

## Utility Commission Meeting Minutes

01.11.2022

*Approved*

Call to Order: 5:00 PM by Mendum

Roll Call: Campfield, Lange, Mendum, Stanek Other: Brown, Kuester, Lind, Skowronski, Sparling

Lange/Campfield Approval of Minutes. All Ayes.

Public Comment: None

Water/Wastewater Report- Lind presented report. Discussion on check valve at Wastewater Plant. It was suggested that we get a spring assembly, so valve does not shut hard. Working on meter change outs. Worked on inventory and items for auditors. New report/form required for hydrant flushing. Discussion on Hydrant Flushing Report requirements and submittal.

Electric Report- Kuester presented report. SD Card that collects information for the SEH emissions is missing key information for reporting. Electric Department has been working to resolve the issue but may need to file a deviation when filing report. EIA reports are also coming due, this is a yearly report. Purchased 45-foot poles for Downtown Alley Project. Also, decided to purchase some extra 30-foot poles that we can use in future to help offset costs of shipping. Will put on next meeting for approval. Electric conference coming up in Dells. Working on rate case. Christmas lights were partially taken down. Discussion on timeline for electric truck arrival. Discussion on transformers and timelines—can take up to 2 years to get a larger transformer. Further discussion on transformers for Brunner if they decide to move forward with service split. If Brunner wants to split service, it would be at the cost of the customer. Junked transformers have been picked up, approximately 18 of them. Transformers for Clinic Project have been ordered. Clinic requested 120/208 service.

Admin Report- Brown presented report. Distributed an update from MSA on various projects they are assisting on currently. Butter Solar is refinancing and as a formality some paperwork will need to be approved and signed by council noting those changes. Richard Heineman has reviewed changes, and it is on agenda for council. Downtown Clinic Project will be highlighted at the state level as Gundersen St Joseph was asked to speak at Governor Conference about the project and economic development. Discussion on manhole on the Alley Mainstreet Project. Elevation was off a bit for one of the sewer manholes. It will need to be fixed. Holding off on temporary water services until spring.

Lange/Stanek motion to approve bills. Roll Call. All Ayes.

Commission Communication: Discussion on solar panels in winter months when covered in snow.

Lindemann Stanek motion to adjourn. All Ayes.

Geena Skowronski  
Utility Clerk