

## Common Council Meeting Minutes

October 10, 2017

*Approved*

Call to order at 7:00 pm by Mayor Stanek

Roll Call.

All here. Plus Chief Tony Green, Treasurer, Carole Brown, Clerk, Lynn Thorson

Pledge of allegiance

Garvin/Huber motion to approve the minutes from September 12, 2017. All ayes. Carried.

Public Comment (5 minute limit, no action to be taken, items not on agenda)

George Lambesis had questions about the Dairyland project on N. Brooklyn. He also had a question about the owner of the 4 plex at the corner of Franklin/S. Brooklyn. Has been vacant for a while.

Council Communications:

Mayor – None

Council – Jim Garvin thanked Lynn and Carole for their extra work while we were short staffed.

Consent Agenda:

Lindemann/Huber to approve an Operator's License for Sara Eberhardt. All ayes. Carried

201 Main Street Update: The owners did not appear to the council but did submit a letter in reference to the work that had been done on the roof at 201 Main Street.

103 S. Brooklyn Ave: The owners submitted a letter asking for an extension on the date that they have to vacate their home. They have been working on getting financing and have also been putting items into storage. Asked if the underground storage/garage would also have to be torn down. They were told that it had to be torn down also. They are having difficulty finding temporary housing. Bank says they need 45 more days to try to get financing. Council agreed to give them until November 30<sup>th</sup>.

Thorson gave updates on all of the ongoing raze orders. 205 2<sup>nd</sup> Main Street had an issue with the location of a gas line and once that is taken care of, Roehling will proceed with tearing the building down. 205 Spring St –Both owners have been served the raze order. Once the 60 days are up, the house can be torn down. 1416 Academy Street-a building permit was issued and paid for, for repairs on the house. Owner gave us her bank account information to prove she has the funds to fix up the property. She is planning to do the roof repairs first on the garage, porch and house. She has 90 days to complete the work. She has a contractor from Janesville who will start in 2 weeks, and will stay until done. Hot water issue should be taken care of by the end of the week. Council asked for her contractor's information so we can call him and get a timeline from him. 1421 Academy Street- porch is still not done. 1208 Academy St. Carole will call him in 1 week once he has a chance to look over the building inspection report that was left with him by General Engineering. Trailer Park relocation-no luck yet on housing. Have Hamm Brothers come and clean up the other lots before winter. Huber said he has someone who will be cleaning up the wood. Coordinate any utility work with Dave Lind. 233 Main Street raze order will be put on the November council meeting. No word on burnt house at 307 2<sup>nd</sup> Main Street.

Garvin/Huber to accept bid of \$19,614.00 from Kendall Trucking to tear down houses at 205 Spring Street and 103 S. Brooklyn Ave at a later date specified by the council. Roll call. All ayes. Carried

Garvin/Huber to introduce for future action Resolution #1028 to vacate a portion of Genrich Street, and Resolution #1029 to vacate a portion of Badger Street. Roll call. All ayes. Carried.

Discussion on vacating a portion of Johnson Ave. Proceed with introduction of Resolution at November's meeting. Split parcel in the middle. Have city attorney write letter to property owners to let them know it will be split and if they want to do a quick claim deed and permanent driveway easement, they can pursue that on their own.

Klipstein/Lindemann to amend the Alternate Side Parking Ordinance per the recommendation of the Ordinance Committee. All ayes. Carried.

Eric from One Energy gave a presentation on the Solar Project. Garvin asked about the time schedule for the project. Eric said the first thing is to get the power purchase agreement finalized with UMMEG by mid to late November. Start permitting project through the winter. Start project in the spring. Hopefully complete all projects by the middle of 2019 at the latest. Our area should actually be done by late next year. We should save \$70,000 a year in lost electricity. Project will create a back up circuit to Brunner's. Breakers we have no fix for need to be replaced anyway. Parts are no longer available. Electric utility has not had an increase in 9 years. \$280,000 needs to be spent regardless of the solar project. Mayor suggested getting an article into the newspaper to explain the project. Dairyland may have done some upgrades already and that would come off the top of the price. We need a final cost and report in writing from Dave Krause.

Lindemann/Garvin to make a motion to approve the Solar Project Agreement. Roll call. All ayes. Carried.

Rob Uphoff of MSA Professional Services gave an update on the Academy Street Project.

Garvin/Madden to make a motion to approve MSA engineering contract for Phase 1 of the Academy Street Project. Roll call. All ayes. Carried.

Garvin/Madden to make a motion to approve MSA engineering contract for Phase 2 of the Academy Street Project. Roll call. All ayes. Carried.

Update on the Hwy 80/82 project. Carole reported that 25-30 people were at the high school for the informational meeting. They had the opportunity to ask questions and the DOT was there to give answers.

A draft of an organizational chart was presented. The existing hiring policy was discussed.

The 2018 preliminary budget was presented by Carole, along with a projected 2017-year end. Budget should be ready to approve at the November meeting.

Klipstein/Garvin to approve expenditures. Roll call. All ayes. Carried

#### Reports:

Admin report – Some issues were found during the title search for Dollar General that need to be taken care of. Resolution #574 will need to be rescinded on next month's agenda. We need to look into lease with Olympic Media, LLC. New utility clerk, Geena Skowronski started last week and is doing a very good job.

City Attorney Report- None

CDA - Dollar General site plan by late October. Want to open by early summer. Assisted Living possibility isn't answering phone calls. Tailor Made expansion-meet in 2-3 weeks to discuss further.

Finance/Personnel – None

Ordinance – Met before council meeting to discuss ASP

Parks – None

Streets – None.  
Tourism – None.

Utility- Budgets approved.  
Fire and Ambulance – Meeting tomorrow.  
Library – None  
Police – None

Closed Session:

Garvin/Lindemann to make a motion to go into closed session pursuant to Wis. Stats. 19.85(1)(e) – Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Discuss the Old City Hall offer to purchase Wis. Stats. § 19.85 (1)(c) – Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Discussion on employment agreement of City Administrator and job descriptions of office personnel. Also discuss library assistant wages. Roll call. All ayes. Carried.

Garvin recommend that Carole contact Gary Rose in regard to the city hall offer to purchase.

Madden/Huber motion to reconvene into open session. Roll Call. All ayes. Carried.

Next meeting will be on Tuesday, November 14, 2017 at 7:00pm-Madden will be out of town.

Madden/Garvin motion to adjourn at 10:05pm. All ayes. Carried.

Lynn Thorson, Clerk