch main will have to be moved deeper as it is in the way of storm sewer. Brian from MSA will stop in the morning to take a look a main that was hit by K&M during gas relocation on 80/82 project. Discussion from members on main hit by K&S.

Discussion on Personnel Policy 5.01 Work Week. Further discussion on straight time vs overtime on weekends. Current Policy states “Weekend work will be included in the forty (40) hour work week and not overtime or compensatory time, unless the staff member is called in or the activity exceeds the regular weekend duties.” Revisions were made to policy manual in 2016. Campfield discussion on salary vs hourly and the intent of the policy to save money and keep wages in line with other staff. Campfield suggested keep policy as is for time being. Lindemann suggest we revisit when we have a full board. Lindemann suggest revisit in 60-90 days.

Electric Superintendent Report:

Report—Kuester presented report. Michaels powers project to is complete. Two additional projects were added to the bid in order to save money in the future. Department has contacted CenturyLink several times regarding equipment on poles. When it comes time to hold poles DOT will have deal with CenturyLink. Bardo’s new addition will be done soon and service will need to be installed. Tailormade purchased old Royall/NTM building would like to connect building to current building. We will have to put pipe down. We cannot get a crane or truck in there make repairs if needed. Sold some RECS to Cumberland McGuire.

Campfield/ Lindemann motion to approve change order for Michael’s Pole Relocation Project for an increase of \$28,219.54 A total project cost of \$121,196.67. Roll Call. All Ayes.

Administrators Report:

Report- Brown presented report. Chemical feed plant bids will take place May 7th. Talking with Rob from MSA on cost to flood proof substation and cost to repair wastewater bridge. Due to COVID we cannot apply late fees or disconnect customers. We have also had furloughs as Walkers and could see some changes with other Large Power. CC Fees are being looked into by Geena. Dave is looking at getting some information to get solar site cleaned up. Discussion on Wastewater Chemical Feed Addition. Melanie is finalizing water rate case and PSC Report. Speaking with Ehlers about financing for upcoming expenses. Dis

Campfield/Lindemann motion to approve bills. CK# 34890-34994 in the amount of 268,898.82 Roll Call. All Ayes. Roll Call. All Ayes.

Commission Communication: None

Lindemann/Campfield motion to adjourn 5:37 PM. All Ayes.

Geena Skowronski
Utility Clerk